

CACHE COUNTY COUNCIL

DAVID L. ERICKSON, *CHAIR*
BARBARA Y. TIDWELL, *VICE CHAIR*
KATHRYN A BEUS
SANDI GOODLANDER
NOLAN P. GUNNELL
MARK R. HURD
KARL B. WARD



199 NORTH MAIN STREET
LOGAN, UT 84321

435-755-1840
www.cachecounty.org

PUBLIC NOTICE is hereby given that the County Council of Cache County, Utah will hold a **REGULAR COUNCIL MEETING** at **5:00 p.m.** in the Cache County Historic Courthouse Council Chambers, 199 North Main Street, Logan, Utah 84321, **TUESDAY, DECEMBER 5, 2023**

Council meetings are live streamed on the Cache County YouTube channel at:

<https://www.youtube.com/channel/UCa4xvEI8bnIEz3B9zw2teaA>

AGENDA

COUNCIL MEETING

5:00 p.m.

1. **CALL TO ORDER**
2. **OPENING** – Councilmember Barbara Tidwell
3. **REVIEW AND APPROVAL OF AGENDA**
4. **REVIEW AND APPROVAL OF MINUTES** (November 28, 2023)
5. **REPORT OF COUNTY EXECUTIVE**
 - a. **Appointments:**
 - b. **Other Items:**
6. **ITEMS OF SPECIAL INTEREST**
7. **DEPARTMENT OR COMMITTEE REPORTS**
8. **PUBLIC HEARINGS**
9. **PENDING ACTION**
 - a. ***Ordinance 2023-28*** **Graham Addition Rezone**
A request to rezone ~125 acres located at 11432 North 2300 East, near Richmond, from the Forest Recreation (FR40) Zone to the Agricultural (A10) Zone. Planning Commission recommended denial.
 - b. ***Resolution 2023-18*** **Adopting the 2024 Cache County Budget**
 - c. ***Ordinance 2023-37*** **Amending Title 16 Subdivision Regulations to comply with SB174 Local Land Use and Development Revisions**
10. **INITIAL PROPOSALS FOR CONSIDERATION OF ACTION**
 - a. **Approval of Refined Ventures Annexation, Creating an Unincorporated Peninsula**
 - b. ***Ordinance 2023-41*** **An Ordinance Updating the Cache County Fee Schedule to Amend the Fees Associated with the Fairgrounds**
 - c. ***Ordinance 2023-43*** **An Ordinance Amending Section 3.56.060 of Cache County Code to Update the Fund Balance Limits for the General Fund**
 - d. ***Ordinance 2023-44*** **An Ordinance Dissolving the Senior Citizens Board of Cache County**

Established Under Cache County Code 2.52 and Creating the Cache County Senior Center as a Department Under the Office of the County Executive

- e. *Resolution 2023-25* **Setting Preliminary Salaries for County Clerk and County Auditor Beginning January 6, 2025**
- f. *Resolution 2023-26* **A Resolution Terminating the May 1, 2022 Consulting Agreement with Lincoln-Hill Partners**

11. OTHER BUSINESS

- a. **Employee Christmas Dinner**

December 13, 2023 – Cache County Event Center

12. COUNCIL MEMBER REPORTS

14. ADJOURN



David L. Erickson, Chair

CACHE COUNTY COUNCIL

November 28, 2023 at 5:00 p.m. - Cache County Chamber at 199 North Main, Logan, Utah.

In accordance with the requirements of Utah Code Annotated Section 52-4-203, the County Clerk records in the minutes the names of all persons who appear and speak at a County Council meeting and the substance "in brief" of their comments. Such statements may include opinions or purported facts. The County does not verify the accuracy or truth of any statement but includes it as part of the record pursuant to State law.

MEMBERS PRESENT: Chair David Erickson, Vice-Chair Barbara Tidwell, Councilmember Karl Ward, Councilmember Sandi Goodlander, Councilmember Nolan Gunnell, Councilmember Mark Hurd, Councilmember Kathryn Beus.

MEMEBERS EXCUSED:

STAFF PRESENT: David Benson, Rod Hammer, Dirk Anderson, Dianna Schaeffer, Bartt Nelson, Nathan Argyle, Brittany Kingston, Maggie McLnerney, Amy Adams, Terryl Warner, Chad Jensen, Scott Bodily, Taylor Sorensen

OTHER ATTENDANCE: Phil Marchant, JoAnn Bennett

Council Meeting

1. Call to Order 5:00p.m. – Council Chair David Erickson

2. Opening Remarks and Pledge of Allegiance – Councilmember David Erickson [0:03](#)

3. Review and Approval of Agenda APPROVED [2:12](#)

Action: Motion made by Councilmember Nolan Gunnell to approve the agenda; seconded by Councilmember Sandi Goodlander. [2:16](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd
Nay: 0

4. Review and Approval of Minutes APPROVED [2:23](#)

Action: Motion made by Councilmember Kathryn Beus to approve the November 7, 2023 minutes; seconded by Councilmember Nolan Gunnell. [2:27](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd
Nay: 0

5. Report of the County Executive [2:46](#)

6. Items of Special Interest [3:11](#)

A. Report from Utah Department of Agriculture and Food – Jace Farnsworth

Jace Farnsworth Spoke to the Council. [3:28](#); Jace Farnsworth talked about what the conservations districts are doing. [4:01](#); Sandi Goodlander Asked Jace Farnsworth a question about the rural property grant for farmers who might want to apply to use towards water optimization and to inform him about the money with that grant and if he was aware of that grant. [9:11](#); Jace continued to talk to the council about what the conservation districts are working on. [10:00](#); Councilmember David Erickson Asked a question about FSA. [19:44](#); Jace Farnsworth answered Councilmember David Erickson's question. [19:53](#); Councilmember Sandi Goodlander asked about the new practices we do and if they will prevent a dustbowl. [20:19](#); Jace Farnsworth answered Councilmember Sandi Goodlander's question. [20:45](#);

7. Department or Committee Reports

8. Tax Relief [21:54](#)

A. Hardships

Dianna Schaeffer Spoke to the council about the tax hardship. [22:01](#);

Action: Motion made by Councilmember Nolan Gunnell to deny the incomplete tax relief application; seconded by Councilmember Sandi Goodlander. [24:14](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

9. Public Hearings [24:52](#)

A. Public hearing – Ordinance 2023-37 – Amending Title 16 Subdivision Regulations to comply with SB174 Local Land Use and Development Revisions [24:57](#)

Stephen Nelson spoke to the council. [25:16](#); Councilmember Barbara Tidwell asked a question about the application. [30:14](#); Stephen Nelson answered Councilmember Barbara Tidwell's question. [30:24](#); Councilmember Barbara Tidwell asked a question about the list that is provided. [31:31](#); Stephen Nelson answered Councilmember Barbara Tidwell's Question. [31:47](#); Councilmember Nolan Gunnell asked a question about the difference between the developer and the land owner and the impact of the changes in this Ordinances. [56:13](#); Stephan Nelson answered Nolan Gunnells question. [56:47](#); Councilmember Nolan Gunnell asked a question about if this process would be affected if the development director were to go no vacation. [58:26](#); Stephen Nelson answered Councilmember Nolan Gunnell's the question. [58:36](#); Councilmember Nolan Gunnell asked some questions about a real-estate agent know that the lot can't be sold due to code and how we can monitor the plots being prepared for development or for sale. [59:02](#); Stephen Nelson answered Councilmember Nolan Gunnell's question. [59:25](#); Councilmember Nolan Gunnell asked a question about how the builder knows when they can start building. [59:57](#); Stephen Nelson answered Councilmember Nolan Gunnell's question. [1:00:15](#); Councilmember Nolan Gunnell asked a question about agricultural subdivisions and what they are called. [1:01:51](#); Stephen Nelson answered Councilmember Nolan Gunnell's question. [1:02:03](#); Councilmember Nolan Gunnell asked a question about the process between a builder and the land owner and the cost of the fees to split the agricultural land. [1:02:44](#); Stephan Nelson answered Councilmember Nolan Gunnell's question. [1:03:00](#);

Discussion:

Action: Motion made by Councilmember Karl Ward to close public hearing; seconded by Councilmember Nolan Gunnell. [1:08:57](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

B. Public hearing – Ordinance 2023-39 – Making a Cost of Living Adjustment to the Salaries of the Cache County Elected Officers and Members of the Cache County Council [1:10:07](#)

Micah Safsten spoke to the council. [1:10:25](#)

Discussion:

Action: Motion made by Councilmember Karl Ward to close public hearing; seconded by Councilmember Barbara Tidwell. [1:11:55](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

C. Public hearing – Ordinance 2023-40 – An Ordinance Entering into a Franchise Agreement with All West/ Utah. Inc. to Install Operate, and Maintain a Communication System with the County's Public Right of Ways [1:12:03](#)

Matt Philips spoke to the council about the updates with the Ordinance. [1:12:18](#)

Discussion:

Action: Motion made by Councilmember Sandi Goodlander to close public hearing; seconded by Councilmember Karl Ward. [1:14:35](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

D. Public hearing – Resolution 2023-18 – Adopting the 2024 Cache County Budget [1:14:48](#)

Discussion:

Action: Motion made by Councilmember Barbara Tidwell to approve public hearing; seconded by Councilmember Mark Hurd. [1:15:09](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

10. Pending Action [1:15:20](#)

A. Ordinance 2023-28 **Graham Addition Rezone** [1:15:22](#)

A request to rezone – 125 Acres located at 11432 North 2300 East, near Richmond, from the Forest Recreation (FR40) Zone to the Agricultural (A10) Zone. Planning commission recommended denial. **(Tabled until December 5, 2023 Meeting)**

Discussion:

Action: Motion made by Councilmember * to approve Ordinance/Resolution; seconded by Councilmember *.

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

B. Resolution 2023-18 **Adopting the 2024 Cache County Budget** [1:15:37](#)

Discussion:

Action: Motion made by Councilmember Nolan Gunnell to approve amended Resolution 2023-18; seconded by Councilmember Sandi Goodlander. [1:16:56](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

C. Resolution 2023-20 **Opening the 2023 Budget** [1:17:10](#)

Micah Safsten spoke to the council. [1:17:37](#); Brittany Kingston spoke to the council about the budgets. [1:18:25](#); Amy Adams spoke to the council about insurance. [1:21:02](#)

Discussion:

Action: Motion made by Councilmember Karl Ward to approve Resolution 2023-20; seconded by Councilmember Barbara Tidwell. [1:24:36](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

11. Initial Proposals for Consideration of Action [1:25:21](#)

A. Ordinance 2023-37 **Amending Title 16 Subdivision Regulations to comply with SB174 Local Land Use and Development Revisions** [1:25:25](#)

Stephen Nelson spoke to the council about Ordinance 2023-37. [1:26:14](#); Councilmembers put Ordinance on hold until next council meeting on December 5, 2023.

Discussion:

Action: Motion made by Councilmember * to approve Ordinance/Resolution; seconded by Councilmember *.

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

B. Ordinance 2023-39 Making a Cost of Living Adjustment to the Salaries of the Cache County Elected Officers and Members of the Cache County Council [1:26:51](#)

Councilmember Karl Ward spoke to the council about the Attorney's salary and eliminates salary increase to the council members. [1:27:15](#); Councilmember Nolan Gunnell spoke to the council about the Attorney's salary. [1:28:48](#);

Councilmember David Erickson spoke to the council about the competition for council salaries. [1:29:01](#);

Discussion:

Action: Motion made by Councilmember Karl Ward to illuminate any increase to any councilmembers salary and increase the Attorney's salary for Ordinance 2023-39; seconded by Councilmember Sandi Goodlander. [1:27:20](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

Action: Motion made by Councilmember Karl Ward to suspend the rules and approve amended Ordinance 2023-39; seconded by Councilmember Nolan Gunnell. [1:31:36](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

C. Ordinance 2023-40 An Ordinance Entering into a Franchise Agreement with All West/Utah, Inc. to Install Operate, and Maintain a Communications System with the County's Public Right of Ways [1:37:10](#)

Councilmember Nolan Gunnell asked a question about this Ordinance. [1:37:25](#); Matt Philips spoke to the council and answered Councilmember Nolan Gunnells question. [1:37:36](#); Councilmember Nolan Gunnell asked a question about communication and utilities. [1:38:04](#); Matt Philips answered Councilmember Nolan Gunnells question. [1:38:15](#);

Discussion:

Action: Motion made by Councilmember Sandi Goodlander to suspend the rules and approve Ordinance 2023-40; seconded by Councilmember Barbara Tidwell. [1:39:31](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

D. Resolution 2023-24 A resolution Authorizing End of Year Bonuses for Cache County Employees [1:39:47](#)

Micah Safsten spoke to the council about end of year bonuses for county employees. [1:40:00](#); Councilmember Sandi Goodlander asked about if the bonuses. [1:41:23](#); Micah Safsten answered Councilmember Sandi Goodlander's question. [1:41:29](#)

Discussion:

Action: Motion made by Councilmember Barbara Tidwell to suspend the rules and approve Ordinance/Resolution; seconded by Councilmember Mark Hurd. [1:41:44](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

E. **Ordinance 2023-42** **An Ordinance Amending Sections 3.12.010 and 3.08.020 of the Cache County Code Regarding Public Improvements** [1:42:50](#)

Taylor Sorensen spoke to the council about county code for public improvements. [1:42:59](#);

Discussion:

Action: Motion made by Councilmember Mark Hurd to suspend the rules and adopt Ordinance 2023-42; seconded by Councilmember Barbara Tidwell and Kathryn Beus. [1:45:12](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

F. **Adopting the 2024 Cache County Council Meeting and County Offices Holiday Schedule** [1:45:34](#)

Councilmember David Erickson talked to the county about the cache county schedule and that it is subject to change in the future. [1:45:42](#)

Discussion:

Action: Motion made by Councilmember Barbara Tidwell to suspend the rules and adopt the Cache County Holiday schedule 2024; seconded by Councilmember Kathryn Beus. [1:45:52](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

G. **Approval of the 2023 Cache County Criminal Justice Coordinating Council Strategic Plan** [1:46:16](#)

Micah Safsten Spoke to the Council about the Criminal Justice Coordinating Council Plan and it is a state mandated organization. [1:46:27](#); Councilmember Nolan Gunnell asked a question about the referral centers and hospitals. [1:48:33](#);

Micah Safsten answered Council member Nolan Gunnels question. [1:48:55](#); Councilmember David Erickson spoke to the council about the program and that it is open to anyone who will benefit from the goals. [1:49:29](#);

Discussion:

Action: Motion made by Councilmember Kathryn Beus to approve the Cache County Justice Coordinating Council strategic plan; seconded by Councilmember Barbara Tidwell. [1:51:49](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

12. **Other Business** [1:52:09](#)

A. **Employee Christmas Dinner**

December 13, 2023 – Cache County Event Center

13. **Councilmember Reports** [1:52:26](#)

David Erickson –

Sandi Goodlander – There is new legislation about code blue and providing shelter to those who are homeless during the cold winter months. [1:52:48](#)

Karl Ward –

Barbara Tidwell – Board of directors meeting about UACC. They will be changing the board of directors this coming year. [1:54:13](#)

Kathryn Beus – Been on calls with Alex Buxton about the bond. In the process of refining documentation presentation for next step of the process. [1:55:02](#)

Nolan Gunnell –

Mark Hurd – Talked about budget committee meeting. [1:52:29](#)

14. **Executive Session** – Utah Code 52-4-205(1)(a) – Discussion of the character, professional competence, or physical or mental Health of an individual [2:03:47](#)

Action: Motion made by Councilmember Barbara Tidwell to move to executive session; seconded by Councilmember Sandi Goodlander. [2:03:49](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

15. **Close Executive Session (not recorded)**

Action: Motion made by Councilmember Kathryn Beus to close the executive session; seconded by Councilmember Nolan Gunnell.

Motion passes.

Aye: 6 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Mark Hurd

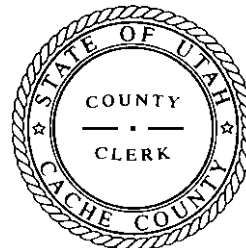
Nay: 0

Absent: 1 Karl Ward

Adjourn: 9:00 PM

APPROVAL: David Erickson, Chair
Cache County Council

ATTEST: David Benson, Clerk
Cache County Council



Ordinance No. 2023-28

Cache County, Utah

Graham Addition Rezone

An ordinance amending the County Zoning Map by rezoning ~125 acres from the Forest Recreation (FR40) Zone to the Agricultural (A10) Zone

Whereas, the “County Land Use Development and Management Act,” Utah Code Ann. §17-27a-101 et seq., as amended (the “Act”), provides that each county may enact a land use ordinance and a zoning map establishing regulations for land use and development; and

Whereas, pursuant to the Act, the County’s Planning Commission (the “Planning Commission”) shall prepare and recommend to the county’s legislative body, following a public hearing, a proposed land use ordinance and a zoning map, or amendments thereto, that represent the Planning Commission’s recommendations for zoning the area within the county; and

Whereas, the Planning Commission caused notice of a public hearing for the rezone to be posted at least ten (10) days before the date of the public hearing; and

Whereas, on July 6, 2023, the Planning Commission held a public hearing, accepted all comments, and recommended denial of the proposed amendments to the County Council for final action; and

Whereas, the Act also provides certain procedures for the county legislative body to adopt or reject amendments to the land use ordinance and zoning map for the county; and

Whereas, following proper notice, the County Council held a public hearing on August 8, 2023, to consider any comments regarding the proposed rezone. The County Council accepted all comments; and

Whereas, the Cache County Council has determined that it is both necessary and appropriate for the County to amend and implement this ordinance.

Now, therefore, the County Legislative Body of Cache County ordains as follows:

1. Statutory Authority

The statutory authority for enacting this ordinance is Utah Code Annotated Sections 17-27a Part 1 and Part 3, and 17-53 part 2(1953, as amended to date).

2. Adoption of amended Zoning Map

The County Council hereby amends the County’s Zoning Map to reflect the rezone of the property affected by this ordinance and hereby adopts the amended Zoning Map with the amendment identified as Exhibit B, of which a detailed digital or paper copy is available in the Development Services Department.

3. Conclusions

- A.** The location of the subject property is compatible with the purpose of the Agricultural (A10) Zone as identified under §17.08.030[A] of the Cache County Code as it:
 - i.** The location of the subject properties is compatible with the purpose of the proposed A10 Zone.
 - ii.** The proposed A10 Zone is consistent with the zoning of the approved subdivision in which they are located and will eliminate the split zoning of the subject properties.
 - iii.** The historic and current use of the properties is agricultural and is suitable for development within the A10 Zone without increasing the need for variances or special exceptions within this zone.

4. Prior ordinances, resolutions, policies, and actions superseded

This ordinance amends and supersedes the Zoning Map of Cache County, and all prior ordinances, resolutions, policies, and actions of the Cache County Council to the extent that the provisions of such prior ordinances, resolutions, policies, or actions are in conflict with this ordinance. In all other respects, such prior ordinances, resolutions, policies, and actions shall remain in full force and effect.

5. Exhibits

- A.** Exhibit A: Rezone summary and information & Planning Commission recommendation
- B.** Exhibit B: Zoning Map of Cache County showing affected portion.

6. Effective date

This ordinance takes effect on _____, 2023. Following its passage but prior to the effective date, a copy of the ordinance shall be deposited with the County Clerk and a short summary of the ordinance shall be published in a newspaper of general circulation within the County as required by law.

7. Council Vote and Final Action

Date: ____ / ____ / ____	<u>Council Votes</u>			
<u>Council members</u>	In Favor	Against	Abstain	Absent
Kathryn Beus				
Dave Erickson				
Sandi Goodlander				
Nolan Gunnell				
Mark Hurd				
Barbara Tidwell				
Karl Ward				
Total:				
Final action:	_____ Adopt _____ Reject			

Cache County Council:

Attest:

David Erickson, Chair

David Benson, Clerk
Cache County

Action of the County Executive

Regarding Ordinance 2023-28, the Graham Addition Rezone

_____ Approve

_____ Disapprove (A Statement of Objection is attached)

David Zook, Executive
Cache County

Date

Ord 2023-028
Graham Addition Rezone
Amending the Cache County Zoning Map by rezoning
~125 acres of property from the Forest Recreation (FR40) Zone
to the Agricultural (A10) Zone.

County Council action

Hold a public hearing on August 8, 2023.

If approved, the rezone will take effect 15 days from the date of approval.

Planning Commission action

Denial (5-yea; 0-nay; 1-abstention).

Public hearing held on July 6, 2023.

Conclusion: Based on the findings of fact noted [in the staff report], the Graham Addition Rezone is hereby recommended for approval to the County Council as follows:

1. The area is not conducive to residential development due to the presence of sensitive areas including, but not limited to, steep slopes and moderate to extreme Wildfire Hazard Areas.
2. The majority of the subject properties located in the FR40 Zone has not historically been used for agricultural purposes and is not compatible with the purpose of the proposed A10 Zone.
3. It is not consistent with the recently adopted Cache County General Plan that identifies the future land use of this area as "Mountain Rural and Conservation" as well as "Forest and Natural Resources" which specifies the preferred land uses as: forestry, grazing, outdoor recreation, watershed protection, hazard mitigation (i.e., floodplain management, steep slopes, and high wildfire hazard) and conservation easements. Additionally, these future land use areas specifically discourage residential uses (Forest and Natural Resources) and residential development at a density greater than one unit per 40 acres (Mountain Rural and Conservation).

Staff Report review by Development Services Director

Stephen Nelson

Staff Report by County Planner

Angie Zetterquist

General Description

This ordinance amends the County Zoning Map by rezoning ~125 acres from the Forest Recreation (FR40) Zone to the Agricultural (A10) Zone.

Additional review materials included as part of Exhibit A

Staff Report to Planning Commission

Staff Report: Graham Addition Rezone

6 July 2023

This staff report is an analysis of the application based on adopted county documents, standard county development practices, and available information. The report is to be used to review and consider the merits of the application. Additional information may be provided that supplements or amends this staff report.

Agent: Michael Graham

Parcel ID#: 18-053-0010, -0011

Staff Recommendation: None

Type of Action: Legislative

Land Use Authority: Cache County Council

Location

Reviewed by Angie Zetterquist

Project Address: Acres: ~125.0

11432 North 2300 East
near Richmond

Surrounding Uses:

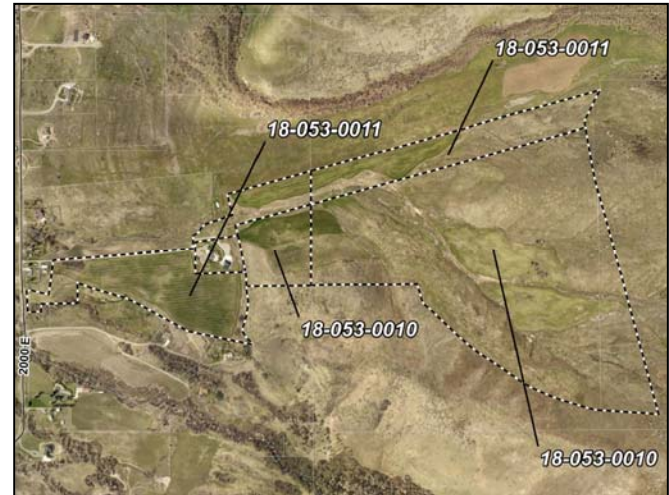
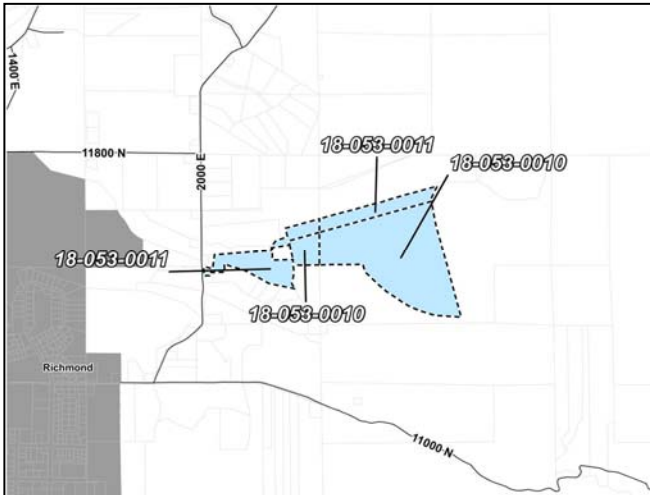
North – Agricultural/Residential/FR40

South – Agricultural/Residential/FR40

East – Agricultural/FR40

West – Agricultural/Residential

Current Zoning: **Proposed Zoning:**
Forest Recreation (FR40) Agricultural (A10)



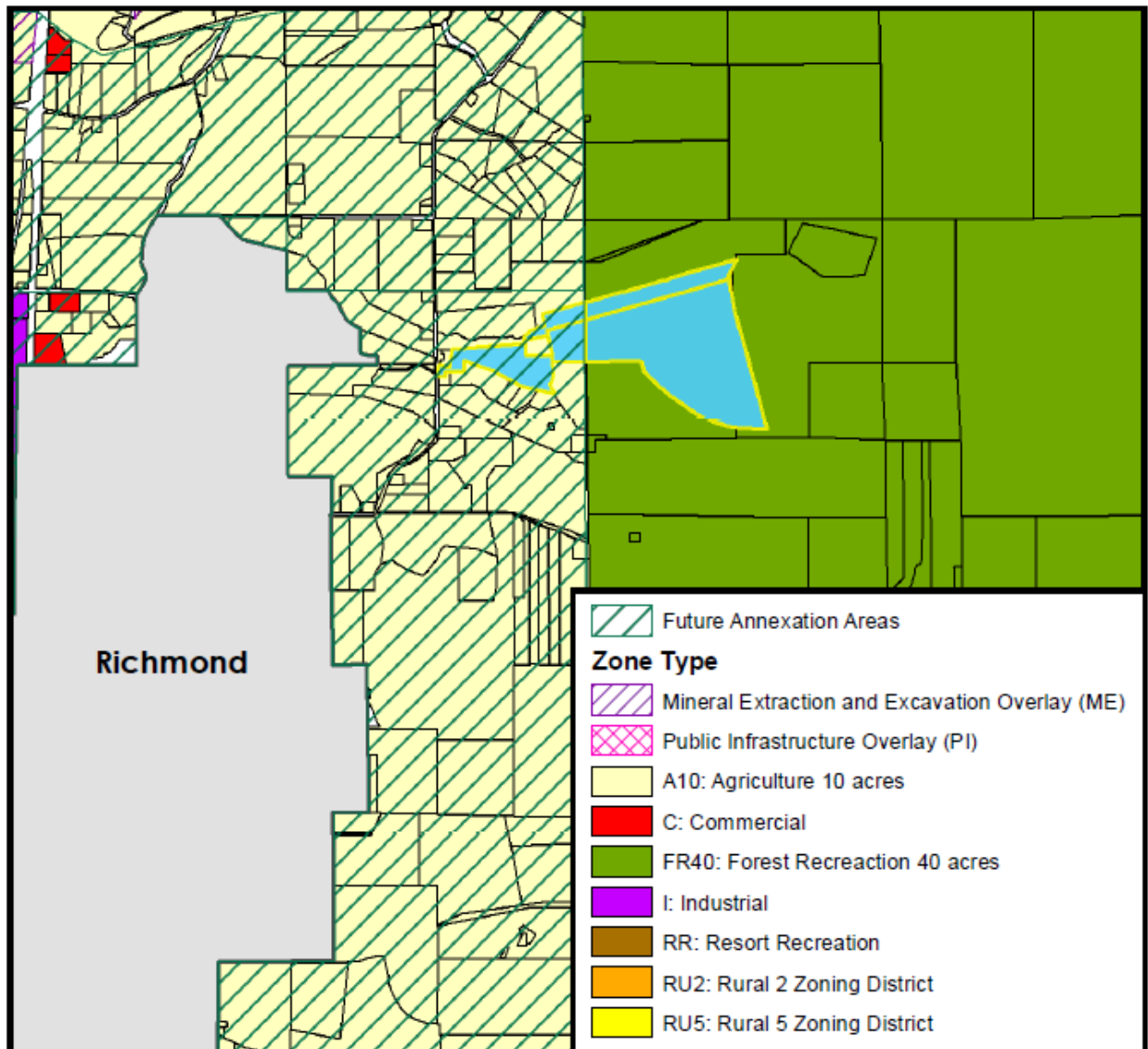
Findings of Fact

A. Request description

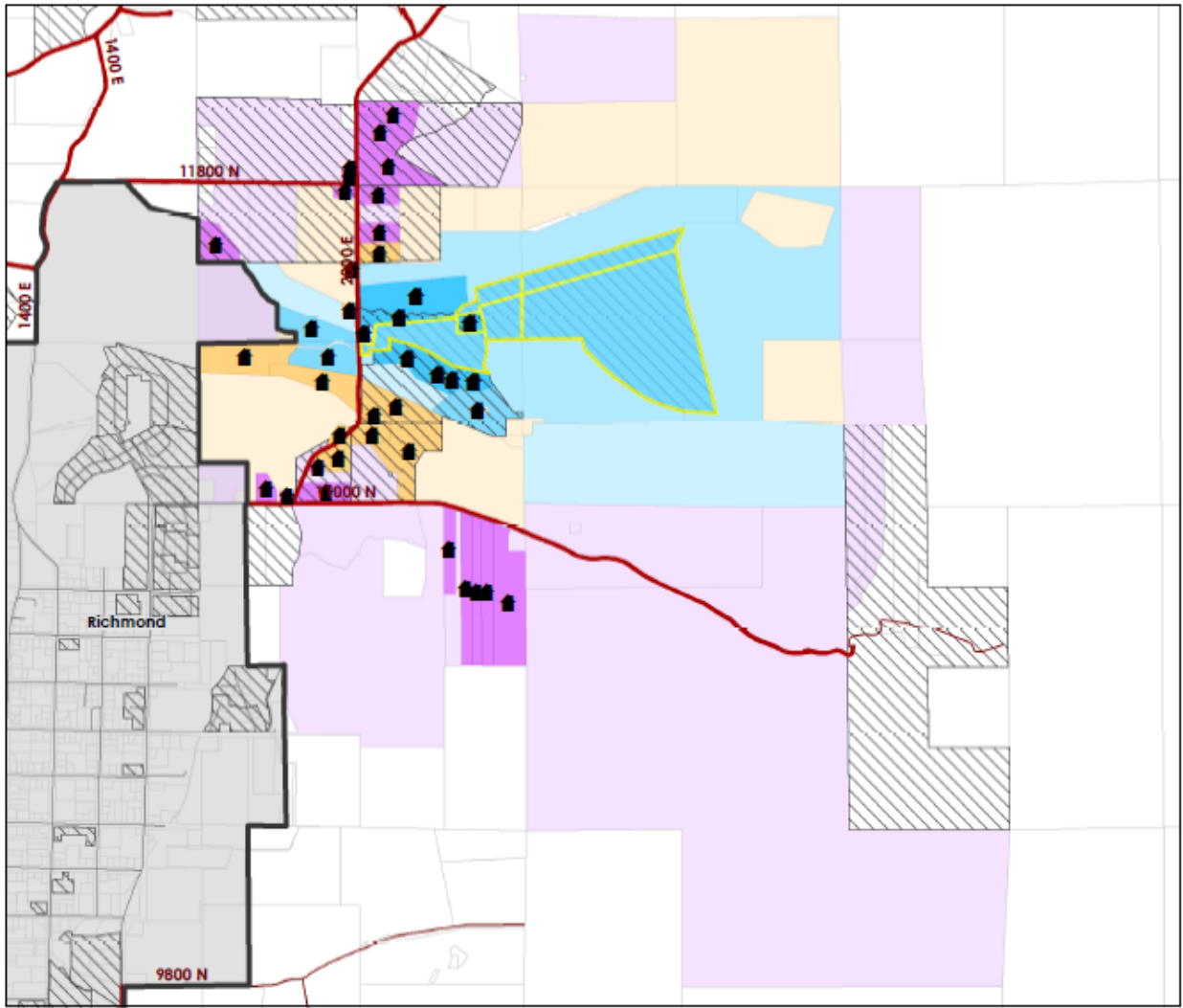
1. A request to rezone approximately 125.0 acres from the Forest Recreation (FR40) Zone to the Agricultural (A10) Zone.
2. This rezone may allow the parcel to establish uses permitted in the Agricultural (A10) Zone. A rezone request is general in nature and is not tied to any proposed use. Any impacts related to permitted and conditional uses allowed within the A10 Zone will be addressed as part of each respective approval process required prior to site development activities.
3. Staff has identified general information as pertains to the subject property to assist the Planning Commission and County Council in arriving at a decision. This information is reflected in the attached map (Attachment A) and in the following text:

a. Land Use Context:

- i. **Parcel status:** Both parcels are legal as they located within an approved subdivision, the Housely Minor Subdivision recorded in 2003, and are identified as agricultural remainders within that subdivision. At the time the subdivision was approved, and it is still currently the case, portions of these agricultural remainders had a split zone with part of the parcels being in the A10 Zone and the larger, eastern sections were located in the FR40 Zone. The split zoning makes it difficult to calculate the overall density of the subdivision, and, per the Code, the two subject properties can only be developed in accordance with the most restrictive zone (i.e., FR40).

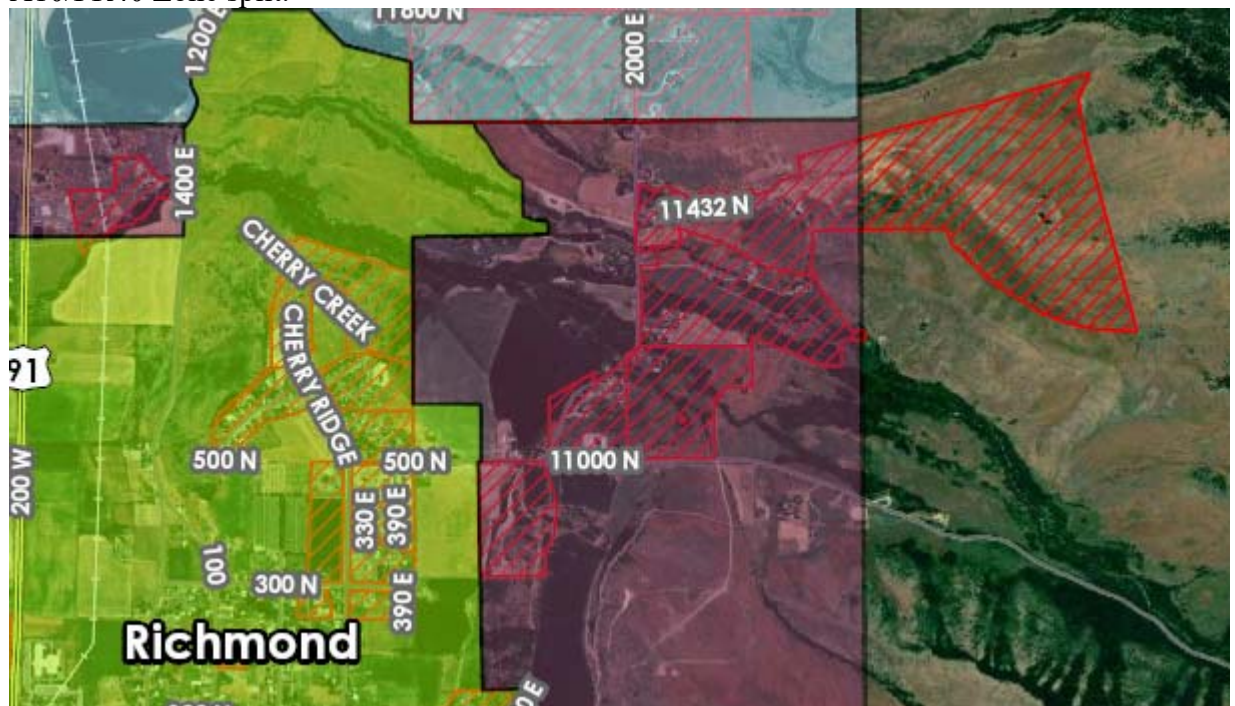


ii. Average Lot Size: (See Attachment A)



Average Parcel Size	
Adjacent Parcels	With a Home: 5.5 Acres (8 Parcels)
	Without a Home: 60 Acres (11 Parcels)
1/4 Mile Buffer	With a Home: 7.2 Acres (22 Parcels)
	Without a Home: 46.2 Acres (30 Parcels)
	Without a Home in Richmond City: 1.1 Acres (1 Parcel)
1/2 Mile Buffer	With a Home: 7 Acres (40 Parcels)
	Without a Home: 52.1 Acres (59 Parcels)
	Without a Home in Richmond City: 14.7 Acres (3 Parcels)

- iii. The proposed A10 zone allows a maximum density of 1 lot for every 10 acres, whereas the current FR40 zone allows a maximum density of 1 lot for every 40 net developable acres. With approximately 42.0 acres of property, the subject property could be divided into a maximum potential of 4 buildable lots under the current A10 Zone standards, including the parcel with an existing single-family dwelling. A rezone to RU5 may allow up to a maximum potential of 8 buildable lots, including one lot with the existing single-family dwelling.
- iv. Schedule of Zoning Uses: The Agricultural (A10) Zone allows for a variety of uses with the approval of a zoning clearance and/or conditional use permit, including the following uses, that are not permitted in the current Forest Recreation (FR40) Zone:
 - Single Family Dwelling
 - Accessory Apartment
 - Home Based Business
 - Residential Living Facilities
 - Agricultural Manufacturing
 - Cemetery/Crematorium
 - Religious Meeting House
 - Concentrated Animal Feed Operation
 - Livestock Auction Facility
 - Boarding Facility
 - Topsoil Extraction
- v. Adjacent uses: The properties adjacent to the subject rezone are primarily forest recreation, agriculture, and residential uses. The nearest Richmond City boundary is located about 1,100 feet west, as the crow flies, of the subject properties, but about 0.68 miles via 2000 East.
- vi. Annexation Areas: The subject properties are not located within the Richmond City future annexation area. The future annexation boundary stops at the current A10/FR40 Zone split.



B. Ordinance—§12.02.010, §17.02.060; §17.08.030 [C]

4. As per §17.02.060, Establishment of Land Use Authority, the County Council is authorized to act as the Land Use Authority for this application.
5. The current County Land Use Ordinance does not specify appropriate locations for the Agricultural (A10) Zone but does contain general guidelines for its implementation. County Land Use Ordinance §17.08.030 [C] identifies the purpose of the Agricultural Zone and includes the following:
 - a. To provide areas to promote and protect the opportunities for a broad range of agricultural uses and activities where farming is a viable component of the local economy.
 - b. To implement the policies of Cache Countywide Comprehensive Plan, including those regarding agricultural promotion, prime farmlands, density based residential standards, and clustering.”
6. The future land use map (Attachment B) adopted as part of the recently approved Cache County General Plan identifies the area where the subject property is located as “Mountain Rural and Conservation” as well as “Forest and Natural Resources.” *Cache County General Plan, Chapter 4, pg. 24 & 25*

FOREST AND NATURAL RESOURCES

Location:	Publicly owned and conserved private lands in the mountains and canyons.
Example Areas:	<ul style="list-style-type: none"> • U.S. Forest Service lands • State lands
Purpose and Character:	Resource conservation and uses/products (i.e. forestry, ranching) on federal, state, and local government-owned lands. Some public lands are open to public access and recreation. Private lands under conservation easements (no public access). If public land is sold for private development that is not compatible with the Natural Resource category, the property should default to the Mountain Rural and Conservation future land use category.
Preferred Land Uses:	<ul style="list-style-type: none"> • Multiple Resource Uses (i.e. forestry, grazing) • Outdoor recreation on publicly accessible lands • Watershed Protection • Hazard Mitigation (i.e. floodplain management, steep slopes, and high wildfire hazard) • Conservation Easements
Secondary Land Uses:	<ul style="list-style-type: none"> • Residential uses where permitted in a conservation easement • Research and public institutions
Discouraged Uses:	<ul style="list-style-type: none"> • Residential • Commercial • Industrial • Heavy industrial and mining

MOUNTAIN RURAL AND CONSERVATION

Location:	The majority of privately-owned mountain and foothill areas.
Example Areas:	<ul style="list-style-type: none"> FR-40 zone that is not public land
Purpose and Character:	<p>Forestry, recreation, and multiple resource uses on private lands. Forestry and recreation land uses are expected to continue. Maintaining the environmental quality of steep slopes, canyons, and forests with minimal residential development conserves watershed resources and improves resiliency from wildfire, geological, and flood hazards.</p>
Preferred Land Uses:	<ul style="list-style-type: none"> Forestry Agriculture Conservation Easements (CEs) and conserved public lands Watershed Protection Hazard Mitigation (i.e. floodplain management, steep slopes, and high wildfire hazard) Outdoor recreation and tourism
Secondary Land Uses:	<ul style="list-style-type: none"> Seasonal residential housing at one unit per 40 acres Clustered subdivision developments Resorts, recreation business, and public institutions
Discouraged Uses:	<ul style="list-style-type: none"> Residential development at a density greater than one unit per 40 acres Industrial Commercial Office Commercial Retail Heavy Industrial

CHAPTER 4: FUTURE LAND USE PLAN

The use of land is one of the most important and fundamental values for landowners, residents, civic leaders, and elected officials. This determines—in large measure—the future of Cache County. The Future Land Use Map represents the County’s collective vision of our desired future. It conveys the patterns and priorities of economic development and community character, the locations of neighborhoods and industries, and the preservation of natural, agricultural, and rural landscapes.

The Future Land Use Plan is advisory and does not change the existing zoning of any property or the ability of landowners to continue existing legal uses consistent with the existing zoning or nonconforming uses. It serves as a starting point for conversations about regional initiatives and development proposals by illustrating how sometimes separate and uncoordinated activities can help or harm our desired future. The timing of future development will depend on a number of factors including choices made by individual landowners, aspirations of the community, and future availability of facilities and services.

7. Consideration of impacts related to uses allowed within the A10 Zone will be addressed as part of each respective approval process required prior to site development activities.

C. Access—16.04.040 [A], 16.04.080 [E], Road Manual

8. §16.02.010 Standards and Lot Size – All subdivisions must meet the minimum lot and development standards as outlined in each base zone of the Cache County Zoning Ordinance and within this title.
9. Table 17.10.040 Site Development Standards – Minimum lot frontage required in the A10 Zone is 90 feet.
10. §17.07.040 General Definitions – Lot/Parcel Frontage: that portion of a development site that abuts a public or private roadway. For the purposes of determining setback requirements on corner lots, all sides of a lot adjacent to a roadway shall be considered frontage
11. §16.04.040 [A] Roads – All roads must be designed and constructed in accordance with Title 12 of the County Code.
12. §12.02.010 Roadway Standards – Requirements for roadway improvement are provided in the current Manual of Roadway Design and Construction Standards (Road Manual).
13. A basic review of the access to the subject properties identifies the following:
 - a. Primary access to the subject properties is from 2000 East (upper High Creek Road), a County road, via a private road, 11432 North.
14. 11432 North, Private Road:
 - a. Approved as part of the Housely Minor Subdivision in 2003.
 - b. Is paved and approximately 12-14 feet wide.
 - c. Is substandard as to the current Road Manual requirements for a Minor Private Road.

Table B-6 Typical Cross Section Minimum Standards

Roadway Classification	Right-of-way (ft)	Travel Lane Width (ft)	Total Shoulder Width (ft)	Paved Shoulder Width (ft)	Gravel Shoulder Width (ft)	Design Limits Based on ADT	Road Surface
Minor Arterial	100	12	10	8	2	-	(A)
Major Collector	80	12	8	4	4	-	(A)
Minor Collector	66	11	6	4	2	2000	(B)
Major Local	66	10	6	2	4	1500	(B)
Minor Local	66	10	4	0	4	400	(B)
Major Private	66	10	2	0	0	200	(B)
Minor Private	33	10	0	0	0	50	(B)
Seasonal/Recreation	33	10	0	0	0	-	(B)
Agricultural Access	33	10	0	0	0	-	(C)

15. 2000 East:

- a. Is an existing county facility serves other lower classified County Roads, single family dwellings, and agricultural parcels.
- b. Is classified as a Major Local Road.
- c. Is paved and is approximately 20 feet wide.
- d. Is maintained year round by the County.
- e. Is considered substandard as to right-of-way, paved and gravel shoulder width, and clear zone.

Analysis of Existing Roadway – 2000 East

Roadway Element	Existing Width (ft)	Major Local Width (ft) Requirements	Comments or Findings
Travel Lanes	20	20	OK
Right-of-Way	varies	66	Substandard
Paved Shoulder	0	2	Substandard
Gravel Shoulder	2-3	4	Substandard
Clear Zone (4:1)	varies	10	Substandard
Material	Paved	Paved	OK
Structural			Visually OK

Access Management – 2000 East

Classification	Min. Spacing Standard (Feet)		
	Road Access	Commercial	Residential/Farm Access
Major Local	300	150	10

Driveways for all uses except single family homes shall not be closer than eight (8) feet to an adjacent interior property line. Single family homes may be granted with two (2) feet of the property line

D. Service Provisions:

- 16. §16.04.080 [C] Fire Control – The County Fire District had no comments on the rezone. Future access must be reevaluated and may require improvements based on the location of any proposed structure on lots created through a subdivision process.
- 17. §16.04.080 [F] Solid Waste Disposal – Logan City Environmental currently provides refuse collection in this area. The refuse containers will need to be placed on the East side of 2000 East for collection. Sufficient shoulder space along the road for all refuse and recycling containers must be provided allowing the containers to be placed 3 to 4 feet apart and far enough off the road so they do not interfere with passing traffic. An encroachment permit is required for any work done in the public right-of-way.

E. Public Notice and Comment—§17.02.040 Notice of Meetings

- 18. Public notice was posted online to the Utah Public Notice Website on 23 June 2023.
- 19. Notices were posted in three public places on 23 June 2023.
- 20. Notices were mailed to all property owners within 300 feet on 23 June 2023.
- 21. At this time, no written public comments regarding this proposal have been received by the Development Services Office.

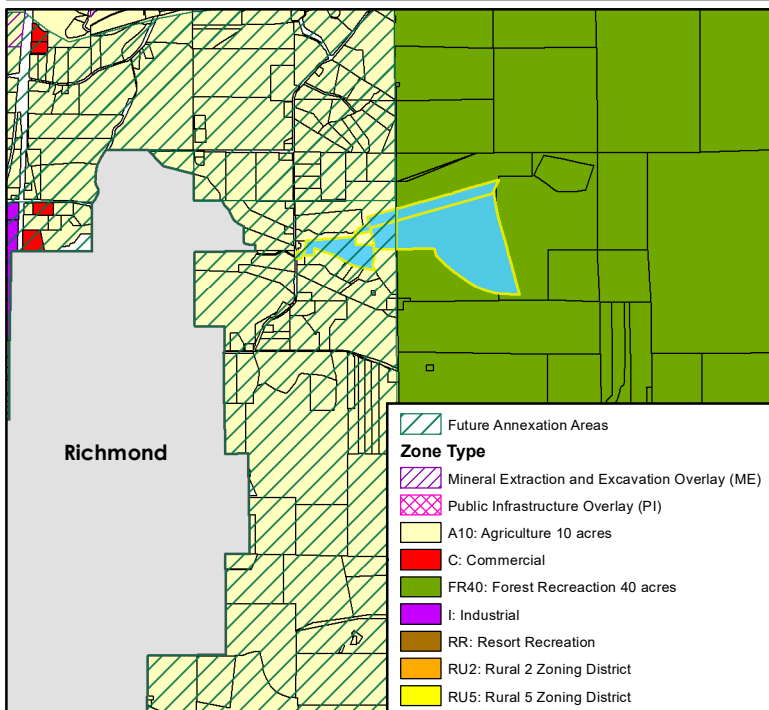
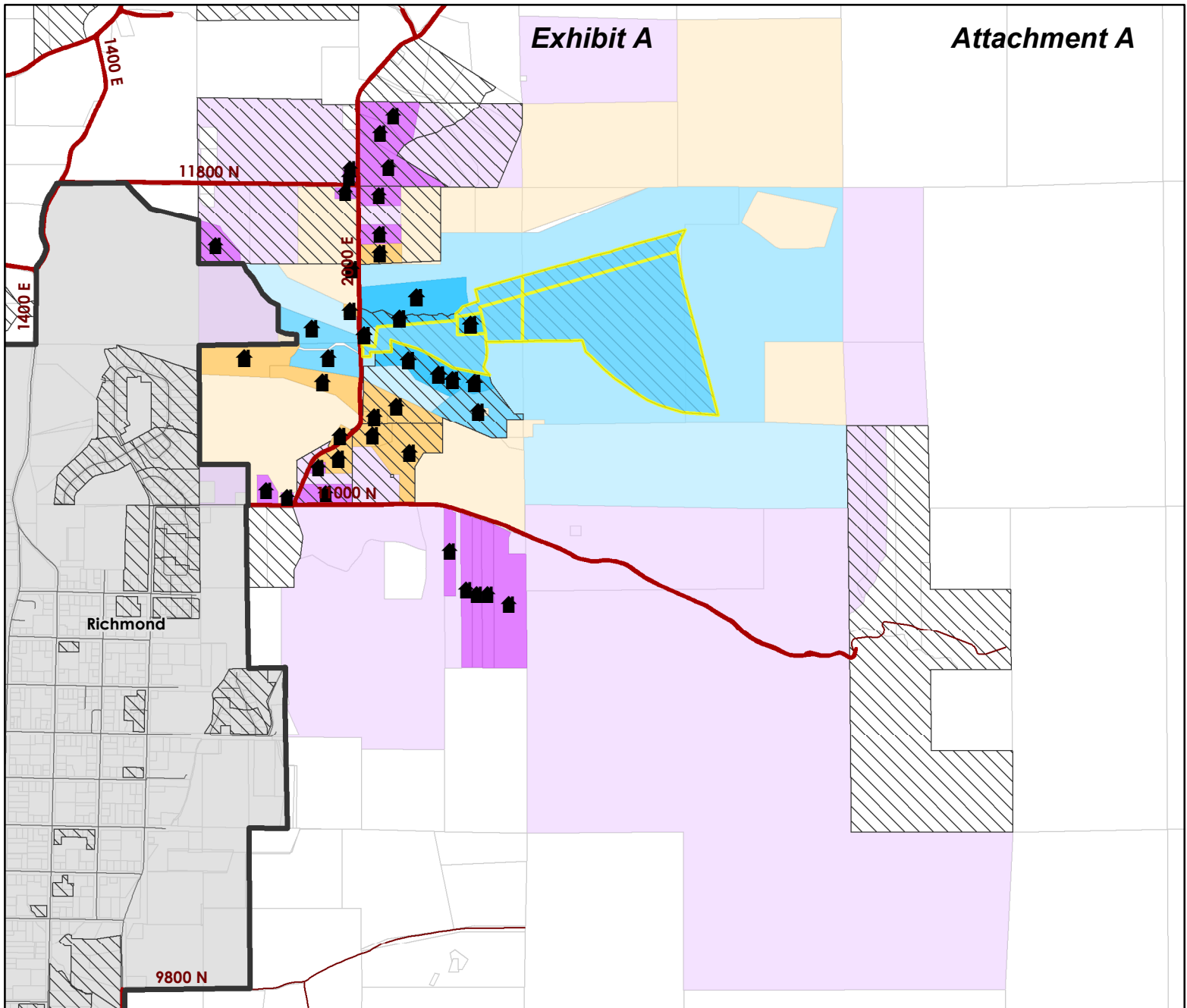
Conclusion

The Graham Addition Rezone, a request to rezone approximately 125 acres from the Forest Recreation (FR40) Zone to the Agricultural (A10) Zone reviewed in conformance with Title 17 of the Cache County Land Use Ordinance and the County Manual of Roadway Design and Construction Standards. Staff has not made a recommendation on this request and can assist the Planning Commission in drafting a recommendation based on the findings of fact identified above and any others identified at the public hearing.

Planning Commission Conclusion

Based on the findings of fact noted herein, the Graham Addition Rezone is hereby recommended for denial to the County Council as follows:

1. The area is not conducive to residential development due to the presence of sensitive areas including, but not limited to, steep slopes and moderate to extreme Wildfire Hazard Areas.
2. The majority of the subject properties located in the FR40 Zone has not historically been used for agricultural purposes and is not compatible with the purpose of the proposed A10 Zone.
3. It is not consistent with the recently adopted Cache County General Plan that identifies the future land use of this area as “Mountain Rural and Conservation” as well as “Forest and Natural Resources” which specifies the preferred land uses as: forestry, grazing, outdoor recreation, watershed protection, hazard mitigation (i.e., floodplain management, steep slopes, and high wildfire hazard) and conservation easements. Additionally, these future land use areas specifically discourage residential uses (Forest and Natural Resources) and residential development at a density greater than one unit per 40 acres (Mountain Rural and Conservation

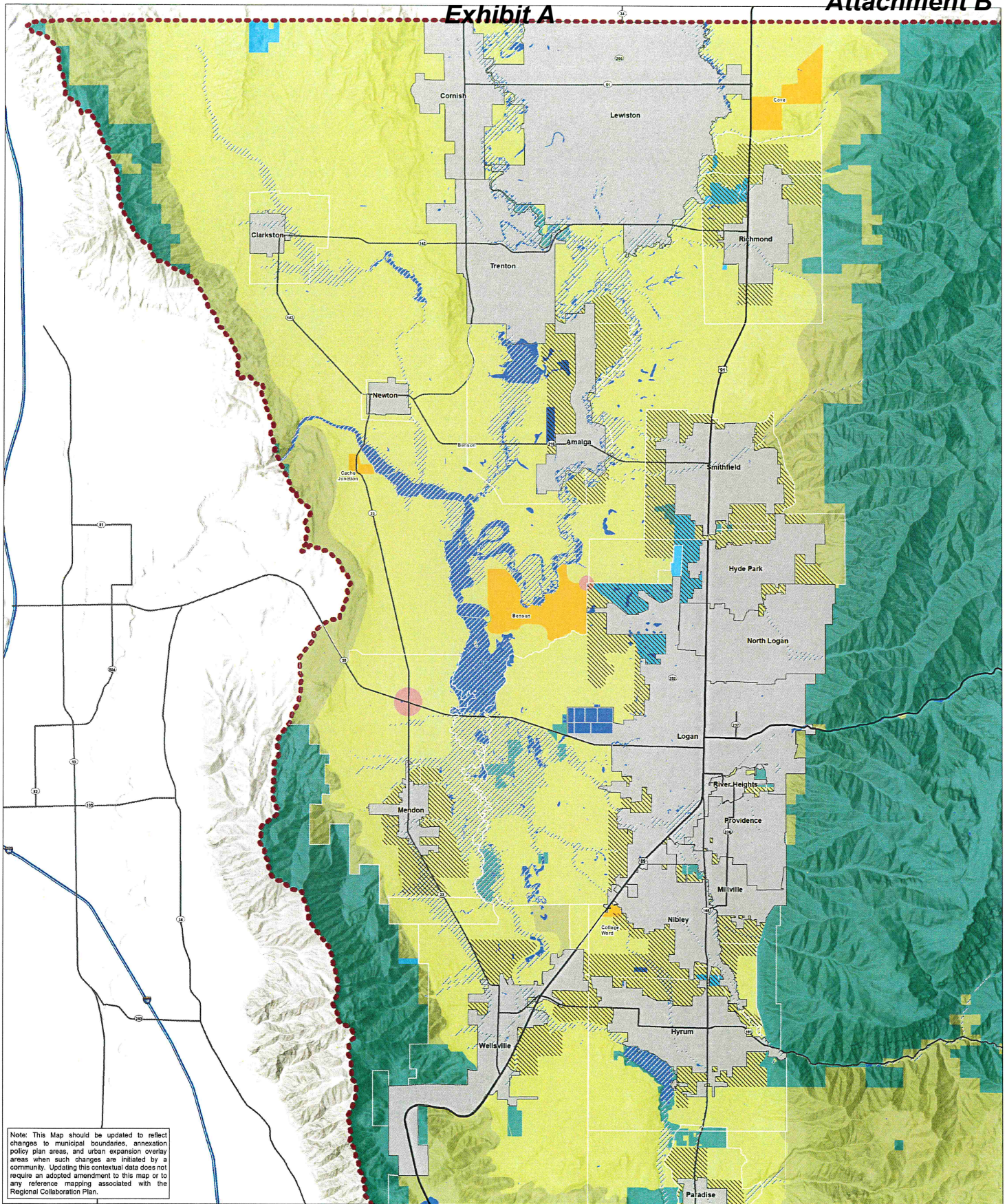


Legend

- Proposed Rezone
- Municipal Boundaries
- Subdivisions
- Parcels
- Winter Maintenance
- County Roads
- Highways

Average Parcel Size	
Adjacent Parcels	With a Home: 5.5 Acres (8 Parcels)
	Without a Home: 60 Acres (11 Parcels)
1/4 Mile Buffer	With a Home: 7.2 Acres (22 Parcels)
	Without a Home: 46.2 Acres (30 Parcels)
	Without a Home in Richmond City: 1.1 Acres (1 Parcel)
1/2 Mile Buffer	With a Home: 7 Acres (40 Parcels)
	Without a Home: 52.1 Acres (59 Parcels)
	Without a Home in Richmond City: 14.7 Acres (3 Parcels)





Water Bodies	Urban Expansion Overlay	Agriculture and Ranching
100 Year Floodplain	Retail Commercial	Mountain Rural and Conservation
Municipalities	Rural Community	Forest and Natural Resource
Annexation Policy Plan Areas	Industrial and Mineral Extraction	

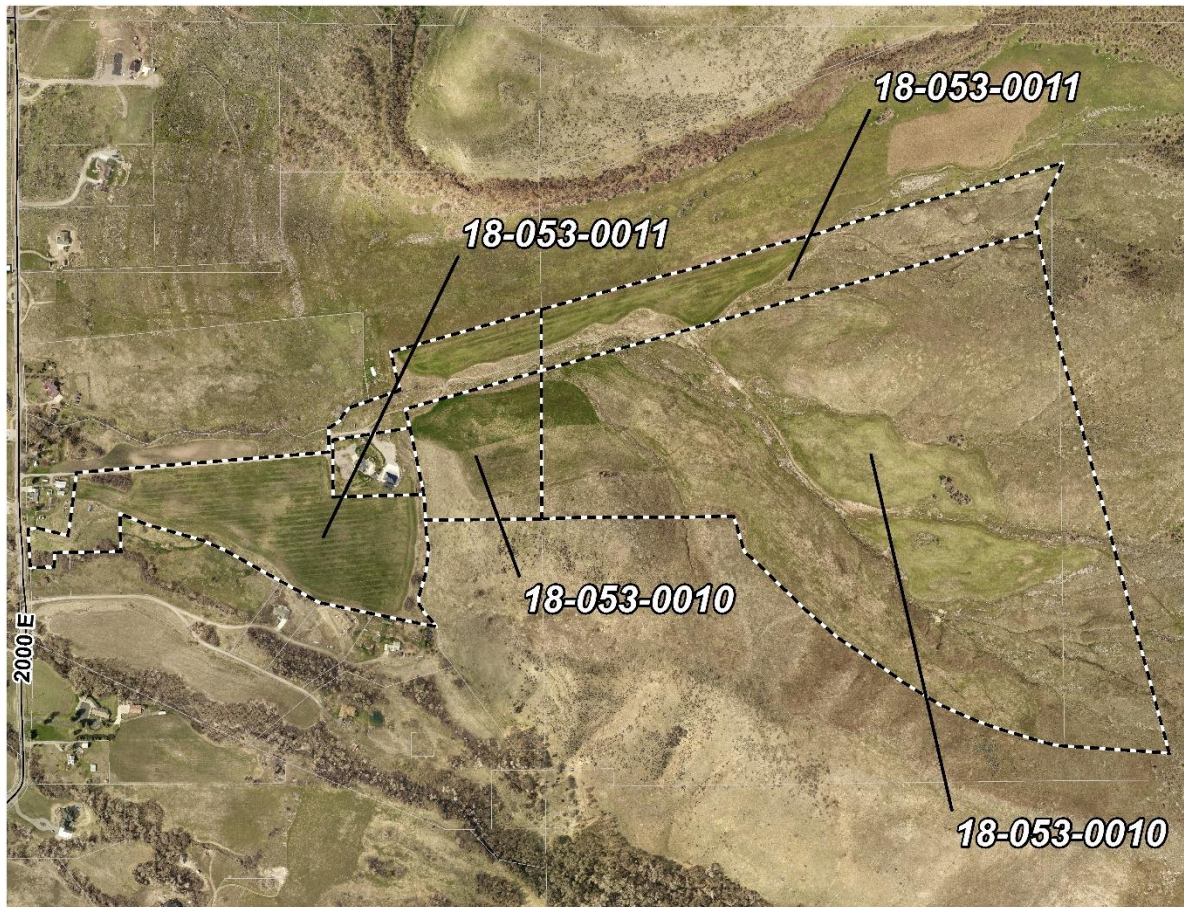
Cache County Future Land Use Map

Disclaimer: This map is illustrative and for advisory purposes only. This is not a regulatory or zoning document, and locations are generalized to illustrate concepts.

Date: February 28, 2023

Exhibit B: Ordinance 2023-28

Zoning Map of Cache County – Affected Portion
Graham Addition Rezone



The portion of the following legal descriptions located within the Forest Recreation (FR40) Zone properties above are to be rezoned from the Forest Recreation (FR40) Zone to the Agricultural (A10) Zone:

18-053-0010

REMAINDER PARCEL 2 HOUSLEY MINOR SUBD CONT 118.0 AC

18-053-0011

REMAINDER PARCEL 1 HOUSLEY MINOR SUBD CONT 46.52 AC

ALSO: BEG AT NW COR LT 4 CHERRY CREEK RIDGE SUBD AMENDED & TH S 34°49'15" W 17.84 FT TH N 57°48'25" W 341.27 FT TH S 60°47'19" E 342.55 FT TO BEG CONT 0.07 AC CONT 46.59 AC IN ALL



CACHE COUNTY
RESOLUTION NO. 2023 – 18

A RESOLUTION ADOPTING A COUNTY BUDGET FOR THE CALENDAR YEAR 2024

The County Council of Cache County, Utah, in a regular meeting, lawful notice of which has been given, finds that a public hearing was held on October 24, 2023 and again on November 28, 2023, upon lawful notice and that it is necessary and statutorily required that a budget be adopted for Cache County for the Calendar Year 2024.

THEREFORE, the Cache County Council hereby adopts the following resolution:

BE IT RESOLVED that the 2024 Cache County budget in the total amount of one hundred two million, three hundred twenty-five thousand, six hundred dollars (\$102,325,600), the original of which is on file in the Finance Division of the Office of the Cache County Auditor and a copy of which is attached to this resolution, is hereby adopted as and for the Cache County budget for the Calendar Year 2024 beginning on January 1, 2024 and ending on December 31, 2024, and;

BE IT RESOLVED that the 2024 budget for the Airport Authority, which is a component unit of Cache County, is hereby adopted in the amount of eight hundred thirty-seven thousand, five hundred dollars (\$837,500), the original of which is on file in the Finance Department of the Office of the Cache County Auditor and copies of which are attached to this resolution, is hereby adopted as the budget for the Calendar Year 2024 beginning on January 1, 2024 and ending on December 31, 2024.

RESOLVED BY THE COUNTY COUNCIL OF CACHE COUNTY, UTAH THIS ____ DAY
OF _____ 2023.

	In Favor	Against	Abstained	Absent
Sandi Goodlander				
David Erickson				
Nolan Gunnell				
Barbara Tidwell				
Karl Ward				
Mark Hurd				
Kathryn Beus				
Total				



CACHE COUNTY:

ATTEST:

By: _____
David L. Erickson, Chair

By: _____
David Benson, County Clerk / Auditor

Council Budget 2024

Balance of Expenditures and Revenues by Fund

Fund	Expenditures	Revenues	Balance
General	59,228,000	59,228,000	0
Municipal Services	10,544,500	10,544,500	0
Council on Aging	1,417,700	1,417,700	0
Health	1,641,400	1,641,400	0
Mental Health	4,752,000	4,752,000	0
Children's Justice Center	500,400	500,400	0
Visitor's Bureau	1,407,200	1,407,200	0
Tax Administration	5,843,800	5,843,800	0
Capital Projects	0	0	0
Debt Service	1,774,900	1,774,900	0
CDRA	336,000	336,000	0
Restaurant Tax	2,553,000	2,553,000	0
RAPZ Tax	3,005,000	3,005,000	0
CCCOG	9,199,600	9,199,600	0
Roads Special Service District	121,000	121,000	0
CC Community Foundation	1,100	1,100	0
County Totals	102,325,600	102,325,600	0
Airport Authority	837,500	837,500	0
Component Unit Totals	837,500	837,500	0
Grand Totals	103,163,100	103,163,100	0

Council Budget 2024

Summary by Revenue Source

Fund	Property Tax	Sales Tax	Charges for Services	Inter governmental	Other	Transfers	Fund Balance	Council Budget
General	18,710,000	12,905,000	10,621,600	5,810,500	3,867,500	684,500	6,628,900	59,228,000
Municipal Services	0	6,807,000	529,000	62,000	1,425,000	1,721,500	0	10,544,500
Council on Aging	0	0	91,400	398,900	2,000	925,400	0	1,417,700
Health	1,133,000	0	330,000	0	0	0	178,400	1,641,400
Mental Health	0	0	0	4,372,000	0	380,000	0	4,752,000
Children's Justice Center	0	0	0	237,800	0	262,600	0	500,400
Visitor's Bureau	0	1,361,000	42,000	0	4,200	0	0	1,407,200
Tax Administration	4,005,500	0	594,900	0	5,000	0	1,238,400	5,843,800
Capital Projects	0	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	1,774,900	0	1,774,900
CDRA	70,000	0	0	266,000	0	0	0	336,000
Restaurant Tax	0	2,553,000	0	0	0	0	0	2,553,000
RAPZ Tax	0	3,005,000	0	0	0	0	0	3,005,000
CCCOG	0	7,593,000	0	0	0	0	1,606,600	9,199,600
Roads Special Service District	0	0	0	120,000	1,000	0	0	121,000
CC Community Foundation	0	0	0	0	500	0	600	1,100
County Totals	23,918,500	34,224,000	12,208,900	11,267,200	5,305,200	5,748,900	9,652,900	102,325,600
Airport Authority	0	0	0	531,600	155,200	0	150,700	837,500
Component Unit Totals	0	0	0	531,600	155,200	0	150,700	837,500
Grand Totals	23,918,500	34,224,000	12,208,900	11,798,800	5,460,400	5,748,900	9,803,600	103,163,100

Council Budget 2024

Summary by Expenditure Services

Fund	General Government	Public Safety	Public Improvements	Health and Welfare	Culture and Recreation	Other	Tentative Budget
General	17,778,300	27,185,900	7,644,900	0	3,036,800	3,582,100	59,228,000
Municipal Services	2,157,300	392,100	7,115,400	0	0	879,700	10,544,500
Council on Aging	0	0	0	1,332,200	0	85,500	1,417,700
Health	50,000	0	0	1,591,400	0	0	1,641,400
Mental Health	0	0	0	4,752,000	0	0	4,752,000
Children's Justice Center	0	500,400	0	0	0	0	500,400
Visitor's Bureau	0	0	0	0	959,700	447,500	1,407,200
Tax Administration	5,843,800	0	0	0	0	0	5,843,800
Capital Projects	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	1,774,900	1,774,900
CDRA	322,600	0	0	0	0	13,400	336,000
Restaurant Tax	0	0	0	0	2,553,000	0	2,553,000
RAPZ Tax	0	0	0	0	2,959,900	45,100	3,005,000
CCCOG	0	0	7,479,100	0	0	1,720,500	9,199,600
Roads Special Service District	0	0	0	0	0	121,000	121,000
CC Community Foundation	1,100	0	0	0	0	0	1,100
County Totals	26,153,100	28,078,400	22,239,400	7,675,600	9,509,400	8,669,700	102,325,600
Airport Authority	822,100	0	0	0	0	15,400	837,500
Component Unit Totals	822,100	0	0	0	0	15,400	837,500
Grand Totals	26,975,200	28,078,400	22,239,400	7,675,600	9,509,400	8,685,100	103,163,100

Tentative Budget 2023

Summary by Expenditure Class

Fund	Personnel	Professional Services	Supplies and Other Services	Minor Equipment and Maintenance	Capital Investment/Debt Service	Contributions and Transfers	Addition to Fund Balance	Tax Administration	Tentative Budget
General	37,362,900	5,403,000	7,937,900	1,577,800	3,044,900	5,835,800	0	(1,934,300)	59,228,000
Municipal Services	2,601,500	497,000	2,602,900	(24,400)	401,000	4,466,500	0	0	10,544,500
Council on Aging	1,088,800	5,400	291,500	32,000	0	0	0	0	1,417,700
Health	0	0	1,641,400	0	0	0	0	0	1,641,400
Mental Health	0	0	4,752,000	0	0	0	0	0	4,752,000
Children's Justice Center	310,200	11,300	48,000	2,500	100,000	28,400	0	0	500,400
Visitor's Bureau	290,200	36,600	503,600	4,300	0	390,800	181,700	0	1,407,200
Tax Administration	2,991,500	125,300	436,900	25,800	80,000	250,000	0	1,934,300	5,843,800
Capital Projects	0	0	0	0	0	0	0	0	0
Debt Service	0	0	1,774,900	0	0	0	0	0	1,774,900
CDRA	0	0	322,600	0	0	13,400	0	0	336,000
Restaurant Tax	0	0	2,553,000	0	0	0	0	0	2,553,000
RAPZ Tax	0	0	2,959,900	0	0	45,100	0	0	3,005,000
CCCOG	0	0	0	0	7,479,100	1,720,500	0	0	9,199,600
Roads Special Service District	0	0	0	0	0	121,000	0	0	121,000
CC Community Foundation	0	0	1,100	0	0	0	0	0	1,100
County Totals	44,645,100	6,078,600	25,825,700	1,618,000	11,105,000	12,871,500	181,700	0	102,325,600
Airport Authority	177,100	381,900	177,100	31,000	55,000	0	15,400	0	837,500
Component Unit Totals	177,100	381,900	177,100	31,000	55,000	0	15,400	0	837,500
Grand Totals	44,822,200	6,460,500	26,002,800	1,649,000	11,160,000	12,871,500	197,100	0	103,163,100



		2022	2023	2024	2024			
Account	Title	Actual	Estimate	Tentative	Amendments	Council	Change	%
Property Taxes								
General Government								
100-31-10000	CURRENT PROPERTY TAXES	16,224,973	16,430,000	17,030,000	-	17,030,000	600,000	3.65%
100-31-15000	PROPERTY TAX - RDA AGREEMENTS	396,295	450,000	450,000	-	450,000	-	0.00%
100-31-20000	PRIOR YEARS TAX	147,805	250,000	80,000	-	80,000	-170,000	-68.00%
100-31-70000	FEE-IN-LIEU OF PROPERTY TAXES	1,004,746	1,000,000	1,000,000	-	1,000,000	-	0.00%
100-31-90000	PENALTIES AND INTEREST	180,289	175,000	150,000	-	150,000	-25,000	-14.29%
		17,954,108	18,305,000	18,710,000	-	18,710,000	405,000	2.20%
Sales Taxes								
General Government								
100-31-30000	SALES AND USE TAX	8,980,470	10,271,000	10,006,000	-	10,006,000	-265,000	-2.58%
		8,980,470	10,271,000	10,006,000	-	10,006,000	-265,000	-2.60%
Streets and Public Improvements								
100-31-30100	SALES TAX - TRANSPORTATION	-	-	-	2,899,000	2,899,000	2,899,000	100.00%
		-	-	-	2,899,000	2,899,000	2,899,000	100.00%
Total Taxes		26,934,578	28,576,000	28,716,000	2,899,000	31,615,000	3,039,000	10.60%
Intergovernmental								
General Government								
100-33-11200	MINERAL REV SHARING 25% MONIES	13,226	7,500	7,500	-	7,500	-	0.00%
100-33-12000	ST& LOCAL ASSIST GRANT-EMPG	33,125	-	-	-	-	-	0.00%
100-33-12100	FEDERAL AWARDS - PILT	-	-	-	800,000	800,000	800,000	100.00%
100-33-12350	FEDERAL GRANT - SCAAP	367,593	90,000	200,000	-	200,000	110,000	122.22%
100-33-12600	FED GRANTS - HAVA	34,350	-	30,000	-	30,000	30,000	100.00%
100-33-14100	FEDERAL GRANT - VOCA	290,424	230,000	200,000	-	200,000	-30,000	-13.04%
100-33-14105	FEDERAL GRANT - VOCA - SAS	112,661	86,400	-	-	-	-86,400	-100.00%
100-33-14110	FED GRANT - VAWA - PROSECUTION	86,638	85,900	101,500	-	101,500	15,600	18.16%
100-33-14115	FED GRANT - VAWA - INVESTIGATR	84,871	85,500	98,500	-	98,500	13,000	15.20%
100-33-15700	FED GRANT - CORONAVIRUS RELIEF	11,257,774	12,834,500	57,000	-	57,000	-12,777,500	-99.56%
100-33-42710	STATE GRANT - EMS PER CAPITA	4,097	2,500	4,000	-	4,000	1,500	60.00%
100-33-43000	MISC STATE GRANTS	153,359	431,900	75,000	-	75,000	-356,900	-82.63%
100-33-43010	MISC STATE GRANTS - ELECTION	21,140	-	15,000	-	15,000	15,000	100.00%
100-33-44100	STATE AWARDS - PILT	-	-	-	9,200	9,200	9,200	100.00%
100-33-44250	STATE GRANT - INDIGENT DEF COM	167,393	254,000	349,500	-	349,500	95,500	37.60%
100-33-44300	STATE GRANT - RURAL COUNTY	178,795	305,900	200,000	-	200,000	-105,900	-34.62%
100-33-70104	GRANTS - OTHER	-	-	-	-	-	-	0.00%
100-33-75100	MUNICIPAL ELECTION CONTRACTS	-	215,000	-	-	-	-215,000	-100.00%
		12,805,446	14,629,100	1,338,000	809,200	2,147,200	-12,481,900	-85.30%
Public Safety								
100-33-10400	FED GRANT- HOMELAND SECURITY	-	-	-	-	-	-	0.00%
100-33-11110	FED -SRS TITLE III	20,096	20,000	20,000	-	20,000	-	0.00%
100-33-13000	FEDERAL GRANTS - MISCELLANEOUS	6,206	204,000	-	-	-	-204,000	-100.00%
100-33-43104	MISC STATE REV-SEARCH & RESCUE	7,795	20,000	20,000	-	20,000	-	0.00%
100-33-44105	STATE GRANTS-UT PUBLIC SAFETY	16,385	240,000	-	-	-	-240,000	-100.00%
100-33-58000	ST. LIQUOR ALLOCATION	140,546	130,900	140,000	-	140,000	9,100	6.95%
100-33-70109	LOGAN CITY - DRUG TASK FORCE	6,306	1,500	1,500	-	1,500	-	0.00%
100-33-70112	DRUG PREVENTION	-	-	-	-	-	-	0.00%
		197,334	616,400	181,500	-	181,500	-434,900	-70.60%
Streets and Public Improvements								
100-33-12900	FEDERAL GRANTS - WEED	-	-	-	18,000	18,000	18,000	100.00%
100-33-44200	STATE AWARDS - CLASS B ROADS	-	-	-	3,200,000	3,200,000	3,200,000	100.00%
100-33-44255	STATE - FORESTRY FIRE ST LANDS	-	-	-	25,000	25,000	25,000	100.00%
100-33-44900	STATE AWARDS - WEED	-	-	-	122,000	122,000	122,000	100.00%
		-	-	-	3,365,000	3,365,000	3,365,000	100.00%
Culture and Recreation								



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
100-33-70310	LOCAL GRANTS - TRAILS	-	-	100,000	-	100,000	100,000	100.00%
100-33-74100	GRANTS - OTHER LOCAL LIBRARY	16,743	16,800	16,800	-	16,800	-	0.00%
		16,743	16,800	116,800	-	116,800	100,000	595.20%
Total Intergovernmental		13,019,523	15,262,300	1,636,300	4,174,200	5,810,500	-9,451,800	-61.90%
Charges for Services								
<i>General Government</i>								
100-34-11000	CLERK FEES	37,817	30,000	30,000	-	30,000	-	0.00%
100-34-11500	ELECTION SERVICE FEES	-	-	-	-	-	-	0.00%
100-34-12000	RECORDER FEES	1,030,809	1,108,000	700,000	-	700,000	-408,000	-36.82%
100-34-12001	TAX ADMIN - RECORDER FEES	-	-144,600	-159,900	-	-159,900	-15,300	10.58%
100-34-13000	GIS Fees - CPDO	9,895	10,000	10,000	-	10,000	-	0.00%
100-34-18000	ACCOUNTING FEES	2,023	2,000	1,000	-	1,000	-1,000	-50.00%
100-34-19100	ATTORNEY FEES-OTHER REVENUES	6,110	8,100	3,100	-	3,100	-5,000	-61.73%
100-34-19300	MUNICIPAL PROSECUTION REV	137,600	110,000	110,000	-	110,000	-	0.00%
100-34-19500	PUBLIC DEFENDER REVENUE	-	100,000	98,700	-	98,700	-1,300	-1.30%
100-34-47700	ADMIN FEES	44,086	45,000	45,000	-	45,000	-	0.00%
		1,268,340	1,268,500	837,900	-	837,900	-430,600	-33.90%
<i>Public Safety</i>								
100-34-21000	SHERIFF FEES	36,125	40,000	40,000	-	40,000	-	0.00%
100-34-21500	CIVIL FEES	-	10,000	10,000	-	10,000	-	0.00%
100-34-22000	SPEC PROTECT SRV-CONTRACTS	803,722	1,076,900	1,175,700	-	1,175,700	98,800	9.17%
100-34-22010	ANIMAL CONTROL CONTRACTS	79,616	92,000	96,000	-	96,000	4,000	4.35%
100-34-22050	IMPOUND AND HOUSING	-	81,000	81,000	-	81,000	-	0.00%
100-34-22101	CACHE COUNTY SCHOOLS CONTRACT	218,823	238,700	238,700	-	238,700	-	0.00%
100-34-22200	LAW ENFORCE SPECIAL EVENT FEES	39,295	50,000	50,000	-	50,000	-	0.00%
100-34-23000	INMATE HOUSING - FRANKLIN CNTY	183,213	200,000	346,100	-	346,100	146,100	73.05%
100-34-23005	INMATE HOUSING - SALT LAKE CO.	-	-	-	-	-	-	0.00%
100-34-23010	INMATE HOUSING - RICH COUNTY	14,926	2,500	15,000	-	15,000	12,500	500.00%
100-34-23050	JAIL COMMISSARY REVENUE	199,280	120,000	120,000	-	120,000	-	0.00%
100-34-23100	JAIL WORK-RELEASE REIMB	-7,197	35,000	6,000	-	6,000	-29,000	-82.86%
100-34-23115	JAIL - ANKLE MONITORS	-	-	-	-	-	-	0.00%
100-34-23125	JAIL - PAY FOR STAY FEES	-	-	-	-	-	-	0.00%
100-34-23150	JAIL FEES -MISCELLANEOUS	7,843	4,000	16,500	-	16,500	12,500	312.50%
100-34-23200	JAIL PHONE SYSTM COMMISSION	27,322	30,000	100,000	-	100,000	70,000	233.33%
100-34-23300	JAIL FEES CONDITION OF PROBATI	191,342	230,000	230,000	-	230,000	-	0.00%
100-34-23400	JAIL FEES-CONT W/ST CORRECTION	2,762,299	2,879,100	2,769,400	-	2,769,400	-109,700	-3.81%
100-34-23500	MEDICAL/DENTAL ETC REIMBURSEME	28,637	36,100	5,000	-	5,000	-31,100	-86.15%
100-34-23525	INMATE MED & CART	2,401	2,700	2,500	-	2,500	-200	-7.41%
100-34-23555	INMATE MEDICAL CO-PAYMENTS	33,913	29,000	33,000	-	33,000	4,000	13.79%
100-34-23700	COURT SEC HOUSE CITY INMATES	137,735	130,000	130,000	-	130,000	-	0.00%
100-34-23800	INMATE HOUSING - FEDERAL	520,147	850,000	1,079,700	-	1,079,700	229,700	27.02%
100-34-23850	INMATE HOUSING - I.C.E.	49,796	45,000	10,000	-	10,000	-35,000	-77.78%
100-34-26000	OTHER PUB SAFETY SUPPORT SERVC	15,564	10,000	13,500	-	13,500	3,500	35.00%
100-34-26100	BAILIFF & CRT SECURITY- STATE	284,918	317,300	317,300	-	317,300	-	0.00%
100-34-26101	BAILIFF & CRT SECURITY -CITIES	27,552	-	-	-	-	-	0.00%
100-34-27107	FIRES 100% REIMBURSABLE COSTS	154,141	50,000	50,000	10,000	60,000	10,000	20.00%
100-34-27108	FIRE INSPECTION FEES	1,397	2,000	2,000	-	2,000	-	0.00%
100-34-27110	FIRE SERVICES CONTRACTS	-	71,700	106,000	-	106,000	34,300	47.84%
100-34-27210	AMBULANCE FEES	1,318,625	1,080,000	1,350,000	-	1,350,000	270,000	25.00%
100-34-27230	BAD DEBT COLLECTIONS	110,768	10,000	50,000	-	50,000	40,000	400.00%
100-34-27240	PAYMENT ADJUSTMENTS	-649,182	-475,000	-600,000	-	-600,000	-125,000	26.32%
100-34-27250	BAD DEBT WRITE-OFF	-97,711	-42,000	-100,000	-	-100,000	-58,000	138.10%
100-34-27260	BAD DEBT - ESTIMATE	-20,000	-26,000	-26,000	-	-26,000	-	0.00%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
100-34-27310	EMS CONTRACTS	407,846	435,700	478,800	-	478,800	43,100	9.89%
		6,883,156	7,615,700	8,196,200	10,000	8,206,200	590,500	7.80%
<i>Streets and Public Improvements</i>								
100-34-32100	ROAD CONTRACTS - MUNICIPAL	-	-	-	700,000	700,000	700,000	100.00%
100-34-32300	ROAD CONTRACTS - OTHER	-	-	-	30,000	30,000	30,000	100.00%
100-34-35100	WEED CONTRACTS - MUNICIPAL	-	-	-	34,000	34,000	34,000	100.00%
100-34-35200	WEED CONTRACTS - CANAL	-	-	-	49,200	49,200	49,200	100.00%
100-34-35300	WEED CONTRACTS - LAND OWNERS	-	-	-	120,000	120,000	120,000	100.00%
		-	-	-	933,200	933,200	933,200	100.00%
<i>Culture and Recreation</i>								
100-34-22500	TRAIL COORDINATOR FEES	-	-	46,000	-	46,000	46,000	100.00%
100-34-75000	FAIRGROUND - RIDING PASS	7,408	5,000	5,000	-	5,000	-	0.00%
100-34-75100	FAIRGROUND - CACHE ARENA	33,485	22,000	25,000	-	25,000	3,000	13.64%
100-34-75200	FAIRGROUND - OUTDOOR ARENA	8,110	6,000	6,000	-	6,000	-	0.00%
100-34-75250	FAIRGROUND - ROPING ARENA	1,130	1,800	1,800	-	1,800	-	0.00%
100-34-75300	FAIRGROUND - BUILDING RENTAL	34,763	25,000	30,000	-	30,000	5,000	20.00%
100-34-75400	FAIRGROUND - STALL RENTAL	38,498	32,500	35,000	-	35,000	2,500	7.69%
100-34-75600	FAIRGROUND - CAMPING FEES	20,642	16,000	20,000	-	20,000	4,000	25.00%
100-34-75800	FAIRGROUND - EVENTS CENTER	143,076	108,500	130,000	-	130,000	21,500	19.82%
100-34-80000	LIBRARY FEES	1,552	1,500	1,500	-	1,500	-	0.00%
100-36-70000	COUNTY FAIR FEES	113,115	120,000	120,000	-	120,000	-	0.00%
100-36-73000	RODEO TICKET SALES	178,858	208,000	208,000	-	208,000	-	0.00%
100-36-73100	RODEO FEES	690	16,000	16,000	-	16,000	-	0.00%
		581,327	562,300	644,300	-	644,300	82,000	14.60%
Total Charges for Services		8,732,823	9,446,500	9,678,400	943,200	10,621,600	1,175,100	12.40%
Licenses and Permits								
<i>General Government</i>								
100-32-22000	MARRIAGE LICENSES	63,330	60,000	60,000	-	60,000	-	0.00%
100-32-25000	ANIMAL LICENSES	-	70,000	-	-	-	-70,000	-100.00%
Total Licenses and Permits		63,330	130,000	60,000	-	60,000	-70,000	-53.80%
Fines and Forfeitures								
<i>General Government</i>								
100-35-10000	MISC COURT FINES	12,790	15,000	15,000	-	15,000	-	0.00%
100-35-14000	COURT FINES - STATE	93,338	70,000	70,000	-	70,000	-	0.00%
100-35-15000	COURT FINES: PUBLIC DEFENDER F	3,588	7,000	7,000	-	7,000	-	0.00%
100-35-21000	BAIL FORFEITURES	10,603	5,000	5,000	-	5,000	-	0.00%
100-35-22500	PROBATION SUPERVISION	31,811	29,000	60,000	-	60,000	31,000	106.90%
Total Fines and Forfeitures		152,130	126,000	157,000	-	157,000	31,000	24.60%
Interest and Investment Income								
100-36-10000	INTEREST	860,869	2,500,000	2,500,000	-	2,500,000	-	0.00%
100-36-10850	INTEREST - ZIONS WEALTH ADV	158,554	25,000	300,000	-	300,000	275,000	1100.00%
100-36-10855	INVESTMENT GAIN/(LOSS) - ZWA	-201,607	-	-	-	-	-	0.00%
100-36-10870	INTEREST - DEBT SECURITY INV.	144,530	25,000	300,000	-	300,000	275,000	1100.00%
100-36-10875	INVESTMENT GAIN/(LOSS) - DSI	-367,212	-	-	-	-	-	0.00%
100-36-11000	INTEREST - CLASS B ROADS	-	-	-	1,000	1,000	1,000	100.00%
Total Interest and Investment Income		595,134	2,550,000	3,100,000	1,000	3,101,000	551,000	21.60%
Rental Income								
100-36-20000	RENTS & CONCESSIONS	154,383	177,400	140,400	-	140,400	-37,000	-20.86%
Total Rental Income		154,383	177,400	140,400	-	140,400	-37,000	-20.90%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Public Contributions								
<i>Public Safety</i>								
100-38-74000	CONTRIB - MISC	962	300	-	-	-	-300	-100.00%
100-38-78000	CONTRIBUTION - SEARCH & RESCUE	1,242	2,500	2,500	-	2,500	-	0.00%
100-38-78100	CONTRIBUTION - EXPLORER	34,657	22,000	18,000	-	18,000	-4,000	-18.18%
		36,861	24,800	20,500	-	20,500	-4,300	-17.30%
<i>Streets and Public Improvements</i>								
100-38-20000	CONTRIBUTIONS - MISC PUBLIC	-	-	-	6,000	6,000	6,000	100.00%
		-	-	-	6,000	6,000	6,000	100.00%
<i>Culture and Recreation</i>								
100-38-24780	PUBLIC CONTRIBUTIONS - TRAILS	-	-	1,000	-	1,000	1,000	100.00%
100-36-72000	DONATIONS TO COUNTY RODEO	71,225	75,000	75,000	-	75,000	-	0.00%
		71,225	75,000	76,000	-	76,000	1,000	1.30%
Total Public Contributions		108,086	99,800	96,500	6,000	102,500	2,700	2.70%
Miscellaneous Revenue								
100-36-80000	SETTLEMENTS	326,663	175,700	237,500	-	237,500	61,800	35.17%
100-36-90000	SUNDRY REVENUE	106,313	8,100	8,100	-	8,100	-	0.00%
100-36-90100	SUNDRY REVENUE - PUBLIC WORKS	-	-	-	2,000	2,000	2,000	100.00%
Total Miscellaneous Revenue		432,976	183,800	245,600	2,000	247,600	63,800	34.70%
Total Other Revenues		23,258,385	27,975,800	15,114,200	5,126,400	20,240,600	-7,735,200	-27.60%
Lease Proceeds								
100-36-95000	DEBT PROCEEDS	740,091	824,500	-	-	-	-824,500	-100.00%
Total Lease Proceeds		740,091	824,500	-	-	-	-824,500	-100.00%
Sale of Assets								
100-36-50000	SALE OF ASSETS	719,806	10,000	49,000	-	49,000	39,000	390.00%
100-36-50100	SALE OF ASSETS - ROAD	-	-	-	10,000	10,000	10,000	100.00%
100-36-51000	SALE OF CAPITAL ASSETS	193,275	273,000	-	-	-	-273,000	-100.00%
Total Sale of Assets		913,081	283,000	49,000	10,000	59,000	-224,000	-79.20%
Transfers from Other Funds								
100-38-10200	TRANSFER IN - MUNI SERV FUND	-	-	500,000	-	500,000	500,000	100.00%
100-38-10220	TRANSFER IN - CDRA FUND	9,064	13,400	13,400	-	13,400	-	0.00%
100-38-10230	TRANSFER IN - VISITOR'S BUREAU	30,000	5,000	5,000	-	5,000	-	0.00%
100-38-10260	TRANSFER IN - RESTAURANT TAX	415,000	546,000	-	-	-	-546,000	-100.00%
100-38-10265	TRANSFER IN - RAPZ TAX	123,982	47,400	45,100	-	45,100	-2,300	-4.85%
100-38-10720	TRANSFER IN - RSSD	1,000	1,000	1,000	120,000	121,000	120,000	12000.00%
100-38-10795	TRANSFER IN - CCCF	78,091	22,000	-	-	-	-22,000	-100.00%
Total Transfers from Other Funds		657,137	634,800	564,500	120,000	684,500	49,700	7.80%
Use of Fund Balance								
100-38-90000	APPROPRIATED FUND BALANCE	-	3,741,235	4,030,500	2,443,400	6,473,900	2,732,665	73.04%
100-38-90500	APP FUND BAL - PO CARRY OVER	-	1,277,300	-	-	-	-1,277,300	-100.00%
100-38-93200	APPR FUND BALANCE - TRAILS	-	-	155,000	-	155,000	155,000	100.00%
Total Use of Fund Balance		-	5,018,535	4,185,500	2,443,400	6,628,900	1,610,365	32.10%
Total Other Financing Sources		2,310,309	6,760,835	4,799,000	2,573,400	7,372,400	611,565	9.00%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Total Revenues		52,503,272	63,312,635	48,629,200	10,598,800	59,228,000	-4,084,635	-6.50%
Council								
<i>Personnel</i>								
100-4112-110	FULL TIME EMPLOYEES	136,194	293,800	231,200	100	231,300	-62,500	-21.27%
100-4112-115	OVERTIME	-	-	2,000	-	2,000	2,000	100.00%
100-4112-130	EMPLOYEE BENEFITS	17,575	57,600	49,000	1,000	50,000	-7,600	-13.19%
		153,769	351,400	282,200	1,100	283,300	-68,100	-19.40%
<i>Supplies and Services</i>								
100-4112-230	TRAVEL	19,699	15,000	15,000	-	15,000	-	0.00%
100-4112-231	NACO TRAVEL	-	5,000	5,000	-	5,000	-	0.00%
100-4112-240	OFFICE EXPENSE & SUPPLIES	3,156	1,800	1,900	-	1,900	100	5.56%
100-4112-250	EQUIPMENT SUPPLIES & MAINT	3,303	1,000	1,000	-	1,000	-	0.00%
100-4112-280	COMMUNICATIONS	244	300	300	-	300	-	0.00%
100-4112-310	PROFESSIONAL & TECHNICAL	61,920	139,000	139,000	-	139,000	-	0.00%
100-4112-510	INSURANCE	-	1,000	2,400	-	2,400	1,400	140.00%
100-4112-620	MISC SERVICES	676	4,500	4,500	-	4,500	-	0.00%
		88,998	167,600	169,100	-	169,100	1,500	0.90%
<i>Tax Administration Allocation</i>								
100-4112-999	TAX ADMIN - COUNCIL 10%	-24,277	-51,900	-45,100	-200	-45,300	6,600	-12.72%
		-24,277	-51,900	-45,100	-200	-45,300	6,600	-12.70%
Total Council		218,490	467,100	406,200	900	407,100	-60,000	-12.80%
Executive								
<i>Personnel</i>								
100-4131-110	FULL TIME EMPLOYEES	282,302	353,700	372,500	-	372,500	18,800	5.32%
100-4131-115	OVERTIME	352	800	500	-	500	-300	-37.50%
100-4131-125	SEASONAL EMPLOYEES	320	15,200	20,800	-7,900	12,900	-2,300	-15.13%
100-4131-130	EMPLOYEE BENEFITS	124,831	151,300	163,600	3,500	167,100	15,800	10.44%
		407,805	521,000	557,400	-4,400	553,000	32,000	6.10%
<i>Supplies and Services</i>								
100-4131-210	SUBSCRIPTIONS & MEMBERSHIPS	550	1,800	1,900	-	1,900	100	5.56%
100-4131-230	TRAVEL	8,557	6,000	9,000	-	9,000	3,000	50.00%
100-4131-240	OFFICE SUPPLIES & EXPENSE	1,643	1,500	2,000	-	2,000	500	33.33%
100-4131-250	EQUIPMENT SUPPLIES & MAINT	2,202	3,000	3,000	-	3,000	-	0.00%
100-4131-251	NON CAPITALIZED EQUIPMENT	1,150	800	5,800	-	5,800	5,000	625.00%
100-4131-280	COMMUNICATIONS	7,668	5,600	5,600	-	5,600	-	0.00%
100-4131-310	PROFESSIONAL & TECHNICAL	618	5,000	21,000	-7,900	13,100	8,100	162.00%
100-4131-330	EDUCATION & TRAINING	1,859	2,500	2,500	-	2,500	-	0.00%
100-4131-510	INSURANCE	-	4,500	4,600	-	4,600	100	2.22%
100-4131-620	MISC SERVICES	2,792	2,500	2,500	-	2,500	-	0.00%
100-4131-622	CITY MANAGERS ASSOCIATION	1,764	3,200	3,200	-	3,200	-	0.00%
		28,803	36,400	61,100	-7,900	53,200	16,800	46.20%
<i>Capital Investment</i>								
100-4131-740	CAPITALIZED EQUIPMENT	-	72,000	-	-	-	-72,000	-100.00%
		-	72,000	-	-	-	-72,000	-100.00%
<i>Tax Administration Allocation</i>								
100-4131-999	TAX ADMIN - EXECUTIVE 15%	-65,435	-94,500	-92,800	1,800	-91,000	3,500	-3.70%
		-65,435	-94,500	-92,800	1,800	-91,000	3,500	-3.70%
Total Executive		371,173	534,900	525,700	-10,500	515,200	-19,700	-3.70%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Finance								
<i>Personnel</i>								
100-4132-110	FULL TIME EMPLOYEES	509,110	567,900	461,800	54,900	516,700	-51,200	-9.02%
100-4132-115	OVERTIME	4,582	3,000	3,000	-2,000	1,000	-2,000	-66.67%
100-4132-120	PART TIME EMPLOYEES	-	9,900	21,000	-	21,000	11,100	112.12%
100-4132-130	PAYROLL TAXES AND BENEFITS	233,774	260,600	234,400	28,300	262,700	2,100	0.81%
		747,466	841,400	720,200	81,200	801,400	-40,000	-4.80%
<i>Supplies and Services</i>								
100-4132-210	SUBSCRIPTIONS & MEMBERSHIPS	539	1,900	1,900	-800	1,100	-800	-42.11%
100-4132-230	TRAVEL	2,692	4,800	4,800	-	4,800	-	0.00%
100-4132-240	OFFICE EXPENSE	20,583	26,500	26,500	-11,400	15,100	-11,400	-43.02%
100-4132-251	NONCAPITALIZED EQUIPMENT	1,964	24,500	1,000	-500	500	-24,000	-97.96%
100-4132-280	COMMUNICATIONS	2,266	2,700	2,700	-1,600	1,100	-1,600	-59.26%
100-4132-310	PROFESSIONAL & TECHNICAL	-	7,000	2,000	-2,000	-	-7,000	-100.00%
100-4132-311	SOFTWARE PACKAGES	28,201	338,000	91,700	1,200	92,900	-245,100	-72.51%
100-4132-330	EDUCATION & TRAINING	2,589	10,500	9,000	-4,500	4,500	-6,000	-57.14%
100-4132-510	INSURANCE	-	4,800	5,500	-	5,500	700	14.58%
100-4132-520	COLLECTION COSTS	22,670	27,000	27,000	-	27,000	-	0.00%
		81,504	447,700	172,100	-19,600	152,500	-295,200	-65.90%
<i>Tax Administration Allocation</i>								
100-4132-999	TAX ADMIN - FINANCE 10%	-83,125	-129,000	-89,300	-6,100	-95,400	33,600	-26.05%
		-83,125	-129,000	-89,300	-6,100	-95,400	33,600	-26.00%
Total Finance		745,845	1,160,100	803,000	55,500	858,500	-301,600	-26.00%
Human Resources								
<i>Personnel</i>								
100-4134-110	FULL TIME EMPLOYEES	219,727	237,300	234,400	100	234,500	-2,800	-1.18%
100-4134-115	OVERTIME	1	-	1,000	-	1,000	1,000	100.00%
100-4134-120	PART TIME EMPLOYEES	-	-	21,000	-	21,000	21,000	100.00%
100-4134-130	EMPLOYEE BENEFITS	94,191	113,400	107,200	14,100	121,300	7,900	6.97%
		313,919	350,700	363,600	14,200	377,800	27,100	7.70%
<i>Supplies and Services</i>								
100-4134-210	SUBSCRIPTIONS & MEMBERSHIPS	7,959	8,800	2,900	-100	2,800	-6,000	-68.18%
100-4134-230	TRAVEL	4,480	11,000	11,000	-	11,000	-	0.00%
100-4134-240	OFFICE SUPPLIES & EXPENSE	2,218	2,900	3,400	-	3,400	500	17.24%
100-4134-250	EQUIPMENT SUPPLIES & MAINT	1,137	4,700	2,500	-	2,500	-2,200	-46.81%
100-4134-280	COMMUNICATIONS	1,187	2,200	2,200	-300	1,900	-300	-13.64%
100-4134-310	PROFESSIONAL & TECHNICAL	45,100	50,000	56,000	-5,000	51,000	1,000	2.00%
100-4134-311	SOFTWARE	21,653	193,000	21,400	-3,500	17,900	-175,100	-90.73%
100-4134-330	EDUCATION AND TRAINING	5,632	6,000	6,000	-	6,000	-	0.00%
100-4134-481	HUMAN RESOURCE EXPENSES	16,892	61,500	60,800	-	60,800	-700	-1.14%
100-4134-510	INSURANCE	-	5,500	5,700	-	5,700	200	3.64%
100-4134-515	SPEC PROGRAM- EMPLOYEE ASSIST	16,130	20,000	20,000	-	20,000	-	0.00%
100-4134-606	EMPLOYEE SAFETY PROGRAM	12,010	48,000	48,000	-	48,000	-	0.00%
100-4134-620	MISC SERVICES	23,748	49,600	50,600	-	50,600	1,000	2.02%
100-4134-630	LONGEVITY SERVICE AWARD	7,555	9,600	7,600	-	7,600	-2,000	-20.83%
		165,701	472,800	298,100	-8,900	289,200	-183,600	-38.80%
<i>Tax Administration Allocation</i>								
100-4134-999	TAX ADMIN - HUMAN RESOURCE 15%	-71,943	-123,600	-99,200	-900	-100,100	23,500	-19.01%
		-71,943	-123,600	-99,200	-900	-100,100	23,500	-19.00%
Total Human Resources		407,677	699,900	562,500	4,400	566,900	-133,000	-19.00%
GIS								
<i>Personnel</i>								
100-4135-110	FULL TIME EMPLOYEES	196,458	214,700	262,800	-	262,800	48,100	22.40%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
100-4135-115	OVERTIME	-	-	-	-	-	-	0.00%
100-4135-130	EMPLOYEE BENEFITS	81,729	90,200	122,500	3,000	125,500	35,300	39.14%
		278,187	304,900	385,300	3,000	388,300	83,400	27.40%
<i>Supplies and Services</i>								
100-4135-230	TRAVEL	3,526	6,500	8,000	-	8,000	1,500	23.08%
100-4135-240	OFFICE EXPENSE	1,313	300	300	-	300	-	0.00%
100-4135-250	EQUIP, SUPPLIES & MAINT	507	2,400	2,400	-	2,400	-	0.00%
100-4135-251	NON CAPITALIZED EQUIPMENT	-	-	-	-	-	-	0.00%
100-4135-280	COMMUNICATIONS	268	1,000	1,000	-	1,000	-	0.00%
100-4135-311	SOFTWARE	18,373	27,000	27,000	-	27,000	-	0.00%
100-4135-330	EDUCATION & TRAINING	-	500	500	-500	-	-500	-100.00%
100-4135-510	INSURANCE	-	1,900	2,000	-	2,000	100	5.26%
		23,987	39,600	41,200	-500	40,700	1,100	2.80%
<i>Capital Investment</i>								
100-4135-740	CAPITALIZED EQUIPMENT	-	-	-	-	-	-	0.00%
		-	-	-	-	-	-	0.00%
<i>Tax Administration Allocation</i>								
100-4135-999	TAX ADMIN - GIS 60%	-181,281	-206,700	-255,900	-1,500	-257,400	-50,700	24.53%
		-181,281	-206,700	-255,900	-1,500	-257,400	-50,700	24.50%
Total GIS		120,893	137,800	170,600	1,000	171,600	33,800	24.50%
IT								
<i>Personnel</i>								
100-4136-110	FULL TIME EMPLOYEES	777,525	862,900	880,000	-	880,000	17,100	1.98%
100-4136-115	OVERTIME	-	-	-	-	-	-	0.00%
100-4136-125	SEASONAL EMPLOYEES	-	15,600	15,600	-15,600	-	-15,600	-100.00%
100-4136-130	EMPLOYEE BENEFITS	314,790	345,900	364,300	3,900	368,200	22,300	6.45%
		1,092,315	1,224,400	1,259,900	-11,700	1,248,200	23,800	1.90%
<i>Supplies and Services</i>								
100-4136-215	SOFTWARE SUBSCRIP & LICENSES	65,199	102,800	104,100	-2,000	102,100	-700	-0.68%
100-4136-230	TRAINING & TRAVEL	8,954	35,600	35,600	-23,000	12,600	-23,000	-64.61%
100-4136-240	OFFICE SUPPLIES	1,868	3,000	3,000	-	3,000	-	0.00%
100-4136-250	SUPPLIES & MAINTENANCE	27,757	110,500	76,500	-	76,500	-34,000	-30.77%
100-4136-251	NON-CAPITALIZED EQUIPMENT	173,458	230,100	194,700	-	194,700	-35,400	-15.38%
100-4136-280	COMMUNICATIONS	15,540	26,000	44,000	-	44,000	18,000	69.23%
100-4136-281	COMMUNICATIONS - COUNTY	-	12,500	12,500	-	12,500	-	0.00%
100-4136-310	PROFESSIONAL & TECHNICAL	1,385	5,000	5,000	-5,000	-	-5,000	-100.00%
100-4136-311	SOFTWARE PACKAGES	3,309	20,500	15,000	-5,000	10,000	-10,500	-51.22%
100-4136-510	INSURANCE	-	7,700	8,800	-	8,800	1,100	14.29%
100-4136-620	MISCELLANEOUS SERVICES	2,096	2,300	2,500	-	2,500	200	8.70%
100-4136-621	TV TRANSLATOR	-	25,700	26,500	-	26,500	800	3.11%
		299,566	581,700	528,200	-35,000	493,200	-88,500	-15.20%
<i>Capital Investment</i>								
100-4136-740	CAPITALIZED EQUIPMENT	64,308	25,000	316,000	-	316,000	291,000	1164.00%
100-4136-749	CAPITALIZED EQUIPMENT - GRANTS	7,497	798,100	-	-	-	-798,100	-100.00%
		71,805	823,100	316,000	-	316,000	-507,100	-61.60%
<i>Tax Administration Allocation</i>								
100-4136-999	TAX ADMIN - IT 30%	-435,054	-549,400	-631,300	14,000	-617,300	-67,900	12.36%
		-435,054	-549,400	-631,300	14,000	-617,300	-67,900	12.40%
Total IT		1,028,632	2,079,800	1,472,800	-32,700	1,440,100	-639,700	-30.80%
Clerk								
<i>Personnel</i>								
100-4142-110	FULL TIME EMPLOYEES	105,298	165,200	153,200	-19,800	133,400	-31,800	-19.25%
100-4142-115	OVERTIME	1,845	-	4,000	-4,000	-	-	0.00%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
100-4142-120	PART TIME EMPLOYEES	3,520	-	13,200	19,700	32,900	32,900	100.00%
100-4142-125	SEASONAL EMPLOYEES	7,886	-	-	-	-	-	0.00%
100-4142-130	EMPLOYEE BENEFITS	47,105	78,400	84,400	-23,900	60,500	-17,900	-22.83%
		165,654	243,600	254,800	-28,000	226,800	-16,800	-6.90%
<i>Supplies and Services</i>								
100-4142-210	SUBSCRIPTIONS & MEMBERSHIPS	365	1,000	1,000	-500	500	-500	-50.00%
100-4142-230	TRAVEL	4,295	5,000	4,500	-	4,500	-500	-10.00%
100-4142-240	OFFICE EXPENSE	3,084	800	500	4,500	5,000	4,200	525.00%
100-4142-250	EQUIPMENT SUPPLIES & MAINT	2,133	1,500	1,800	1,200	3,000	1,500	100.00%
100-4142-251	NON-CAPITALIZED EQUIPMENT	1,340	-	-	1,000	1,000	1,000	100.00%
100-4142-280	COMMUNICATIONS	443	1,500	1,500	-1,000	500	-1,000	-66.67%
100-4142-290	FUEL	721	1,000	1,000	-1,000	-	-1,000	-100.00%
100-4142-311	SOFTWARE PACKAGES	11,477	119,500	11,900	-	11,900	-107,600	-90.04%
100-4142-480	SPECIAL DEPT SUPPLIES	1,070	1,500	-	800	800	-700	-46.67%
100-4142-510	INSURANCE	-	1,300	1,500	-	1,500	200	15.38%
100-4142-620	MISC SERVICES	-	300	400	-100	300	-	0.00%
		24,928	133,400	24,100	4,900	29,000	-104,400	-78.30%
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Total Clerk		190,582	377,000	278,900	-23,100	255,800	-121,200	-32.10%
<hr/>								
Auditor								
<i>Personnel</i>								
100-4141-110	FULL TIME EMPLOYEES	103,922	104,200	109,600	-8,500	101,100	-3,100	-2.98%
100-4141-115	OVERTIME	4,571	4,000	4,000	-	4,000	-	0.00%
100-4141-120	PART TIME EMPLOYEES	12,173	10,000	13,800	12,100	25,900	15,900	159.00%
100-4141-125	SEASONAL EMPLOYEES	12,851	21,200	22,100	-	22,100	900	4.25%
100-4141-130	EMPLOYEE BENEFITS	49,836	50,000	53,500	-1,500	52,000	2,000	4.00%
		183,353	189,400	203,000	2,100	205,100	15,700	8.30%
<i>Supplies and Services</i>								
100-4141-210	SUBSCRIPTIONS & MEMBERSHIPS	681	900	1,100	-200	900	-	0.00%
100-4141-220	PUBLIC NOTICES	-	-	-	-	-	-	0.00%
100-4141-230	TRAVEL	3,309	4,000	3,900	400	4,300	300	7.50%
100-4141-240	OFFICE EXPENSE	7,548	2,500	8,100	-3,400	4,700	2,200	88.00%
100-4141-250	SUPPLIES & MAINT	683	1,500	-	4,000	4,000	2,500	166.67%
100-4141-251	NON-CAPITALIZED EQUIPMENT	296	300	-	2,400	2,400	2,100	700.00%
100-4141-280	COMMUNICATIONS	148	1,200	1,100	-	1,100	-100	-8.33%
100-4141-310	PROFESSIONAL & TECHNICAL	16,993	20,000	40,000	-25,000	15,000	-5,000	-25.00%
100-4141-311	SOFTWARE PACKAGES	178	600	500	-100	400	-200	-33.33%
100-4141-510	INSURANCE	-	1,400	1,400	-	1,400	-	0.00%
100-4141-520	COLLECTION COSTS	-	1,500	2,000	-	2,000	500	33.33%
100-4141-610	MISCELLANEOUS SERVICES	76	500	1,300	-400	900	400	80.00%
100-4141-620	PRINTING/POSTAGE - DATA CENTER	24,629	30,000	32,000	-	32,000	2,000	6.67%
		54,541	64,400	91,400	-22,300	69,100	4,700	7.30%
<i>Tax Administration Allocation</i>								
100-4141-999	TAX ADMIN - AUDITOR 86%	-204,693	-218,300	-253,200	17,300	-235,900	-17,600	8.06%
		-204,693	-218,300	-253,200	17,300	-235,900	-17,600	8.10%
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Total Auditor		33,201	35,500	41,200	-2,900	38,300	2,800	7.90%
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Elections								
<i>Personnel</i>								
100-4170-110	FULL TIME EMPLOYEES	135,568	105,200	130,900	14,200	145,100	39,900	37.93%
100-4170-115	OVERTIME	2,833	4,000	4,000	-3,500	500	-3,500	-87.50%
100-4170-120	PART TIME EMPLOYEES	34,846	69,300	53,400	-21,100	32,300	-37,000	-53.39%
100-4170-125	SEASONAL EMPLOYEES	40,921	10,000	52,000	-35,300	16,700	6,700	67.00%
100-4170-130	EMPLOYEE BENEFITS	78,670	55,800	67,300	8,300	75,600	19,800	35.48%
		292,838	244,300	307,600	-37,400	270,200	25,900	10.60%



Council Budget 2024 Account Detail

General Fund

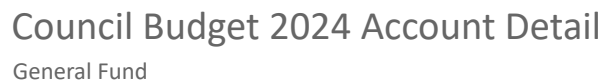
Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
<i>Supplies and Services</i>								
100-4170-200	MATERIAL SUPPLIES & SERVICES	361,720	77,600	521,000	-15,400	505,600	428,000	551.55%
100-4170-210	SUBSCRIPTIONS & MEMBERSHIPS	172	500	-	8,000	8,000	7,500	1500.00%
100-4170-230	TRAVEL	4,240	5,500	5,000	1,000	6,000	500	9.09%
100-4170-240	OFFICE SUPPLIES	1,636	-	-	500	500	500	100.00%
100-4170-250	SUPPLIES & MAINT	286	1,000	1,500	-700	800	-200	-20.00%
100-4170-251	NON-CAPITALIZED EQUIPMENT	21,414	3,500	2,000	-	2,000	-1,500	-42.86%
100-4170-270	UTILITIES	-	7,500	4,000	-2,400	1,600	-5,900	-78.67%
100-4170-280	COMMUNICATIONS	4,382	3,600	4,000	-2,000	2,000	-1,600	-44.44%
100-4170-290	FUEL	699	2,000	2,500	-1,700	800	-1,200	-60.00%
100-4170-311	SOFTWARE PACKAGES	-	-	2,000	-2,000	-	-	0.00%
100-4170-481	ELECTION-SPECIAL GRANT EXPENSE	-	-	-	-	-	-	0.00%
100-4170-482	MUNICIPL ELECTION SERVICES	-	193,000	-	-	-	-193,000	-100.00%
100-4170-510	INSURANCE	-	2,700	2,700	-	2,700	-	0.00%
100-4170-620	MISC SERVICES	1,894	1,000	1,000	-	1,000	-	0.00%
		396,443	297,900	545,700	-14,700	531,000	233,100	78.20%
<i>Capital Investment</i>								
100-4170-720	BUILDINGS	49,073	-	-	-	-	-	0.00%
100-4170-740	CAPITALIZED EQUIPMENT	-	28,200	-	-	-	-28,200	-100.00%
		49,073	28,200	-	-	-	-28,200	-100.00%
Total Elections		738,354	570,400	853,300	-52,100	801,200	230,800	40.50%
Recorder								
<i>Personnel</i>								
100-4144-110	FULL TIME EMPLOYEES	311,925	357,500	454,200	23,800	478,000	120,500	33.71%
100-4144-115	OVERTIME	152	-	500	-	500	500	100.00%
100-4144-120	PART TIME EMPLOYEES	80,773	119,100	60,400	-	60,400	-58,700	-49.29%
100-4144-125	SEASONAL EMPLOYEES	12,070	244,600	100,000	-	100,000	-144,600	-59.12%
100-4144-130	EMPLOYEE BENEFITS	157,095	229,300	220,800	6,200	227,000	-2,300	-1.00%
		562,015	950,500	835,900	30,000	865,900	-84,600	-8.90%
<i>Supplies and Services</i>								
100-4144-210	SUBSCRIPTIONS	44	300	300	-	300	-	0.00%
100-4144-230	TRAVEL	4,951	7,500	7,500	-	7,500	-	0.00%
100-4144-240	OFFICE EXPENSE	2,493	2,500	2,500	-	2,500	-	0.00%
100-4144-250	EQUIPMENT SUPPLIES & MAINT	6,780	6,000	6,000	-	6,000	-	0.00%
100-4144-251	NON-CAPITALIZED EQUIPMENT	559	-	-	-	-	-	0.00%
100-4144-280	COMMUNICATIONS	2,312	2,900	2,900	-	2,900	-	0.00%
100-4144-310	PROFESSIONAL & TECHNICAL	43,809	154,500	2,000	-	2,000	-152,500	-98.71%
100-4144-311	SOFTWARE PACKAGES	15,384	49,500	28,500	-	28,500	-21,000	-42.42%
100-4144-330	EDUCATION AND TRAINING	1,843	1,200	1,200	-	1,200	-	0.00%
100-4144-510	INSURANCE	-	5,800	6,000	-	6,000	200	3.45%
100-4144-620	MISC SERVICES	-	38,700	12,000	-	12,000	-26,700	-68.99%
		78,175	268,900	68,900	-	68,900	-200,000	-74.40%
<i>Capital Investment</i>								
100-4144-720	BUILDINGS	-	-	-	-	-	-	0.00%
100-4144-740	CAPITALIZED EQUIPMENT	-	-	-	-	-	-	0.00%
		-	-	-	-	-	-	0.00%
<i>Tax Administration Allocation</i>								
100-4144-999	TAX ADMIN - RECORDER 50%	-298,191	-	-	-	-	-	0.00%
		-298,191	-	-	-	-	-	0.00%
Total Recorder		341,999	1,219,400	904,800	30,000	934,800	-284,600	-23.30%
Attorney								
<i>Personnel</i>								
100-4145-110	FULL TIME EMPLOYEES	1,344,358	1,507,800	1,597,100	427,000	2,024,100	516,300	34.24%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
100-4145-115	OVERTIME	4,708	5,000	12,500	-	12,500	7,500	150.00%
100-4145-120	PART TIME EMPLOYEES	5,201	17,800	12,200	-	12,200	-5,600	-31.46%
100-4145-125	SEASONAL EMPLOYEES	-	-	-	-	-	-	0.00%
100-4145-130	EMPLOYEE BENEFITS	604,144	757,100	708,200	118,600	826,800	69,700	9.21%
		1,958,411	2,287,700	2,330,000	545,600	2,875,600	587,900	25.70%
<i>Supplies and Services</i>								
100-4145-200	LAW LIBRARY- MATERIALS & SUPP	20,491	18,000	18,000	-	18,000	-	0.00%
100-4145-210	SUBSCRIPTIONS & MEMBERSHIP	1,662	12,500	12,500	-	12,500	-	0.00%
100-4145-230	TRAVEL	11,463	22,000	22,000	-	22,000	-	0.00%
100-4145-240	OFFICE EXPENSE	12,839	13,800	13,800	-	13,800	-	0.00%
100-4145-250	EQUIPMENT SUPPLIES & MAINT	11,379	13,000	21,000	-	21,000	8,000	61.54%
100-4145-251	NON-CAPITALIZED EQUIPMENT	25,610	50,800	32,300	-	32,300	-18,500	-36.42%
100-4145-280	COMMUNICATIONS	16,755	21,900	23,000	-	23,000	1,100	5.02%
100-4145-310	PROFESSIONAL & TECHNICAL	52,759	120,000	120,000	-	120,000	-	0.00%
100-4145-311	SOFTWARE PACKAGES	9,695	300,000	170,000	-	170,000	-130,000	-43.33%
100-4145-312	WITNESS AND TRIAL COSTS	3,417	17,000	20,000	-	20,000	3,000	17.65%
100-4145-330	EDUCATION & TRAINING	8,489	18,100	26,000	-	26,000	7,900	43.65%
100-4145-480	SPECIAL DEPARTMENT SUPPLIES	-	1,000	1,000	-	1,000	-	0.00%
100-4145-482	SPEC DEPT SUPPLIES - TRAFFIC	1,450	2,000	-	-	-	-2,000	-100.00%
100-4145-510	INSURANCE	-	12,700	14,000	-	14,000	1,300	10.24%
100-4145-620	MISC SERVICES	1,970	-	-	-	-	-	0.00%
		177,979	622,800	493,600	-	493,600	-129,200	-20.70%
<i>Capital Investment</i>								
100-4145-720	BUILDINGS	-	84,000	-	-	-	-84,000	-100.00%
100-4145-740	CAPITALIZED EQUIPMENT	-	55,000	-	-	-	-55,000	-100.00%
		-	139,000	-	-	-	-139,000	-100.00%
<i>Tax Administration Allocation</i>								
100-4145-999	TAX ADMIN - ATTORNEY 9%	-192,275	-274,500	-254,100	-49,200	-303,300	-28,800	10.49%
		-192,275	-274,500	-254,100	-49,200	-303,300	-28,800	10.50%
Total Attorney		1,944,115	2,775,000	2,569,500	496,400	3,065,900	290,900	10.50%
Public Defender								
<i>Personnel</i>								
100-4126-110	FULL TIME EMPLOYEES	170,016	195,900	194,200	-	194,200	-1,700	-0.87%
100-4126-115	OVERTIME	62	5,000	1,000	-	1,000	-4,000	-80.00%
100-4126-125	TEMPORARY AND SEASONAL	-	-	-	-	-	-	0.00%
100-4126-130	PAYROLL TAXES AND BENEFITS	74,435	84,400	72,900	1,300	74,200	-10,200	-12.09%
		244,513	285,300	268,100	1,300	269,400	-15,900	-5.60%
<i>Supplies and Services</i>								
100-4126-200	INDIGENT CAPITAL DEFENSE FUND	58,355	63,000	68,100	-	68,100	5,100	8.10%
100-4126-210	SUBSCRIPTIONS AND MEMBERSHIPS	1,091	5,800	7,200	-	7,200	1,400	24.14%
100-4126-230	TRAVEL	-	5,900	2,000	-	2,000	-3,900	-66.10%
100-4126-240	OFFICE SUPPLIES AND EXPENSE	1,870	5,000	5,000	-	5,000	-	0.00%
100-4126-250	EQUIPMENT SUPPLIES AND MAINT	-	-	-	-	-	-	0.00%
100-4126-251	MINOR EQUIPMENT	3,008	55,500	14,000	-	14,000	-41,500	-74.77%
100-4126-260	BUILDINGS AND GROUNDS	365	-	-	-	-	-	0.00%
100-4126-270	UTILITIES	-	-	-	-	-	-	0.00%
100-4126-280	COMMUNICATIONS	1,910	1,700	1,700	-	1,700	-	0.00%
100-4126-290	RENT	21,400	21,600	21,600	-	21,600	-	0.00%
100-4126-310	PROFESSIONAL AND TECHNICAL	543,423	918,600	962,000	-	962,000	43,400	4.72%
100-4126-311	SOFTWARE	-	12,000	12,000	-	12,000	-	0.00%
100-4126-330	EDUCATION AND TRAINING	165	6,000	6,000	-	6,000	-	0.00%
100-4126-480	SOCIAL WORKER EXPENSE	-	5,000	5,000	-	5,000	-	0.00%
100-4126-510	INSURANCE	-	1,800	1,800	-	1,800	-	0.00%
100-4126-620	MISC SERVICES - TRANSCRIPTS	-	2,000	2,000	-	2,000	-	0.00%
		631,587	1,103,900	1,108,400	-	1,108,400	4,500	0.40%



Tax Administration Allocation



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
100-4160-999	TAX ADMIN - BLDG & GROUNDS 31%	-130,722	-313,200	-183,300	100	-183,200	130,000	-41.51%
		-130,722	-313,200	-183,300	100	-183,200	130,000	-41.50%
Total Buildings and Grounds		304,460	686,900	407,900	-300	407,600	-279,300	-40.70%
Economic Development								
<i>Personnel</i>								
100-4193-110	FULL TIME EMPLOYEES	102,296	-	-	-	-	-	0.00%
100-4193-120	TEMPORARY EMPLOYEES	-	-	-	-	-	-	0.00%
100-4193-130	EMPLOYEE BENEFITS	41,870	-	-	-	-	-	0.00%
		144,166	-	-	-	-	-	0.00%
<i>Supplies and Services</i>								
100-4193-210	SUBSCRIPTIONS & MEMBERSHIPS	11,770	-	-	-	-	-	0.00%
100-4193-230	TRAVEL EXPENSE	7,245	-	-	-	-	-	0.00%
100-4193-240	OFFICE SUPPLIES	100	-	-	-	-	-	0.00%
100-4193-250	EQUIPMENT SUPPLIES & MAINT	111	-	-	-	-	-	0.00%
100-4193-251	NON-CAPITALIZED EQUIPMENT	-	-	-	-	-	-	0.00%
100-4193-280	COMMUNICATIONS	549	-	-	-	-	-	0.00%
100-4193-310	PROFESSIONAL & TECHNICAL	-	-	-	-	-	-	0.00%
100-4193-320	CONTRACT SERVICES	-	150,000	165,000	-	165,000	15,000	10.00%
100-4193-330	EDUCATION & TRAINING	1,556	-	-	-	-	-	0.00%
100-4193-490	SPECIAL GRANT PROJECTS	58,837	173,900	105,000	-	105,000	-68,900	-39.62%
100-4193-620	MISC SERVICES	12,236	10,000	10,000	-	10,000	-	0.00%
		92,404	333,900	280,000	-	280,000	-53,900	-16.10%
Total Economic Development		236,570	333,900	280,000	-	280,000	-53,900	-16.10%
USU Extension Services								
<i>Supplies and Services</i>								
100-4610-320	CONTRACT SERVICES	244,600	254,600	272,000	-	272,000	17,400	6.83%
		244,600	254,600	272,000	-	272,000	17,400	6.80%
Total USU Extension Services		244,600	254,600	272,000	-	272,000	17,400	6.80%
Mental Health Services								
<i>Supplies and Services</i>								
100-4310-481	BEAR RIVER MENTAL HEALTH SERVC	327,700	-	-	-	-	-	0.00%
100-4310-482	SUBSTANCE ABUSE PREVENT/TREAT	-	277,700	-	-	-	-277,700	-100.00%
		327,700	277,700	-	-	-	-277,700	-100.00%
Total Mental Health Services		327,700	277,700	-	-	-	-277,700	-100.00%
County Pandemic Relief								
<i>Supplies and Services</i>								
100-4965-251	CRF TOOLS AND MINOR EQUIPMENT	-	-	-	-	-	-	0.00%
100-4965-620	CRF CONTRIBUTIONS FOR RELIEF	-	885,000	-	-	-	-885,000	-100.00%
100-4965-720	CRF BUILDINGS	-	-	-	-	-	-	0.00%
		-	885,000	-	-	-	-885,000	-100.00%
Total County Pandemic Relief		-	885,000	-	-	-	-885,000	-100.00%
Miscellaneous and General								
<i>Personnel</i>								
100-4960-130	MISC. PAYROLL TAXES	23,757	-	-	-	-	-	0.00%
		23,757	-	-	-	-	-	0.00%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
<i>Supplies and Services</i>								
100-4150-230	NACO TRAVEL - A&C 10%	-	-	-	-	-	-	0.00%
100-4150-510	INSURANCE - A&C 10%	251,922	-	-	-	-	-	0.00%
100-4150-541	BRAG (NO ADMIN COSTS) NOT A&C	64,600	-	-	-	-	-	0.00%
100-4150-550	UAC MEMBERSHIPS - A&C 10%	46,852	51,600	51,600	-	51,600	-	0.00%
100-4150-552	NACO MEMBERSHIPS - A&C 10%	4,128	2,100	2,100	-	2,100	-	0.00%
100-4150-560	AUDIT - A&C 10%	40,720	-	-	-	-	-	0.00%
100-4150-580	UNEMPLOYMENT COMP - A&C 10%	-220	-	-	-	-	-	0.00%
100-4151-250	EQUIPMENT SUPPLIES & MAINT	5,101	-	-	-	-	-	0.00%
100-4151-280	COMMUNICATIONS	2,897	-	-	-	-	-	0.00%
100-4191-200	MATERIAL SUPPLIES & SERVICES	4,308	-	-	-	-	-	0.00%
100-4242-200	MATERIAL SUPPLIES & SERVICE	2,500	-	-	-	-	-	0.00%
100-4960-280	COMMUNICATIONS	12,474	-	-	-	-	-	0.00%
100-4960-320	BEE INSPECTION	-	2,500	2,500	-	2,500	-	0.00%
100-4960-325	SOIL CONSERVATION	-	6,000	6,000	-	6,000	-	0.00%
100-4960-600	MISCELLANEOUS EXPENSE	179,199	29,500	29,500	-	29,500	-	0.00%
100-4960-625	MISCELLANEOUS CONTRACT PAYMENT	-	-	-	-	-	-	0.00%
100-4960-630	SUNDRY-LONGEVITY SERVICE AWARD	-	-	-	-	-	-	0.00%
100-4960-800	SETTLEMENTS	4,000	78,000	-	-	-	-78,000	-100.00%
		618,481	169,700	91,700	-	91,700	-78,000	-46.00%
<i>Tax Administration Allocation</i>								
100-4150-999	TAX ADMIN - NONDEPARTMNTAL 10%	-34,340	-5,400	-5,400	-	-5,400	-	0.00%
100-4151-999	TAX ADMIN - MAIL AND COPY 31%	-2,479	-	-	-	-	-	0.00%
100-4191-999	TAX ADMIN - ADV & PROMO 55%	-2,369	-	-	-	-	-	0.00%
		-39,188	-5,400	-5,400	-	-5,400	-	0.00%
Total Miscellaneous and General		603,050	164,300	86,300	-	86,300	-78,000	-47.50%
Contributions to Other Units								
<i>Personnel</i>								
100-4800-190	COMPENSATION RESERVE	991,871	460,900	-	3,073,100	3,073,100	2,612,200	566.76%
		991,871	460,900	-	3,073,100	3,073,100	2,612,200	566.76%
<i>Supplies and Services</i>								
100-4800-920	CONTRIBUTIONS TO OTHER UNITS	2,263	3,467,135	271,500	-	271,500	-3,195,635	-92.17%
100-4800-925	CONTRIBUTION - AIRPORT	80,000	80,000	100,000	-3,000	97,000	17,000	21.25%
100-4800-950	CONTRIBUTIONS - RDA AGREEMENTS	396,295	450,000	450,000	-	450,000	-	0.00%
		478,558	3,997,135	821,500	-3,000	818,500	-3,178,635	-79.50%
Total Contributions to Other Units		1,470,429	4,458,035	821,500	3,070,100	3,891,600	-566,435	-12.70%
Total General Government		11,279,249	20,765,035	12,798,500	3,544,600	16,343,100	-4,421,935	-21.30%
Sheriff								
<i>Personnel</i>								
100-4214-110	FULL TIME EMPLOYEES	-	-	309,300	1,200	310,500	310,500	100.00%
100-4214-115	OVERTIME	-	-	5,000	-	5,000	5,000	100.00%
100-4214-120	PART TIME EMPLOYEES	-	-	42,000	-	42,000	42,000	100.00%
100-4214-130	EMPLOYEE BENEFITS	-	-	169,700	4,000	173,700	173,700	100.00%
		-	-	526,000	5,200	531,200	531,200	100.00%
<i>Supplies and Services</i>								
100-4214-230	TRAVEL	-	-	3,500	-	3,500	3,500	100.00%
100-4214-330	EDUCATION AND TRAINING	-	-	5,000	-	5,000	5,000	100.00%
100-4214-480	SPECIAL DEPARTMENT SUPPLIES	-	-	5,000	-	5,000	5,000	100.00%
100-4214-486	UNIFORMS AND SUPPLIES	-	-	1,600	-	1,600	1,600	100.00%
		-	-	15,100	-	15,100	15,100	100.00%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
<i>Capital Investment</i>								
		-	-	-	-	-	-	0.00%
		-	-	-	-	-	-	0.00%
Total Sheriff		-	-	541,100	5,200	546,300	546,300	100.00%
Sheriff: Administration								
<i>Personnel</i>								
100-4215-110	FULL TIME EMPLOYEES	518,869	543,800	760,500	1,800	762,300	218,500	40.18%
100-4215-115	OVERTIME	3,925	5,800	15,000	-	15,000	9,200	158.62%
100-4215-120	PART TIME EMPLOYEES	56,711	69,000	42,000	-	42,000	-27,000	-39.13%
100-4215-130	EMPLOYEE BENEFITS	255,455	287,700	399,000	9,200	408,200	120,500	41.88%
		834,960	906,300	1,216,500	11,000	1,227,500	321,200	35.40%
<i>Supplies and Services</i>								
100-4215-210	SUBSCRIPTIONS AND MEMBERSHIPS	7,970	8,000	13,800	-	13,800	5,800	72.50%
100-4215-230	TRAVEL	3,244	7,500	10,000	-	10,000	2,500	33.33%
100-4215-240	OFFICE SUPPLIES	15,106	14,200	55,000	-	55,000	40,800	287.32%
100-4215-250	EQUIPMENT SUPPLIES & SERVICES	12,628	18,300	143,000	-	143,000	124,700	681.42%
100-4215-251	NON-CAPITALIZED EQUIPMENT	10,951	14,000	10,000	-	10,000	-4,000	-28.57%
100-4215-260	BUILDINGS AND GROUNDS	133,842	141,200	141,200	-	141,200	-	0.00%
100-4215-270	UTILITIES	306,151	264,000	264,000	-	264,000	-	0.00%
100-4215-280	COMMUNICATIONS	2,887	2,100	-	-	-	-2,100	-100.00%
100-4215-290	GASOLINE	8,725	11,000	217,500	-	217,500	206,500	1877.27%
100-4215-310	PROFESSIONAL AND TECHNICAL	-	-	1,398,200	-	1,398,200	1,398,200	100.00%
100-4215-311	SOFTWARE PACKAGES	147,743	187,500	127,700	-	127,700	-59,800	-31.89%
100-4215-330	EDUCATION AND TRAINING	916	7,000	10,000	-	10,000	3,000	42.86%
100-4215-381	MEALS	-	-	482,000	-	482,000	482,000	100.00%
100-4215-410	CIVIL SERVICES	-	-	10,000	-	10,000	10,000	100.00%
100-4215-480	SPECIAL DEPARTMENT SUPPLIES	18,612	28,000	28,000	-	28,000	-	0.00%
100-4215-486	UNIFORMS AND SUPPLIES	4,414	5,000	176,400	-	176,400	171,400	3428.00%
100-4215-510	INSURANCE	-	6,400	165,000	-	165,000	158,600	2478.13%
100-4215-620	MISCELLANEOUS SERVICES	4,001	-	-	-	-	-	0.00%
100-4236-251	NON-CAPITALIZED EQUIPMENT	21,681	30,000	30,000	-	30,000	-	0.00%
100-4236-280	COMMUNICATION	2,584	2,500	139,500	-	139,500	137,000	5480.00%
100-4236-311	SOFTWARE PACKAGES	8,361	8,300	8,300	-	8,300	-	0.00%
100-4236-330	EDUCATION AND TRAINING	1,300	6,500	8,300	-	8,300	1,800	27.69%
		711,116	761,500	3,437,900	-	3,437,900	2,676,400	351.50%
<i>Capital Investment</i>								
100-4215-720	BUILDING	3,442,504	137,500	-	-	-	-137,500	-100.00%
100-4215-740	CAPITALIZED EQUIPMENT	61,905	557,500	74,400	-	74,400	-483,100	-86.65%
		3,504,409	695,000	74,400	-	74,400	-620,600	-89.30%
Total Sheriff: Administration		5,050,485	2,362,800	4,728,800	11,000	4,739,800	2,377,000	100.60%
Sheriff: Criminal								
<i>Personnel</i>								
100-4210-110	FULL TIME EMPLOYEES	2,495,084	2,893,200	1,233,000	1,500	1,234,500	-1,658,700	-57.33%
100-4210-115	OVERTIME	164,019	233,200	100,000	-	100,000	-133,200	-57.12%
100-4210-120	PART TIME EMPLOYEES	4,719	8,600	17,600	-	17,600	9,000	104.65%
100-4210-130	EMPLOYEE BENEFITS	1,548,387	1,824,700	791,500	16,700	808,200	-1,016,500	-55.71%
100-4210-142	OTHER PAY	9,472	15,000	15,000	-	15,000	-	0.00%
		4,221,681	4,974,700	2,157,100	18,200	2,175,300	-2,799,400	-56.30%
<i>Supplies and Services</i>								
100-4210-200	ANIMAL CONT MAT, SUPP & SERV	-	-	-	-	-	-	0.00%
100-4210-210	SUBSCRIPTIONS & MEMBERSHIPS	980	1,200	44,000	-	44,000	42,800	3566.67%
100-4210-230	TRAVEL	34,842	39,000	50,000	-	50,000	11,000	28.21%
100-4210-240	OFFICE EXPENSE	7,545	8,000	-	-	-	-8,000	-100.00%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
100-4210-250	EQUIPMENT SUPPLIES & MAINT	59,601	89,400	-	-	-	-89,400	-100.00%
100-4210-251	NON-CAPITALIZED EQUIPMENT	56,154	57,000	51,000	-	51,000	-6,000	-10.53%
100-4210-280	COMMUNICATIONS	43	-	-	-	-	-	0.00%
100-4210-290	FUEL	168,165	160,000	-	-	-	-160,000	-100.00%
100-4210-310	PROFESSIONAL & TECHNICAL	1,987	5,000	7,500	-	7,500	2,500	50.00%
100-4210-330	EDUCATION & TRAINING	29,843	42,000	35,000	-	35,000	-7,000	-16.67%
100-4210-480	SPECIAL DEPT SUPPLIES	37,158	39,500	-	-	-	-39,500	-100.00%
100-4210-481	SPEC SUPPS-SUBSTANCE ABUSE ED	6,057	9,000	9,100	-	9,100	100	1.11%
100-4210-486	UNIFORMS AND SUPPLIES	99,838	111,800	-	-	-	-111,800	-100.00%
100-4210-510	INSURANCE	-	74,000	-	-	-	-74,000	-100.00%
		502,213	635,900	196,600	-	196,600	-439,300	-69.10%
<i>Capital Investment</i>								
100-4210-740	CAPITALIZED EQUIPMENT	798,213	1,003,500	-	-	-	-1,003,500	-100.00%
		798,213	1,003,500	-	-	-	-1,003,500	-100.00%
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Total Sheriff: Criminal		5,522,107	6,614,100	2,353,700	18,200	2,371,900	-4,242,200	-64.10%
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Sheriff: Patrol								
<i>Personnel</i>								
100-4205-110	FULL TIME EMPLOYEES	-	-	2,399,700	2,900	2,402,600	2,402,600	100.00%
100-4205-115	OVERTIME	-	-	120,000	-	120,000	120,000	100.00%
100-4205-130	EMPLOYEE BENEFITS	-	-	1,517,800	31,900	1,549,700	1,549,700	100.00%
100-4205-142	OTHER PAY	-	-	15,000	-	15,000	15,000	100.00%
		-	-	4,052,500	34,800	4,087,300	4,087,300	100.00%
<i>Supplies and Services</i>								
100-4205-210	SUBSCRIPTIONS & MEMBERSHIPS	-	-	1,000	-	1,000	1,000	100.00%
100-4205-230	TRAVEL	-	-	40,000	-	40,000	40,000	100.00%
100-4205-250	EQUIPMENT SUPPLIES & MAINT	-	-	-	-	-	-	0.00%
100-4205-251	NON-CAPITALIZED EQUIPMENT	-	-	31,000	-	31,000	31,000	100.00%
100-4205-330	EDUCATION & TRAINING	-	-	47,000	-	47,000	47,000	100.00%
100-4205-480	SPECIAL DEPT SUPPLIES	-	-	62,000	-	62,000	62,000	100.00%
		-	-	181,000	-	181,000	181,000	100.00%
<i>Capital Investment</i>								
		-	-	-	-	-	-	0.00%
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Total Sheriff: Patrol		-	-	4,233,500	34,800	4,268,300	4,268,300	100.00%
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Sheriff: Support Services								
<i>Personnel</i>								
100-4211-110	FULL TIME EMPLOYEES	1,690,101	1,893,800	1,025,200	500	1,025,700	-868,100	-45.84%
100-4211-115	OVERTIME	99,489	132,700	50,000	-	50,000	-82,700	-62.32%
100-4211-120	PART TIME EMPLOYEES	103,711	150,800	184,100	-	184,100	33,300	22.08%
100-4211-130	EMPLOYEE BENEFITS	1,042,578	1,186,900	668,800	13,500	682,300	-504,600	-42.51%
100-4211-142	OTHER PAY	5,719	9,100	10,000	-	10,000	900	9.89%
		2,941,598	3,373,300	1,938,100	14,000	1,952,100	-1,421,200	-42.10%
<i>Supplies and Services</i>								
100-4211-210	SUBSCRIPTIONS	29,725	49,700	5,000	-	5,000	-44,700	-89.94%
100-4211-230	TRAVEL	13,915	16,000	24,000	-	24,000	8,000	50.00%
100-4211-240	OFFICE EXPENSE	13,707	22,200	-	-	-	-22,200	-100.00%
100-4211-250	EQUIPMENT SUPPLIES & MAINT	19,179	23,000	2,000	-	2,000	-21,000	-91.30%
100-4211-251	NON-CAPITALIZED EQUIPMENT	42,668	57,300	25,000	-	25,000	-32,300	-56.37%
100-4211-255	PROBATION ANKLE MONITORS	6,784	29,000	24,000	-	24,000	-5,000	-17.24%
100-4211-280	COMMUNICATIONS	101,773	118,500	-	-	-	-118,500	-100.00%
100-4211-290	GASOLINE	44,145	62,000	-	-	-	-62,000	-100.00%
100-4211-311	SOFTWARE PACKAGES	13,357	21,700	24,400	-	24,400	2,700	12.44%
100-4211-330	EDUCATION & TRAINING	15,287	27,000	23,000	-	23,000	-4,000	-14.81%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
100-4211-410	CIVIL SERVICES	-	10,000	-	-	-	-10,000	-100.00%
100-4211-480	SPECIAL DEPT SUPPLIES	78,212	95,000	5,000	-	5,000	-90,000	-94.74%
100-4211-486	UNIFORMS AND SUPPLIES	18,851	26,800	-	-	-	-26,800	-100.00%
100-4211-510	INSURANCE	-	22,600	-	-	-	-22,600	-100.00%
100-4217-210	SUBSCRIPTIONS & MEMBERSHIPS	941	1,200	1,200	-	1,200	-	0.00%
100-4217-250	EQUIPMENT SUPPLIES & MAINT	-	2,000	2,000	-	2,000	-	0.00%
100-4217-251	NON-CAPITALIZED EQUIPMENT	30	5,000	5,000	-	5,000	-	0.00%
100-4217-330	EDUCATION & TRAINING	229	1,000	1,000	-	1,000	-	0.00%
100-4217-486	UNIFORMS AND SUPPLIES	3,156	5,000	4,500	-	4,500	-500	-10.00%
100-4217-611	MISC SUPPLIES - POSSE BURGER	18,721	22,000	18,000	-	18,000	-4,000	-18.18%
		420,680	617,000	164,100	-	164,100	-452,900	-73.40%

Total Sheriff: Support Services	3,362,278	3,990,300	2,102,200	14,000	2,116,200	-1,874,100	-47.00%
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Sheriff: Corrections

Personnel

100-4230-110	FULL TIME EMPLOYEES	4,328,580	4,451,500	4,307,200	109,400	4,416,600	-34,900	-0.78%
100-4230-115	OVERTIME	278,791	346,200	245,000	-	245,000	-101,200	-29.23%
100-4230-120	PART TIME EMPLOYEES	39,330	65,600	88,300	-	88,300	22,700	34.60%
100-4230-130	EMPLOYEE BENEFITS	2,663,155	2,793,900	2,745,300	159,200	2,904,500	110,600	3.96%
100-4230-142	OTHER PAY	15,964	19,800	15,100	-	15,100	-4,700	-23.74%
		7,325,820	7,677,000	7,400,900	268,600	7,669,500	-7,500	-0.10%

Supplies and Services

100-4230-200	INMATE SUPPLIES	289,790	268,900	268,900	-	268,900	-	0.00%
100-4230-210	SUBSCRIPTIONS & MEMBERSHIPS	1,736	5,300	-	-	-	-5,300	-100.00%
100-4230-230	TRAVEL	32,027	32,600	26,000	-	26,000	-6,600	-20.25%
100-4230-231	TRAVEL -EXTRADITION EXPENSES	-667	4,100	4,100	-	4,100	-	0.00%
100-4230-240	OFFICE SUPPLIES	24,245	25,600	-	-	-	-25,600	-100.00%
100-4230-250	EQUIPMENT SUPPLIES & MAINT	35,629	28,300	-	-	-	-28,300	-100.00%
100-4230-251	NON-CAPITALIZED EQUIPMENT	37,191	42,600	42,600	-	42,600	-	0.00%
100-4230-255	PRISONERS SUPPLIES - W/RELEASE	2,235	5,400	5,400	-	5,400	-	0.00%
100-4230-280	COMMUNICATIONS	3,291	6,700	-	-	-	-6,700	-100.00%
100-4230-290	GASOLINE	24,226	39,000	-	-	-	-39,000	-100.00%
100-4230-310	PROFESSIONAL & TECHNICAL	1,317,800	1,357,400	-	-	-	-1,357,400	-100.00%
100-4230-311	SOFTWARE PACKAGES	200	2,600	-	-	-	-2,600	-100.00%
100-4230-315	MEDICAL EXPENSE	235,807	209,200	209,200	-	209,200	-	0.00%
100-4230-316	MEDICAL EXPENSE REIMBURSEMENT	31,400	36,100	36,100	-	36,100	-	0.00%
100-4230-330	EDUCATION & TRAINING	29,318	45,500	45,000	-	45,000	-500	-1.10%
100-4230-333	ALL P/S TESTING FEES	3,619	8,300	8,300	-	8,300	-	0.00%
100-4230-381	MEALS	420,254	467,900	-	-	-	-467,900	-100.00%
100-4230-450	SPECIAL JAIL SUPPLIES	9,884	10,900	10,900	-	10,900	-	0.00%
100-4230-486	UNIFORMS AND SUPPLIES	51,510	63,300	-	-	-	-63,300	-100.00%
100-4230-510	INSURANCE	-	53,600	-	-	-	-53,600	-100.00%
		2,549,495	2,713,300	656,500	-	656,500	-2,056,800	-75.80%

Capital Investment

100-4230-720	BUILDINGS	15,767	221,800	-	-	-	-221,800	-100.00%
100-4230-740	CAPITALIZED EQUIPMENT	17,086	117,400	-	-	-	-117,400	-100.00%
		32,853	339,200	-	-	-	-339,200	-100.00%

Total Sheriff: Corrections	9,908,168	10,729,500	8,057,400	268,600	8,326,000	-2,403,500	-22.40%
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Sheriff: Emergency Management

Personnel

100-4255-110	FULL TIME EMPLOYEES	69,398	72,500	73,000	100	73,100	600	0.83%
100-4255-115	OVERTIME	-	-	1,000	-	1,000	1,000	100.00%
100-4255-120	PART TIME EMPLOYEES	-	-	23,900	-	23,900	23,900	100.00%
100-4255-130	EMPLOYEE BENEFITS	37,656	39,400	41,800	1,000	42,800	3,400	8.63%
		107,054	111,900	139,700	1,100	140,800	28,900	25.80%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
<i>Supplies and Services</i>								
100-4216-210	SUBSCRIPTIONS & MEMBERSHIPS	4,987	5,100	5,600	-	5,600	500	9.80%
100-4216-230	TRAVEL	2,907	6,000	6,000	-	6,000	-	0.00%
100-4216-240	OFFICE SUPPLIES	-	600	500	-	500	-100	-16.67%
100-4216-250	EQUIPMENT SUPPLIES & MAINT	9,234	12,000	12,000	-	12,000	-	0.00%
100-4216-251	NON-CAPITALIZED EQUIPMENT	13,348	26,000	26,000	-	26,000	-	0.00%
100-4216-270	UTILITIES	16,902	29,000	25,000	-	25,000	-4,000	-13.79%
100-4216-280	COMMUNICATIONS	691	2,500	2,500	-	2,500	-	0.00%
100-4216-330	EDUCATION & TRAINING	7,386	13,000	10,000	-	10,000	-3,000	-23.08%
100-4216-480	SPECIAL DEPT SUPPLIES	3,572	5,500	5,500	-	5,500	-	0.00%
100-4216-481	PHILANTHROPIC ACTIVITIES	800	1,000	1,000	-	1,000	-	0.00%
100-4216-486	UNIFORMS AND SUPPLIES	1,365	3,500	3,500	-	3,500	-	0.00%
100-4216-510	INSURANCE	-	3,800	-	-	-	-3,800	-100.00%
100-4255-210	SUBSCRIPTIONS & MEMBERSHIPS	199	2,500	2,500	-	2,500	-	0.00%
100-4255-230	TRAVEL	1,442	2,500	2,500	-	2,500	-	0.00%
100-4255-240	OFFICE SUPPLIES & EXPENSE	547	700	700	-	700	-	0.00%
100-4255-250	EQUIPMENT SUPPLIES & MAINT	4,138	3,500	3,500	-	3,500	-	0.00%
100-4255-251	NON-CAPITALIZED EQUIPMENT	396	15,000	29,000	-	29,000	14,000	93.33%
100-4255-280	COMMUNICATIONS	7,417	21,000	11,000	-	11,000	-10,000	-47.62%
100-4255-290	GASOLINE	10,789	12,500	-	-	-	-12,500	-100.00%
100-4255-311	SOFTWARE PACKAGES	121	1,500	1,500	-	1,500	-	0.00%
100-4255-330	EDUCATION & TRAINING	781	2,800	2,800	-	2,800	-	0.00%
100-4255-480	SPECIAL DEPT SUPPLIES	623	1,000	1,000	-	1,000	-	0.00%
100-4255-481	SPECIAL GRANT EXPENSE	-	152,800	-	-	-	-152,800	-100.00%
100-4255-486	UNIFORMS AND SUPPLIES	-	900	900	-	900	-	0.00%
100-4255-510	INSURANCE	-	700	700	-	700	-	0.00%
100-4255-630	EMERGENCY OPERATIONS	3,869	8,000	8,000	-	8,000	-	0.00%
		91,514	333,400	161,700	-	161,700	-171,700	-51.50%
<i>Capital Investment</i>								
100-4216-720	BUILDINGS	-	30,000	-	-	-	-30,000	-100.00%
100-4216-740	CAPITALIZED EQUIPMENT	62,482	174,600	70,000	-	70,000	-104,600	-59.91%
		62,482	204,600	70,000	-	70,000	-134,600	-65.80%
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Total Sheriff: Emergency Management		261,050	649,900	371,400	1,100	372,500	-277,400	-42.70%
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Sheriff: Animal Control								
<i>Personnel</i>								
100-4253-110	FULL TIME EMPLOYEES	105,466	125,200	126,100	2,500	128,600	3,400	2.72%
100-4253-115	OVERTIME	2,963	4,500	4,500	-	4,500	-	0.00%
100-4253-130	EMPLOYEE BENEFITS	42,160	49,000	49,300	1,700	51,000	2,000	4.08%
100-4253-142	OTHER PAY	2,576	800	2,800	-	2,800	2,000	250.00%
		153,165	179,500	182,700	4,200	186,900	7,400	4.10%
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<i>Supplies and Services</i>								
100-4253-200	MATERIAL SUPPLIES & SERVICE	18,031	19,000	19,000	-	19,000	-	0.00%
100-4253-230	TRAVEL	-	-	1,500	-	1,500	1,500	100.00%
100-4253-251	NON-CAPITALIZED EQUIPMENT	-	-	2,500	-	2,500	2,500	100.00%
100-4253-290	GASOLINE	14,109	12,000	-	-	-	-12,000	-100.00%
100-4253-330	EDUCATION & TRAINING	-	-	2,500	-	2,500	2,500	100.00%
100-4253-486	UNIFORMS AND SUPPLIES	1,606	2,700	-	-	-	-2,700	-100.00%
100-4253-510	INSURANCE	-	1,300	-	-	-	-1,300	-100.00%
		33,746	35,000	25,500	-	25,500	-9,500	-27.10%
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Total Sheriff: Animal Control		186,911	214,500	208,200	4,200	212,400	-2,100	-1.00%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Animal Inbound								
<i>Personnel</i>								
100-4254-110	FULL TIME EMPLOYEES	61,262	131,100	205,200	1,800	207,000	75,900	57.89%
100-4254-115	OVERTIME	-	4,500	4,000	-	4,000	-500	-11.11%
100-4254-120	PART TIME EMPLOYEES	-	85,800	42,100	-	42,100	-43,700	-50.93%
100-4254-130	EMPLOYEE BENEFITS	29,192	103,200	124,800	5,400	130,200	27,000	26.16%
		90,454	324,600	376,100	7,200	383,300	58,700	18.10%
<i>Supplies and Services</i>								
100-4254-210	SUBSCRIPTIONS & MEMBERSHIPS	-	2,000	500	-	500	-1,500	-75.00%
100-4254-230	TRAVEL	-	2,000	1,000	-	1,000	-1,000	-50.00%
100-4254-240	OFFICE SUPPLIES & EXPENSE	56	5,300	1,500	-	1,500	-3,800	-71.70%
100-4254-250	EQUIPMENT SUPPLIES & MAINT	-	15,000	15,000	-	15,000	-	0.00%
100-4254-251	NON-CAPITALIZED EQUIPMENT	-	15,000	20,000	-	20,000	5,000	33.33%
100-4254-280	COMMUNICATIONS	-	2,500	-	-	-	-2,500	-100.00%
100-4254-290	GASOLINE	-	1,000	-	-	-	-1,000	-100.00%
100-4254-311	SOFTWARE PACKAGES	-	5,000	2,000	-	2,000	-3,000	-60.00%
100-4254-330	EDUCATION & TRAINING	-	2,000	3,000	-	3,000	1,000	50.00%
100-4254-480	SPECIAL DEPT SUPPLIES	-	15,000	20,000	-	20,000	5,000	33.33%
100-4254-486	UNIFORMS AND SUPPLIES	-	2,500	6,000	-	6,000	3,500	140.00%
100-4254-510	INSURANCE	-	-	-	-	-	-	0.00%
		56	67,300	69,000	-	69,000	1,700	2.50%
Total Animal Inbound		90,510	391,900	445,100	7,200	452,300	60,400	15.40%
Ambulance								
<i>Personnel</i>								
100-4260-110	FULL TIME EMPLOYEES	732,260	818,200	792,100	-14,700	777,400	-40,800	-4.99%
100-4260-115	OVERTIME	45,844	56,000	56,000	-	56,000	-	0.00%
100-4260-120	PART TIME EMPLOYEES	229,354	243,200	251,300	100	251,400	8,200	3.37%
100-4260-130	PAYROLL TAXES AND BENEFITS	343,008	376,100	343,700	36,600	380,300	4,200	1.12%
100-4260-142	PAGER PAY	58,004	61,300	75,000	-	75,000	13,700	22.35%
		1,408,470	1,554,800	1,518,100	22,000	1,540,100	-14,700	-0.90%
<i>Supplies and Services</i>								
100-4260-210	SUBSCRIPTIONS & MEMBERSHIPS	-	100	100	-	100	-	0.00%
100-4260-230	TRAVEL & TRAINING	2,930	5,000	5,000	-	5,000	-	0.00%
100-4260-240	OFFICE SUPPLIES & POSTAGE	1,657	2,500	2,500	-	2,500	-	0.00%
100-4260-250	EQUIPMENT SUPPLIES & MAINT	80,416	75,000	77,000	-	77,000	2,000	2.67%
100-4260-251	NON-CAPITALIZED EQUIPMENT	17,348	1,400	5,000	-	5,000	3,600	257.14%
100-4260-270	UTILITIES	17,028	11,900	14,000	-	14,000	2,100	17.65%
100-4260-280	COMMUNICATIONS	7,584	7,800	6,600	-	6,600	-1,200	-15.38%
100-4260-290	GASOLINE	17,567	20,500	20,500	-	20,500	-	0.00%
100-4260-310	PROFESSIONAL & TECHNICAL	31,652	35,000	35,000	-	35,000	-	0.00%
100-4260-311	SOFTWARE PACKAGES	24,294	24,000	25,200	-	25,200	1,200	5.00%
100-4260-330	EDUCATION & TRAINING	7,704	6,600	3,600	-	3,600	-3,000	-45.45%
100-4260-481	UNIFORMS AND SUPPLIES	7,851	8,000	8,000	-	8,000	-	0.00%
100-4260-486	FIRE PREVENTION PROMO-SUPPLIES	-	-	-	-	-	-	0.00%
100-4260-510	INSURANCE	-	9,900	11,000	-	11,000	1,100	11.11%
100-4260-520	BILLING AND COLLECTION COSTS	40,273	45,000	45,000	-	45,000	-	0.00%
100-4260-521	BAD DEBT COLLECTION FEES	83	7,000	7,500	2,000	9,500	2,500	35.71%
100-4260-522	PATIENT REFUNDS	915	-	2,000	-	2,000	2,000	100.00%
100-4260-610	MISC SUPPLIES - RECOGNITION	-	-	-	-	-	-	0.00%
100-4260-620	MISCELLANEOUS SERVICES	973	2,000	2,000	-	2,000	-	0.00%
100-4260-625	MISC SERVICES - AIR COMPRESSOR	-	-	-	-	-	-	0.00%
100-4260-630	RANGE FIRE SUPPRESSION	-	-	-	-	-	-	0.00%
100-4260-631	OTHER FIRE 100% REIMBURSABLE	-	-	-	-	-	-	0.00%
100-4260-632	STATE FIRE WARDEN COST SHARE	-	-	-	-	-	-	0.00%
		258,275	261,700	270,000	2,000	272,000	10,300	3.90%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
<i>Capital Investment</i>								
100-4260-720	BUILDINGS	18,531	68,900	-	-	-	-68,900	-100.00%
100-4260-740	CAPITALIZED EQUIPMENT	150,824	100,300	302,500	-	302,500	202,200	201.60%
		169,355	169,200	302,500	-	302,500	133,300	78.80%
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Total Ambulance		1,836,100	1,985,700	2,090,600	24,000	2,114,600	128,900	6.50%
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Fire								
<i>Personnel</i>								
100-4265-110	FULL TIME EMPLOYEES	357,935	422,600	536,200	-74,800	461,400	38,800	9.18%
100-4265-115	OVERTIME	26,380	30,000	30,000	-	30,000	-	0.00%
100-4265-120	PART TIME EMPLOYEES	47,396	115,300	209,900	-	209,900	94,600	82.05%
100-4265-125	SEASONAL EMPLOYEES	33,704	30,400	33,000	-600	32,400	2,000	6.58%
100-4265-130	PAYROLL TAXES AND BENEFITS	158,164	204,600	260,900	-30,700	230,200	25,600	12.51%
100-4265-142	PAGER PAY	4,261	12,000	15,000	100	15,100	3,100	25.83%
		627,840	814,900	1,085,000	-106,000	979,000	164,100	20.10%
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<i>Supplies and Services</i>								
100-4265-210	SUBSCRIPTIONS & MEMBERSHIPS	2,211	3,400	3,600	-	3,600	200	5.88%
100-4265-230	TRAVEL & TRAINING	3,525	4,200	5,700	-	5,700	1,500	35.71%
100-4265-240	OFFICE SUPPLIES & POSTAGE	1,132	2,500	2,500	-	2,500	-	0.00%
100-4265-250	EQUIPMENT SUPPLIES & MAINT	32,462	106,300	45,000	-	45,000	-61,300	-57.67%
100-4265-251	NON-CAPITALIZED EQUIPMENT	11,390	15,800	25,000	-	25,000	9,200	58.23%
100-4265-255	WILDLAND FIRE EQUIP & SUPPLIES	5,786	9,400	9,400	-	9,400	-	0.00%
100-4265-270	UTILITIES	4,302	24,700	26,200	-	26,200	1,500	6.07%
100-4265-280	COMMUNICATIONS	3,745	5,800	7,500	1,300	8,800	3,000	51.72%
100-4265-290	GASOLINE	20,570	12,000	14,000	6,000	20,000	8,000	66.67%
100-4265-310	PROFESSIONAL & TECHNICAL	55	16,600	18,600	-	18,600	2,000	12.05%
100-4265-311	SOFTWARE PACKAGES	2,804	8,600	8,600	-	8,600	-	0.00%
100-4265-330	EDUCATION & TRAINING	1,903	2,800	3,300	-	3,300	500	17.86%
100-4265-450	HAZARD/MATERIALS SUPPLIES	909	5,000	5,000	-	5,000	-	0.00%
100-4265-451	TECHNICAL RESCUE MATERIALS/SUP	-	2,000	5,000	-	5,000	3,000	150.00%
100-4265-480	SPECIAL GRANT EXPENSE - LEPC	-	-	-	-	-	-	0.00%
100-4265-481	UNIFORMS AND SUPPLIES	2,436	5,000	5,000	-	5,000	-	0.00%
100-4265-486	FIRE PREVENTION PROMO-SUPPLIES	143	1,300	2,000	-	2,000	700	53.85%
100-4265-510	INSURANCE	-	39,200	39,400	-	39,400	200	0.51%
100-4265-511	WILDLAND FIRE MITIGATION FUND	8,864	25,000	25,000	-	25,000	-	0.00%
100-4265-610	MISC SUPPLIES - RECOGNITION	9,000	10,000	10,000	-	10,000	-	0.00%
100-4265-620	MISCELLANEOUS SERVICES	5,563	1,000	1,000	-	1,000	-	0.00%
100-4265-625	MISC SERVICES - AIR COMPRESSOR	11,066	8,500	8,500	-	8,500	-	0.00%
100-4265-630	RANGE FIRE SUPPRESSION	-	25,000	25,000	-	25,000	-	0.00%
100-4265-631	OTHER FIRE 100% REIMBURSABLE	17,241	15,000	15,000	10,000	25,000	10,000	66.67%
100-4265-632	STATE FIRE WARDEN COST SHARE	29,905	45,000	45,000	-	45,000	-	0.00%
		175,012	394,100	355,300	17,300	372,600	-21,500	-5.50%
<hr/>								
<i>Capital Investment</i>								
100-4265-720	BUILDINGS	-	15,000	-	-	-	-15,000	-100.00%
100-4265-740	CAPITALIZED EQUIPMENT	367,852	1,013,700	544,000	-230,000	314,000	-699,700	-69.02%
		367,852	1,028,700	544,000	-230,000	314,000	-714,700	-69.50%
<hr/>								
Total Fire		1,170,704	2,237,700	1,984,300	-318,700	1,665,600	-572,100	-25.60%
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Total Public Safety		27,388,313	29,176,400	27,116,300	69,600	27,185,900	-1,990,500	-6.80%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Roads								
<i>Personnel</i>								
100-4415-110	SALARY	-	-	-	1,295,800	1,295,800	1,295,800	100.00%
100-4415-115	OVERTIME	-	-	-	50,000	50,000	50,000	100.00%
100-4415-120	TEMPORARY EMPLOYEES	-	-	-	-	-	-	0.00%
100-4415-125	SEASONAL EMPLOYEES	-	-	-	150,000	150,000	150,000	100.00%
100-4415-130	EMPLOYEE BENEFITS	-	-	-	645,500	645,500	645,500	100.00%
100-4415-140	UNIFORM ALLOWANCE	-	-	-	10,000	10,000	10,000	100.00%
		-	-	-	2,151,300	2,151,300	2,151,300	100.00%
<i>Supplies and Services</i>								
100-4415-210	SUBSCRIPTIONS & MEMBERSHIPS	-	-	-	500	500	500	100.00%
100-4415-230	TRAVEL & TRAINING	-	-	-	14,000	14,000	14,000	100.00%
100-4415-240	OFFICE SUPPLIES & EXPENSE	-	-	-	10,000	10,000	10,000	100.00%
100-4415-250	EQUIPMENT SUPPLIES & MAINT	-	-	-	320,000	320,000	320,000	100.00%
100-4415-251	NON-CAPITALIZED EQUIPMENT	-	-	-	58,500	58,500	58,500	100.00%
100-4415-254	FUEL	-	-	-	325,000	325,000	325,000	100.00%
100-4415-280	COMMUNICATIONS	-	-	-	24,900	24,900	24,900	100.00%
100-4415-290	ROAD SIGNING	-	-	-	43,500	43,500	43,500	100.00%
100-4415-310	PROF & TECH -ENGINEER. & ADMIN	-	-	-	5,000	5,000	5,000	100.00%
100-4415-311	SOFTWARE PACKAGES	-	-	-	10,000	10,000	10,000	100.00%
100-4415-410	ROAD MAINTENANCE	-	-	-	426,000	426,000	426,000	100.00%
100-4415-412	CHIP & SEAL ROADS - COUNTY	-	-	-	860,000	860,000	860,000	100.00%
100-4415-414	CHIP & SEAL ROADS - MUNICIPAL	-	-	-	500,000	500,000	500,000	100.00%
100-4415-416	ROAD SALT	-	-	-	85,000	85,000	85,000	100.00%
100-4415-418	ASPHALT & CONCRETE	-	-	-	270,000	270,000	270,000	100.00%
100-4415-420	ROAD PAINTING	-	-	-	148,000	148,000	148,000	100.00%
100-4415-422	PIPE, DRAINAGE & BOXES	-	-	-	80,000	80,000	80,000	100.00%
100-4415-480	UNIFORM & SAFETY SUPPLIES	-	-	-	17,500	17,500	17,500	100.00%
100-4415-510	INSURANCE	-	-	-	81,000	81,000	81,000	100.00%
100-4415-620	MISC SERVICES	-	-	-	10,000	10,000	10,000	100.00%
		-	-	-	3,288,900	3,288,900	3,288,900	100.00%
<i>Capital Investment</i>								
100-4415-710	LAND PURCHASE	-	-	-	50,000	50,000	50,000	100.00%
100-4415-740	CAPITALIZED EQUIPMENT	-	-	-	710,000	710,000	710,000	100.00%
100-4415-750	ROAD IMPROVEMENTS	-	-	-	350,000	350,000	350,000	100.00%
		-	-	-	1,110,000	1,110,000	1,110,000	100.00%
Total Roads		-	-	-	6,550,200	6,550,200	6,550,200	100.00%
Vegetation Management								
<i>Personnel</i>								
100-4450-110	FULL TIME EMPLOYEES	-	-	-	296,000	296,000	296,000	100.00%
100-4450-115	OVERTIME	-	-	-	14,000	14,000	14,000	100.00%
100-4450-120	PART TIME EMPLOYEES	-	-	-	-	-	-	0.00%
100-4450-125	SEASONAL EMPLOYEES	-	-	-	138,500	138,500	138,500	100.00%
100-4450-130	EMPLOYEE BENEFITS	-	-	-	186,500	186,500	186,500	100.00%
100-4450-140	UNIFORM ALLOWANCE	-	-	-	5,000	5,000	5,000	100.00%
		-	-	-	640,000	640,000	640,000	100.00%
<i>Supplies and Services</i>								
100-4450-230	TRAVEL & TRAINING	-	-	-	4,400	4,400	4,400	100.00%
100-4450-240	OFFICE EXPENSE	-	-	-	9,000	9,000	9,000	100.00%
100-4450-250	EQUIPMENT SUPPLIES & MAINT	-	-	-	42,000	42,000	42,000	100.00%
100-4450-251	NON-CAPITALIZED EQUIPMENT	-	-	-	16,500	16,500	16,500	100.00%
100-4450-254	FUEL	-	-	-	40,000	40,000	40,000	100.00%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
100-4450-280	COMMUNICATIONS	-	-	-	8,600	8,600	8,600	100.00%
100-4450-291	CHEMICAL SPRAY	-	-	-	120,000	120,000	120,000	100.00%
100-4450-295	CHEMICAL SPRAY - CONTRACTS	-	-	-	60,000	60,000	60,000	100.00%
100-4450-311	SOFTWARE	-	-	-	-	-	-	0.00%
100-4450-480	UNIFORM & SAFETY SUPPLIES	-	-	-	4,000	4,000	4,000	100.00%
100-4450-510	INSURANCE	-	-	-	7,000	7,000	7,000	100.00%
100-4450-620	MISC SERVICES	-	-	-	8,200	8,200	8,200	100.00%
		-	-	-	319,700	319,700	319,700	100.00%
<i>Capital Investment</i>								
100-4450-720	BUILDING	-	-	-	-	-	-	0.00%
100-4450-740	CAPITALIZED EQUIPMENT	-	-	-	135,000	135,000	135,000	100.00%
		-	-	-	135,000	135,000	135,000	100.00%
Total Vegetation Management								
		-	-	-	1,094,700	1,094,700	1,094,700	100.00%
Public Works								
<i>Engineering Allocation</i>								
100-4475-999	GENERAL - ENGINEERING 50%	-	-	-	1,435,200	1,435,200	1,435,200	100.00%
		-	-	-	1,435,200	1,435,200	1,435,200	100.00%
Total Public Works								
		-	-	-	1,435,200	1,435,200	1,435,200	100.00%
Total Streets and Public Improvements								
		-	-	-	9,080,100	9,080,100	9,080,100	100.00%
Fairgrounds								
<i>Personnel</i>								
100-4511-110	FULL TIME EMPLOYEES	309,738	341,600	342,400	-	342,400	800	0.23%
100-4511-115	OVERTIME	7,782	8,000	8,000	-	8,000	-	0.00%
100-4511-120	PART TIME EMPLOYEES	67,765	106,200	101,700	100	101,800	-4,400	-4.14%
100-4511-125	SEASONAL EMPLOYEES	28,034	35,200	36,800	-	36,800	1,600	4.55%
100-4511-130	EMPLOYEE BENEFITS	148,902	170,600	154,700	3,700	158,400	-12,200	-7.15%
100-4511-142	OTHER PAY	4,496	4,500	4,500	-	4,500	-	0.00%
		566,717	666,100	648,100	3,800	651,900	-14,200	-2.10%
<i>Supplies and Services</i>								
100-4511-210	SUBSCRIPTIONS & MEMBERSHIPS	72	600	2,500	-	2,500	1,900	316.67%
100-4511-230	TRAVEL	72	1,300	3,500	-	3,500	2,200	169.23%
100-4511-240	OFFICE EXPENSE & SUPPLIES	5,699	7,700	8,800	-	8,800	1,100	14.29%
100-4511-250	EQUIPMENT SUPPLIES & MAINT	40,696	55,300	55,200	-	55,200	-100	-0.18%
100-4511-260	BUILDING & GROUNDS	102,986	105,800	150,800	-	150,800	45,000	42.53%
100-4511-270	UTILITIES	101,111	106,500	133,200	-	133,200	26,700	25.07%
100-4511-271	UTILITIES - EVENT CENTER	44,302	48,000	55,200	-	55,200	7,200	15.00%
100-4511-280	COMMUNICATIONS	18,742	28,600	28,600	-	28,600	-	0.00%
100-4511-290	ADVERTISING	679	1,000	1,000	-	1,000	-	0.00%
100-4511-310	PROFESSIONAL & TECHNICAL	-	15,000	5,000	-	5,000	-10,000	-66.67%
100-4511-311	SOFTWARE	6,509	10,500	9,000	-	9,000	-1,500	-14.29%
100-4511-482	SPECIAL EVENTS	76,283	51,400	-	52,000	52,000	600	1.17%
100-4511-486	UNIFORMS	904	1,500	2,000	-	2,000	500	33.33%
100-4511-510	INSURANCE	-	8,100	8,200	-	8,200	100	1.23%
100-4511-620	MISC SERVICES	22,536	800	900	-	900	100	12.50%
		420,591	442,100	463,900	52,000	515,900	73,800	16.70%
<i>Capital Investment</i>								
100-4511-720	BUILDINGS	16,803	340,200	510,000	-310,000	200,000	-140,200	-41.21%
100-4511-730	IMPROVEMENTS	173,443	597,300	100,000	-	100,000	-497,300	-83.26%
100-4511-740	CAPITALIZED EQUIPMENT	41,464	593,100	392,000	-	392,000	-201,100	-33.91%
		231,710	1,530,600	1,002,000	-310,000	692,000	-838,600	-54.80%
Total Fairgrounds								
		1,219,018	2,638,800	2,114,000	-254,200	1,859,800	-779,000	-29.50%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Library Services								
<i>Personnel</i>								
100-4581-110	FULL TIME EMPLOYEES	-	53,300	55,700	-	55,700	2,400	4.50%
100-4581-120	PART TIME EMPLOYEES	85,386	58,600	60,000	-	60,000	1,400	2.39%
100-4581-130	EMPLOYEE BENEFITS	6,917	26,500	27,300	600	27,900	1,400	5.28%
		92,303	138,400	143,000	600	143,600	5,200	3.80%
<i>Supplies and Services</i>								
100-4581-230	TRAVEL	-	-	1,000	-	1,000	1,000	100.00%
100-4581-240	OFFICE EXPENSE & SUPPLIES	1,867	3,500	3,500	-	3,500	-	0.00%
100-4581-251	NON CAPITALIZED EQUIPMENT	395	500	500	-	500	-	0.00%
100-4581-280	COMMUNICATIONS	4,204	4,500	3,000	-	3,000	-1,500	-33.33%
100-4581-330	EDUCATION & TRAINING	-	-	1,000	-	1,000	1,000	100.00%
100-4581-485	LIB. MATERIALS-BOOK COLLECTION	30,340	62,000	65,000	-	65,000	3,000	4.84%
100-4581-510	INSURANCE	-	1,100	1,000	-	1,000	-100	-9.09%
100-4581-610	MISC SUPPLIES	729	5,000	5,000	-	5,000	-	0.00%
100-4581-620	MISC SERVICES	14,872	15,800	12,800	-	12,800	-3,000	-18.99%
		52,407	92,400	92,800	-	92,800	400	0.40%
Total Library Services		144,710	230,800	235,800	600	236,400	5,600	2.40%
Fair								
<i>Personnel</i>								
100-4620-110	FULL TIME EMPLOYEES	178	-	-	-	-	-	0.00%
100-4620-115	OVERTIME	4,121	3,000	4,000	-	4,000	1,000	33.33%
100-4620-120	PART TIME EMPLOYEES	6,637	8,900	8,200	-	8,200	-700	-7.87%
100-4620-125	SEASONAL EMPLOYEES	8,110	10,300	10,400	-	10,400	100	0.97%
100-4620-130	EMPLOYEE BENEFITS	1,699	2,200	2,000	200	2,200	-	0.00%
		20,745	24,400	24,600	200	24,800	400	1.60%
<i>Supplies and Services</i>								
100-4620-210	SUBSCRIPTIONS & MEMBERSHIPS	-	1,000	1,000	-	1,000	-	0.00%
100-4620-221	ADVERTISING	8,820	15,700	7,500	-	7,500	-8,200	-52.23%
100-4620-230	TRAVEL	1,498	14,700	10,500	4,200	14,700	-	0.00%
100-4620-240	OFFICE EXPENSE	757	1,500	1,500	-	1,500	-	0.00%
100-4620-250	EQUIPMENT SUPPLIES & MAINT	68,648	67,300	53,200	19,500	72,700	5,400	8.02%
100-4620-251	NON-CAPITALIZED EQUIPMENT	7,600	5,200	1,000	-	1,000	-4,200	-80.77%
100-4620-280	COMMUNICATIONS	-	-	-	-	-	-	0.00%
100-4620-290	PRIZE MONEY & TROPHY	29,517	28,000	28,000	4,000	32,000	4,000	14.29%
100-4620-311	SOFTWARE	-	2,500	2,500	-	2,500	-	0.00%
100-4620-480	ENTERTAINMENT	15,870	63,800	36,000	-	36,000	-27,800	-43.57%
100-4620-486	UNIFORMS AND SUPPLIES	4,235	1,500	1,500	-	1,500	-	0.00%
100-4620-510	INSURANCE	-	200	200	-	200	-	0.00%
100-4620-610	MISCELLANEOUS SUPPLIES	745	-	-	-	-	-	0.00%
100-4620-620	SECURITY AND OTHER SERVICES	13,014	35,000	20,200	14,100	34,300	-700	-2.00%
100-4620-621	MISC SERVICES - CARNIVAL CONTR	-	-	36,100	-	36,100	36,100	100.00%
100-4620-622	FAIR MANAGEMENT SERVICES	4,500	6,000	6,000	-	6,000	-	0.00%
100-4625-200	STATE FAIR	-	1,000	1,000	-	1,000	-	0.00%
		155,204	243,400	206,200	41,800	248,000	4,600	1.90%
Total Fair		175,949	267,800	230,800	42,000	272,800	5,000	1.90%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Rodeo								
<i>Personnel</i>								
100-4621-115	OVERTIME	182	1,000	1,000	-	1,000	-	0.00%
100-4621-125	SEASONAL EMPLOYEES	2,160	7,200	7,200	-	7,200	-	0.00%
100-4621-130	EMPLOYEE BENEFITS	189	400	800	-	800	400	100.00%
		2,531	8,600	9,000	-	9,000	400	4.70%
<i>Supplies and Services</i>								
100-4621-210	RODEO PRCA/WOMENS DUES	3,600	3,600	3,600	-	3,600	-	0.00%
100-4621-221	ADVERTISING	13,037	17,100	9,000	-	9,000	-8,100	-47.37%
100-4621-230	TRAVEL	20,671	27,200	28,000	-	28,000	800	2.94%
100-4621-240	OFFICE EXPENSE & SUPPLIES	184	12,600	12,600	-	12,600	-	0.00%
100-4621-250	EQUIPMENT SUPPLIES & MAINT	1,064	500	500	-	500	-	0.00%
100-4621-251	MINOR EQUIPMENT	7,600	800	800	-	800	-	0.00%
100-4621-290	PRIZE MONEY & TROPHIES	96,000	130,000	130,000	-	130,000	-	0.00%
100-4621-480	RODEO - SECURITY & JUDGES	4,350	4,000	4,000	-	4,000	-	0.00%
100-4621-481	RODEO QUEEN CONTEST EXPENSE	3,306	3,500	3,500	-	3,500	-	0.00%
100-4621-510	INSURANCE	-	100	100	-	100	-	0.00%
100-4621-620	MISCELLANEOUS SERVICES	3,488	9,200	10,200	-	10,200	1,000	10.87%
100-4621-621	CONTRACTS	112,680	130,400	137,500	-	137,500	7,100	5.44%
100-4621-622	RODEO MANAGEMENT SERVICES	4,500	6,000	6,000	-	6,000	-	0.00%
100-4621-650	SPECIAL RODEO EVENTS	19,000	22,000	22,000	-	22,000	-	0.00%
		289,480	367,000	367,800	-	367,800	800	0.20%
Total Rodeo		292,011	375,600	376,800	-	376,800	1,200	0.30%
Trails Management								
<i>Personnel</i>								
100-4780-110	FULL TIME EMPLOYEES	-	-	92,600	-500	92,100	92,100	100.00%
100-4780-130	PAYROLL TAXES AND BENEFITS	-	-	51,500	-10,500	41,000	41,000	100.00%
		-	-	144,100	-11,000	133,100	133,100	100.00%
<i>Supplies and Services</i>								
100-4780-210	SUBSCRIPTIONS AND MEMBERSHIPS	-	-	1,000	-	1,000	1,000	100.00%
100-4780-230	TRAVEL AND TRAINING	-	-	6,200	-	6,200	6,200	100.00%
100-4780-240	OFFICE EXPENSES	-	-	-	-	-	-	0.00%
100-4780-250	EQUIPMENT SUPPLIES & MAINT	-	-	-	-	-	-	0.00%
100-4780-251	TOOLS AND EQUIPMENT	-	-	1,000	-	1,000	1,000	100.00%
100-4780-280	COMMUNICATIONS	-	-	1,200	-	1,200	1,200	100.00%
100-4780-290	TRAIL SIGNAGE AND AMENITIES	-	-	2,500	-	2,500	2,500	100.00%
100-4780-310	PROFESSIONAL AND TECHNICAL	-	-	40,000	-	40,000	40,000	100.00%
100-4780-311	SOFTWARE	-	-	1,000	-	1,000	1,000	100.00%
100-4780-315	TRAIL DEVELOPMENT	-	-	-	-	-	-	0.00%
100-4780-480	TRAIL DEVELOPMENT	-	-	100,000	-	100,000	100,000	100.00%
100-4780-510	INSURANCE	-	-	1,000	-	1,000	1,000	100.00%
100-4780-620	MISCELLANEOUS SERVICES	-	-	4,000	-	4,000	4,000	100.00%
		-	-	5,000	-	5,000	5,000	100.00%
Total Trails Management		-	-	302,000	-11,000	291,000	291,000	100.00%
Total Culture and Recreation		1,831,688	3,513,000	3,259,400	-222,600	3,036,800	-476,200	-13.60%



Council Budget 2024 Account Detail

General Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Transfers to Other Funds								
100-4810-150	TRANSFER OUT - TAX ADMIN FUND	-	10,000	-	-	-	-10,000	-100.00%
100-4810-200	TRANSFER OUT - MUNICIPAL SERV	438,502	1,358,500	-	-	-	-1,358,500	-100.00%
100-4810-220	TRANSFER OUT - CDRA FUND	-	-	-	-	-	-	0.00%
100-4810-240	TRANSFER OUT - COUNCIL ON AGE	328,800	815,400	945,600	-20,200	925,400	110,000	13.49%
100-4810-250	TRANSFER OUT TO MHF	-	350,000	380,000	-	380,000	30,000	8.57%
100-4810-290	TRANSFER OUT - CJC	30,100	10,000	320,600	-58,000	262,600	252,600	2526.00%
100-4810-310	TRANSFER OUT - DEBT SERVICE	1,755,500	817,200	710,200	803,900	1,514,100	696,900	85.28%
100-4810-400	TRANSFER OUT - CAPITAL PROJECT	20,505	6,470,700	-	-	-	-6,470,700	-100.00%
Total Transfers to Other Funds		2,573,407	9,831,800	2,356,400	725,700	3,082,100	-6,749,700	-68.70%
Addition to Fund Balance								
100-4800-990	CONTRIBUTION - FUND BALANCE	-	26,400	2,598,600	-2,598,600	-	-26,400	-100.00%
100-4800-993	CONTR FUND BALANCE - TRAILS	-	-	500,000	-	500,000	500,000	100.00%
Total Addition to Fund Balance		-	26,400	3,098,600	-2,598,600	500,000	473,600	1793.90%
Total Other Financing Uses		2,573,407	9,858,200	5,455,000	-1,872,900	3,582,100	-6,276,100	-63.70%
Total Expenditures		43,072,657	63,312,635	48,629,200	10,598,800	59,228,000	-4,084,635	-6.50%
Total Change in Fund Balance		9,430,615	-	-	-	-	-	



Council Budget 2023 Account Detail

Municipal Services Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Sales Taxes								
200-31-30000	SALES AND USE TAX	1,490,846	1,684,000	1,798,000	-	1,798,000	114,000	6.77%
200-31-30100	SALES TAX - TRANSPORTATION	2,620,914	2,823,000	2,899,000	-2,899,000	-	-2,823,000	-100.00%
200-31-30200	SALES TAX - DUE TO OTHER GOV	4,209,661	4,200,000	5,000,000	-	5,000,000	800,000	19.05%
200-31-41000	FRANCHISE TAX	9,227	9,000	9,000	-	9,000	-	0.00%
		8,330,648	8,716,000	9,706,000	-2,899,000	6,807,000	-1,909,000	-21.9%
Total Taxes		8,330,648	8,716,000	9,706,000	-2,899,000	6,807,000	-1,909,000	-21.9%
Intergovernmental								
<i>General Government</i>								
200-33-12100	FEDERAL AWARDS - PILT	813,362	800,000	800,000	-800,000	-	-800,000	-100.00%
200-33-44100	STATE AWARDS - PILT	9,161	9,200	9,200	-9,200	-	-9,200	-100.00%
200-33-70110	GRANTS OTHER - LOCAL UNITS	3,460	100,000	-	-	-	-100,000	-100.00%
		825,983	909,200	809,200	-809,200	-	-909,200	-100.0%
<i>Streets and Public Improvements</i>								
200-33-12500	FEDERAL AWARDS - FEMA	-	-	-	-	-	-	0.00%
200-33-12900	FEDERAL GRANTS - WEED	8,600	92,600	18,000	-18,000	-	-92,600	-100.00%
200-33-44200	STATE AWARDS - CLASS B ROADS	2,082,166	2,000,000	3,200,000	-3,200,000	-	-2,000,000	-100.00%
200-33-44250	STATE - INVASIVE SPECIES	105,477	-	-	-	-	-	0.00%
200-33-44255	STATE - FORESTRY FIRE ST LANDS	25,000	25,000	25,000	-25,000	-	-25,000	-100.00%
200-33-44510	STATE - PHRAGMITES	11,000	-	-	-	-	-	0.00%
200-33-44900	STATE AWARDS - WEED	-	97,600	122,000	-122,000	-	-97,600	-100.00%
200-33-44990	STATE AWARDS - OTHER	34,300	165,000	62,000	-	62,000	-103,000	-62.42%
		2,266,543	2,380,200	3,427,000	-3,365,000	62,000	-2,318,200	-97.4%
<i>Culture and Recreation</i>								
200-33-11100	FEDERAL AWARDS - FOREST SERV	21,535	18,000	-	-	-	-18,000	-100.00%
200-33-44310	STATE AWARDS - UDOT - TRAILS	24,605	805,300	-	-	-	-805,300	-100.00%
200-33-44910	STATE AWARDS - TRAILS	-	135,000	-	-	-	-135,000	-100.00%
		21,535	18,000	-	-	-	-18,000	-100.0%
Total Intergovernmental		3,138,666	4,247,700	4,236,200	-4,174,200	62,000	-4,185,700	-98.5%
Charges for Services								
<i>General Government</i>								
200-32-13000	ZONING & SUBDIVISION	90,945	40,000	75,000	-	75,000	35,000	87.50%
200-32-15000	PUBLIC LAND CORNER PRES. FUND	9,681	35,000	8,000	-	8,000	-27,000	-77.14%
200-32-17000	ENCROACHMENT PERMIT FEE	10,000	8,000	15,000	-	15,000	7,000	87.50%
200-32-21100	PLAN CHECKING FEES	264,463	250,000	250,000	-	250,000	-	0.00%
200-32-21200	1% SURCHARGE BUILDING PERMITS	3,396	5,000	5,000	-	5,000	-	0.00%
200-34-13200	PUBLIC IMPROVEMENT FEE	-	-	-	-	-	-	0.00%
200-34-19000	BUILDING INSPECT - CONTRACTS	60,550	55,000	55,000	-	55,000	-	0.00%
200-34-47100	SOLID WASTE FEES	623,464	600,000	650,000	-	650,000	50,000	8.33%
200-34-47200	GREEN WASTE FEES	600	600	600	-	600	-	0.00%
200-34-47300	911 FEES	77,775	78,000	78,000	-	78,000	-	0.00%
200-34-47400	SEWER FEES	1,169	1,200	1,200	-	1,200	-	0.00%
200-34-47600	MISC UTILITY FEES	2,922	7,500	5,000	-	5,000	-2,500	-33.33%
200-34-47800	UTILITY PENALTY FEES	9,241	7,500	10,000	-	10,000	2,500	33.33%
200-34-47900	CONTRA UTILITY REV-LOGAN CITY	-705,457	-687,300	-734,800	-	-734,800	-47,500	6.91%
200-36-80000	GARBAGE / WEED - PAST DUE	1,814	-	-	-	-	-	0.00%
		450,563	400,500	418,000	-	418,000	17,500	4.4%
<i>Public Safety</i>								
200-34-56000	ANIMAL CTRL FEES - PRED MATCH	3,600	6,000	6,000	-	6,000	-	0.00%
		3,600	6,000	6,000	-	6,000	-	0.0%



Council Budget 2023 Account Detail

Municipal Services Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
<i>Streets and Public Improvements</i>								
200-34-13100	SUBDIVISION ENGINEERING REVIEW	-	-	50,000	-	50,000	50,000	100.00%
200-34-22000	COUNTY WIDE PLANNING	54,790	55,000	55,000	-	55,000	-	0.00%
200-34-32100	ROAD CONTRACTS - MUNICIPAL	768,481	700,000	700,000	-700,000	-	-700,000	-100.00%
200-34-32300	ROAD CONTRACTS - OTHER	12,000	10,000	10,000	-10,000	-	-10,000	-100.00%
200-34-35100	WEED CONTRACTS - MUNICIPAL	44,175	34,000	34,000	-34,000	-	-34,000	-100.00%
200-34-35200	WEED CONTRACTS - CANAL	27,161	49,200	49,200	-49,200	-	-49,200	-100.00%
200-34-35300	WEED CONTRACTS - LAND OWNERS	92,171	120,000	120,000	-120,000	-	-120,000	-100.00%
		998,778	968,200	1,018,200	-913,200	105,000	-863,200	-89.2%
<i>Culture and Recreation</i>								
200-34-22500	TRAIL COORDINATOR FEES	47,295	46,000	-	-	-	-46,000	-100.00%
		47,295	46,000	-	-	-	-46,000	-100.0%
Total Charges for Services		1,500,236	1,420,700	1,442,200	-913,200	529,000	-891,700	-62.8%
Licenses and Permits								
<i>General Government</i>								
200-32-10000	BUSINESS LICENSES	18,140	15,000	15,000	-	15,000	-	0.00%
200-32-18000	LAND DISTURBANCE PERMIT FEE	11,675	35,000	30,000	-	30,000	-5,000	-14.29%
200-32-21000	BUILDING PERMITS	1,237,903	1,150,000	1,150,000	-	1,150,000	-	0.00%
200-32-25000	ANIMAL LICENSES	540	-	-	-	-	-	0.00%
Total Licenses and Permits		1,268,258	1,200,000	1,195,000	-	1,195,000	-5,000	-0.4%
Interest and Investment Income								
200-36-11000	INTEREST - CLASS B ROADS	805	10,000	1,000	-1,000	-	-10,000	-100.00%
Total Interest and Investment Income		805	10,000	1,000	-1,000	-	-10,000	-100.0%
Public Contributions								
<i>Public Safety</i>								
200-38-20000	CONTRIBUTIONS - MISC PUBLIC	3,600	6,000	6,000	-6,000	-	-6,000	-100.00%
		3,600	6,000	6,000	-6,000	-	-6,000	-100.0%
<i>Culture and Recreation</i>								
200-38-24780	PUBLIC CONTRIBUTIONS - TRAILS	200	1,000	-	-	-	-1,000	-100.00%
		200	1,000	-	-	-	-1,000	-100.0%
Total Public Contributions		3,800	7,000	6,000	-6,000	-	-7,000	-100.0%
Miscellaneous Revenue								
200-36-50100	SALE OF ASSETS - ROAD	-	10,000	10,000	-10,000	-	-10,000	-100.00%
200-36-90000	SUNDRY REVENUE - DEV SERV	324	5,000	5,000	-	5,000	-	0.00%
200-36-90100	SUNDRY REVENUE - PUBLIC WORKS	157	2,000	2,000	-2,000	-	-2,000	-100.00%
Total Miscellaneous Revenue		481	17,000	17,000	-12,000	5,000	-12,000	-70.6%
Total Other Revenues		5,912,246	6,902,400	6,897,400	-5,106,400	1,791,000	-5,111,400	-74.1%
Sale of Assets								
200-36-50200	SALE OF ASSETS - PW	5,495	-	-	-	-	-	0.00%
200-36-51100	SALE OF CAPITAL ASSETS - ROAD	78,000	-	-	-	-	-	0.00%
200-36-51200	SALE OF CAPITAL ASSETS - PW	-	40,000	-	-	-	-40,000	-100.00%
200-36-51990	SALE OF CAPITAL ASSETS - DEV S	69,000	490,000	225,000	-	225,000	-265,000	-54.08%
Total Sale of Assets		152,495	530,000	225,000	-	225,000	-305,000	-57.5%



Council Budget 2023 Account Detail

Municipal Services Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Transfers from Other Funds								
200-38-10100	TRANSFER IN - GENERAL FUND	438,502	1,358,500	-	-	-	-1,358,500	-100.00%
200-38-10260	TRANSFER IN - RESTAURANT TAX	100,000	54,500	-	-	-	-54,500	-100.00%
200-38-10265	TRANSFER IN - RAPZ TAX FUND	282,412	166,400	-	-	-	-166,400	-100.00%
200-38-10268	TRANSFER IN - CCCOG FUND	129,772	1,829,800	1,721,500	-	1,721,500	-108,300	-5.92%
200-38-10400	TRANSFER IN - CAPITAL PROJ	1,425,640	-	-	-	-	-	0.00%
200-38-10720	TRANSFER IN - RSSD	120,000	120,000	120,000	-120,000	-	-120,000	-100.00%
200-38-10795	TRANSFER IN - CCCF	14,930	-	-	-	-	-	0.00%
Total Transfers from Other Funds		2,511,256	3,529,200	1,841,500	-120,000	1,721,500	-1,807,700	-51.2%
Use of Fund Balance								
200-38-90000	APPROP. FUND BALANCE - ROADS	-	235,000	605,600	-605,600	-	-235,000	-100.00%
200-38-90500	APP FUND BAL - ROADS - PO	-	17,200	-	-	-	-17,200	-100.00%
200-38-92000	APPROP FUND BALANCE - MSF	-	2,517,200	542,000	-1,042,000	-500,000	-3,017,200	-119.86%
200-38-92500	APP FUND BAL - MSF - PO	-	187,500	-	-	-	-187,500	-100.00%
200-38-93000	APPR FUND BALANCE - PARKS/REC	-	-	500,000	-	500,000	500,000	100.00%
200-38-93500	APP FUND BAL - PARK/REC - PO	-	409,900	-	-	-	-409,900	-100.00%
Total Use of Fund Balance		-	3,366,800	1,647,600	-1,647,600	-	-3,366,800	-100.0%
Total Other Financing Sources		2,663,751	7,426,000	3,714,100	-1,767,600	1,946,500	-5,479,500	-73.8%
Total Revenues		16,906,645	23,044,400	20,317,500	-9,773,000	10,544,500	-12,499,900	-54.2%
Development Services Administration								
<i>Personnel</i>								
200-4175-110	FULL TIME EMPLOYEES	143,929	212,400	218,900	100	219,000	6,600	3.11%
200-4175-130	PAYROLL TAXES AND BENEFITS	56,586	101,400	102,800	2,500	105,300	3,900	3.85%
		200,515	313,800	321,700	2,600	324,300	10,500	3.3%
<i>Supplies and Services</i>								
200-4175-210	SUBSCRIPTIONS & MEMBERSHIPS	1,389	1,100	1,100	-	1,100	-	0.00%
200-4175-230	TRAVEL & SEMINARS	7,217	8,300	4,800	-	4,800	-3,500	-42.17%
200-4175-240	OFFICE EXPENSE	6,274	8,400	8,400	-	8,400	-	0.00%
200-4175-250	EQUIPMENT SUPPLIES & MAINT	5,333	4,000	4,000	-	4,000	-	0.00%
200-4175-251	NON CAPITALIZED EQUIPMENT	1,730	13,500	13,500	-103,400	-89,900	-103,400	-765.93%
200-4175-280	COMMUNICATIONS	854	1,000	1,000	-	1,000	-	0.00%
200-4175-311	SOFTWARE	12,000	359,000	55,000	-	55,000	-304,000	-84.68%
200-4175-330	EDUCATION & TRAINING	1,140	1,000	2,000	-	2,000	1,000	100.00%
200-4175-510	INSURANCE	2,346	3,500	3,500	-	3,500	-	0.00%
200-4175-620	MISC SERVICES	1,126	1,500	1,500	-	1,500	-	0.00%
		39,409	401,300	94,800	-103,400	-8,600	-409,900	-102.1%
<i>Capital Investment</i>								
200-4175-740	CAPITALIZED EQUIPMENT	73,000	14,000	-	-	-	-14,000	-100.00%
		73,000	14,000	-	-	-	-14,000	-100.0%
Total Development Services Administration		312,924	729,100	416,500	-100,800	315,700	-413,400	-56.7%
Zoning Administration								
<i>Personnel</i>								
200-4180-110	FULL TIME EMPLOYEES	259,052	298,100	295,200	-	295,200	-2,900	-0.97%
200-4180-120	PART TIME EMPLOYEES	-	12,500	12,500	-12,500	-	-12,500	-100.00%
200-4180-125	TEMPORARY EMPLOYEES	-	-	-	-	-	-	0.00%
200-4180-130	EMPLOYEE BENEFITS	119,367	140,600	152,500	-16,600	135,900	-4,700	-3.34%
		378,419	451,200	460,200	-29,100	431,100	-20,100	-4.5%



Council Budget 2023 Account Detail

Municipal Services Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
<i>Supplies and Services</i>								
200-4180-210	SUBSCRIPTION & MEMBERSHIPS	1,866	1,700	1,500	-	1,500	-200	-11.76%
200-4180-220	PUBLIC NOTICES	-	3,000	3,000	-	3,000	-	0.00%
200-4180-230	TRAVEL-SEMINARS	1,086	22,400	14,900	-	14,900	-7,500	-33.48%
200-4180-240	OFFICE EXPENSE	1,614	3,500	3,500	-	3,500	-	0.00%
200-4180-250	EQUIPMENT SUPPLIES & MAINT	-	-	-	-	-	-	0.00%
200-4180-251	NON CAPITALIZED EQUIPMENT	2,094	-	-	-	-	-	0.00%
200-4180-280	COMMUNICATIONS	1,808	2,500	2,500	-	2,500	-	0.00%
200-4180-310	PROF & TECHNICAL - ZONING	66,640	33,000	-	-	-	-33,000	-100.00%
200-4180-510	INSURANCE	2,874	3,500	3,500	-	3,500	-	0.00%
200-4180-620	MISC SERVICES	6,307	9,600	9,600	-	9,600	-	0.00%
200-4180-622	CITY MANAGERS ASSOCIATION	-	-	-	-	-	-	0.00%
200-4180-624	CACHE PLANNER'S ASSOCIATION	570	3,000	3,000	-	3,000	-	0.00%
		84,859	82,200	41,500	-	41,500	-40,700	-49.5%
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Total Zoning Administration		463,278	533,400	501,700	-29,100	472,600	-60,800	-11.4%
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Building Inspection								
<i>Personnel</i>								
200-4241-110	FULL TIME EMPLOYEES	471,159	520,100	525,300	-	525,300	5,200	1.00%
200-4241-125	SEASONAL EMPLOYEES	6,551	36,100	36,100	-	36,100	-	0.00%
200-4241-130	EMPLOYEE BENEFITS	205,810	238,900	236,100	5,000	241,100	2,200	0.92%
		683,520	795,100	797,500	5,000	802,500	7,400	0.9%
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<i>Supplies and Services</i>								
200-4241-210	SUBSCRIPTIONS & MEMBERSHIPS	695	1,000	1,200	-	1,200	200	20.00%
200-4241-230	TRAVEL & SEMINARS	17,666	16,000	18,200	-	18,200	2,200	13.75%
200-4241-240	OFFICE EXPENSE	5,399	6,000	6,000	-	6,000	-	0.00%
200-4241-250	EQUIPMENT SUPPLIES & MAINT	15,227	15,500	15,500	-	15,500	-	0.00%
200-4241-251	NON CAPITALIZED EQUIPMENT	551	1,500	1,500	-	1,500	-	0.00%
200-4241-280	COMMUNICATIONS	5,080	4,200	4,200	-	4,200	-	0.00%
200-4241-310	PROFESSIONAL & TECHNICAL	21,145	30,000	30,000	-	30,000	-	0.00%
200-4241-311	SOFTWARE	-	1,500	1,500	-	1,500	-	0.00%
200-4241-330	EDUCATION & TRAINING	-	-	-	-	-	-	0.00%
200-4241-510	INSURANCE	6,316	6,700	6,800	-	6,800	100	1.49%
200-4241-621	1% SURCHARGE PASS-THROUGH	-	-	-	-	-	-	0.00%
		72,079	82,400	84,900	-	84,900	2,500	3.0%
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<i>Capital Investment</i>								
200-4241-740	CAPITALIZED EQUIPMENT	-	535,600	250,000	-	250,000	-285,600	-53.32%
		-	535,600	250,000	-	250,000	-285,600	-53.3%
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Total Building Inspection		755,599	1,413,100	1,132,400	5,000	1,137,400	-275,700	-19.5%
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Miscellaneous Expense								
<i>Supplies and Services</i>								
200-4423-200	WASTE COLLECTION COSTS	-	2,100	-	-	-	-2,100	-100.00%
200-4960-600	SUNDRY EXPENSE	-	1,500	1,500	-	1,500	-	0.00%
		-	3,600	1,500	-	1,500	-2,100	-58.3%
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Total Miscellaneous Expense		-	3,600	1,500	-	1,500	-2,100	-58.3%
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Total General Government		1,531,801	2,679,200	2,052,100	-124,900	1,927,200	-752,000	-28.1%
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Sheriff: Animal Control								
<i>Supplies and Services</i>								
200-4253-480	PREDATOR CONTROL EXPENSE	7,200	12,000	12,000	-	12,000	-	0.00%
		7,200	12,000	12,000	-	12,000	-	0.0%
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Total Sheriff: Animal Control		7,200	12,000	12,000	-	12,000	-	0.0%



Council Budget 2023 Account Detail

Municipal Services Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Fire								
<i>Supplies and Services</i>								
200-4220-330	EDUCATION & TRAINING	10,546	20,000	15,000	-	15,000	-5,000	-25.00%
200-4220-460	DEPT ALLOCATIONS	306,624	359,600	362,100	-	362,100	2,500	0.70%
200-4220-620	MISCELLANEOUS SERVICES	6,283	3,000	3,000	-	3,000	-	0.00%
		323,453	382,600	380,100	-	380,100	-2,500	-0.7%
Total Fire		323,453	382,600	380,100	-	380,100	-2,500	-0.7%
Total Public Safety		330,653	394,600	392,100	-	392,100	-2,500	-0.6%
Public Works Admin								
<i>Personnel</i>								
200-4410-110	FULL TIME EMPLOYEES	204,871	237,900	239,700	-	239,700	1,800	0.76%
200-4410-115	OVERTIME	21	5,000	5,000	-	5,000	-	0.00%
200-4410-120	PART TIME EMPLOYEES	-	17,900	18,000	100	18,100	200	1.12%
200-4410-130	EMPLOYEE BENEFITS	103,784	116,000	116,700	2,800	119,500	3,500	3.02%
		308,676	376,800	379,400	2,900	382,300	5,500	1.5%
<i>Supplies and Services</i>								
200-4410-210	SUBSCRIPTIONS & MEMBERSHIPS	924	1,800	1,800	-	1,800	-	0.00%
200-4410-230	TRAVEL & TRAINING	3,487	7,000	7,000	-	7,000	-	0.00%
200-4410-240	OFFICE EXPENSE	1,716	7,500	11,500	-	11,500	4,000	53.33%
200-4410-250	EQUIPMENT SUPPLIES & MAINT	4,220	12,500	10,500	-	10,500	-2,000	-16.00%
200-4410-251	NON CAPITALIZED EQUIPMENT	8,469	8,500	7,500	-2,500	5,000	-3,500	-41.18%
200-4410-260	BUILDINGS AND GROUNDS	46,136	120,600	110,700	-	110,700	-9,900	-8.21%
200-4410-270	UTILITIES	88,696	128,500	128,500	-20,000	108,500	-20,000	-15.56%
200-4410-280	COMMUNICATIONS	1,865	3,400	4,100	-1,000	3,100	-300	-8.82%
200-4410-310	PROFESSIONAL & TECHNICAL	-	5,000	5,000	-	5,000	-	0.00%
200-4410-311	SOFTWARE	534	700	700	-	700	-	0.00%
200-4410-480	UNIFORM & SAFETY SUPPLIES	-	-	6,000	-	6,000	6,000	100.00%
200-4410-510	INSURANCE	3,447	3,900	4,000	-	4,000	100	2.56%
200-4410-620	MISCELLANEOUS SERVICES	22,355	-	-	-	-	-	0.00%
		181,849	299,400	297,300	-23,500	273,800	-25,600	-8.6%
<i>Capital Investment</i>								
200-4410-730	IMPROVEMENTS	-	-	36,000	-	36,000	36,000	100.00%
200-4410-740	CAPITALIZED EQUIPMENT	127,384	160,000	50,000	-	50,000	-110,000	-68.75%
		127,384	160,000	86,000	-	86,000	-74,000	-46.3%
Total Public Works Admin		617,909	836,200	762,700	-20,600	742,100	-94,100	-11.3%
Roads								
<i>Personnel</i>								
200-4415-110	FULL TIME EMPLOYEES	1,134,575	1,209,000	1,295,700	-1,295,700	-	-1,209,000	-100.00%
200-4415-115	OVERTIME	59,691	80,000	50,000	-50,000	-	-80,000	-100.00%
200-4415-120	PART TIME EMPLOYEES	31,801	61,900	-	-	-	-61,900	-100.00%
200-4415-125	SEASONAL EMPLOYEES	113,615	137,400	150,000	-150,000	-	-137,400	-100.00%
200-4415-130	EMPLOYEE BENEFITS	556,312	605,200	630,100	-630,100	-	-605,200	-100.00%
200-4415-140	UNIFORM ALLOWANCE	9,252	8,000	10,000	-10,000	-	-8,000	-100.00%
		1,905,246	2,101,500	2,135,800	-2,135,800	-	-2,101,500	-100.0%
<i>Supplies and Services</i>								
200-4415-210	SUBSCRIPTIONS & MEMBERSHIPS	225	800	500	-500	-	-800	-100.00%
200-4415-230	TRAVEL & TRAINING	12,769	18,400	14,000	-14,000	-	-18,400	-100.00%
200-4415-240	OFFICE SUPPLIES & EXPENSE	12,523	11,000	10,000	-10,000	-	-11,000	-100.00%
200-4415-250	EQUIPMENT SUPPLIES & MAINT	286,406	320,000	320,000	-320,000	-	-320,000	-100.00%
200-4415-251	NON-CAPITALIZED EQUIPMENT	34,633	56,500	58,500	-58,500	-	-56,500	-100.00%
200-4415-254	FUEL	331,945	325,000	325,000	-325,000	-	-325,000	-100.00%



Council Budget 2023 Account Detail

Municipal Services Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
200-4415-270	UTILITIES	-	-	-	-	-	-	0.00%
200-4415-280	COMMUNICATIONS	19,259	21,000	24,900	-24,900	-	-21,000	-100.00%
200-4415-290	ROAD SIGNING	14,043	42,500	43,500	-43,500	-	-42,500	-100.00%
200-4415-310	PROF & TECH -ENGINEER. & ADMIN	14,418	29,200	10,000	-10,000	-	-29,200	-100.00%
200-4415-311	SOFTWARE PACKAGES	4,782	-	10,000	-10,000	-	-	0.00%
200-4415-410	ROAD MAINTENANCE	443,774	405,000	436,000	-436,000	-	-405,000	-100.00%
200-4415-412	CHIP & SEAL ROADS - COUNTY	531,739	860,000	860,000	-860,000	-	-860,000	-100.00%
200-4415-414	CHIP & SEAL ROADS - MUNICIPAL	426,513	500,000	500,000	-500,000	-	-500,000	-100.00%
200-4415-416	ROAD SALT	46,908	145,000	85,000	-85,000	-	-145,000	-100.00%
200-4415-418	ASPHALT & CONCRETE	218,862	285,000	270,000	-270,000	-	-285,000	-100.00%
200-4415-420	ROAD PAINTING	79,744	120,000	148,000	-148,000	-	-120,000	-100.00%
200-4415-422	PIPE, DRAINAGE & BOXES	39,019	110,000	80,000	-80,000	-	-110,000	-100.00%
200-4415-480	UNIFORM & SAFETY SUPPLIES	14,572	11,500	17,500	-17,500	-	-11,500	-100.00%
200-4415-481	SPECIAL GRANT PROJECTS	-	-	-	-	-	-	0.00%
200-4415-510	INSURANCE	61,074	81,000	81,000	-81,000	-	-81,000	-100.00%
200-4415-620	MISC SERVICES	-	10,000	10,000	-10,000	-	-10,000	-100.00%
		2,593,208	3,351,900	3,303,900	-3,303,900	-	-3,351,900	-100.0%
<i>Capital Investment</i>								
200-4415-710	LAND PURCHASE	-	125,000	100,000	-100,000	-	-125,000	-100.00%
200-4415-730	IMPROVEMENTS	14,050	466,000	-	-	-	-466,000	-100.00%
200-4415-740	CAPITALIZED EQUIPMENT	741,582	1,572,000	710,000	-710,000	-	-1,572,000	-100.00%
200-4415-750	ROAD IMPROVEMENTS	399,969	250,000	500,000	-500,000	-	-250,000	-100.00%
200-4415-760	NEW ROAD CONSTRUCTION - CAP	20,919	-	-	-	-	-	0.00%
		1,176,520	2,413,000	1,310,000	-1,310,000	-	-2,413,000	-100.0%
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Total Roads		5,674,974	7,866,400	6,749,700	-6,749,700	-	-7,866,400	-100.0%
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Vegetation Management								
<i>Personnel</i>								
200-4450-110	FULL TIME EMPLOYEES	160,612	181,100	197,500	-247,800	-50,300	-231,400	-127.77%
200-4450-115	OVERTIME	5,912	13,700	14,000	-14,000	-	-13,700	-100.00%
200-4450-125	SEASONAL EMPLOYEES	101,566	154,000	154,000	-154,000	-	-154,000	-100.00%
200-4450-130	EMPLOYEE BENEFITS	94,596	112,300	128,200	-161,700	-33,500	-145,800	-129.83%
200-4450-140	UNIFORM ALLOWANCE	2,658	5,000	5,000	-5,000	-	-5,000	-100.00%
		365,344	466,100	498,700	-582,500	-83,800	-549,900	-118.0%
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<i>Supplies and Services</i>								
200-4450-230	TRAVEL & TRAINING	2,507	3,500	4,400	-4,400	-	-3,500	-100.00%
200-4450-240	OFFICE EXPENSE	5,684	6,900	9,000	-9,000	-	-6,900	-100.00%
200-4450-250	EQUIPMENT SUPPLIES & MAINT	26,704	40,000	42,000	-42,000	-	-40,000	-100.00%
200-4450-251	NON CAPITALIZED EQUIPMENT	22,014	16,000	16,500	-16,500	-	-16,000	-100.00%
200-4450-254	FUEL	25,192	40,000	40,000	-40,000	-	-40,000	-100.00%
200-4450-280	COMMUNICATIONS	8,013	8,600	8,600	-8,600	-	-8,600	-100.00%
200-4450-291	CHEMICAL SPRAY	117,298	171,000	120,000	-120,000	-	-171,000	-100.00%
200-4450-295	CHEMICAL SPRAY - CONTRACTS	12,028	60,000	60,000	-60,000	-	-60,000	-100.00%
200-4450-311	SOFTWARE	2,000	-	-	-	-	-	0.00%
200-4450-480	UNIFORM & SAFETY SUPPLIES	2,323	3,500	4,000	-4,000	-	-3,500	-100.00%
200-4450-510	INSURANCE	5,808	6,900	7,000	-7,000	-	-6,900	-100.00%
200-4450-620	MISC SERVICES	5,000	36,600	13,200	-13,200	-	-36,600	-100.00%
		234,571	393,000	324,700	-324,700	-	-393,000	-100.0%
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<i>Capital Investment</i>								
200-4450-740	CAPITALIZED EQUIPMENT	32,605	106,800	141,000	-141,000	-	-106,800	-100.00%
		32,605	106,800	141,000	-141,000	-	-106,800	-100.0%
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Total Vegetation Management		632,520	965,900	964,400	-1,048,200	-83,800	-1,049,700	-108.7%



Council Budget 2023 Account Detail

Municipal Services Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Public Works								
<i>Personnel</i>								
200-4475-110	FULL TIME EMPLOYEES	128,712	223,700	343,800	-1,800	342,000	118,300	52.88%
200-4475-115	OVERTIME	23	5,000	5,000	-	5,000	-	0.00%
200-4475-120	PART TIME EMPLOYEES	-	18,900	19,100	-9,100	10,000	-8,900	-47.09%
200-4475-130	EMPLOYEE BENEFITS	53,777	100,600	154,100	3,900	158,000	57,400	57.06%
		182,512	348,200	522,000	-7,000	515,000	166,800	47.9%
<i>Supplies and Services</i>								
200-4475-210	SUBSCRIPTIONS & MEMBERSHIPS	2,818	3,200	3,500	-	3,500	300	9.38%
200-4475-230	TRAVEL & TRAINING	949	7,500	20,000	-	20,000	12,500	166.67%
200-4475-240	OFFICE EXPENSE	2,759	4,800	5,500	-	5,500	700	14.58%
200-4475-250	EQUIPMENT SUPPLIES & MAINT	8,683	24,500	24,500	-	24,500	-	0.00%
200-4475-251	NON CAPITALIZED EQUIPMENT	-	1,000	4,500	-	4,500	3,500	350.00%
200-4475-280	COMMUNICATIONS	3,215	7,900	7,900	-	7,900	-	0.00%
200-4475-310	PROFESSIONAL & TECHNICAL	60,117	223,800	185,000	-19,500	165,500	-58,300	-26.05%
200-4475-311	SOFTWARE	7,660	16,200	17,300	-	17,300	1,100	6.79%
200-4475-320	PROF & TECH - ENGINEER REVIEWS	6,990	10,000	10,000	-	10,000	-	0.00%
200-4475-322	PROF & TECH - SURVEY REVIEWS	23,541	20,000	40,000	-	40,000	20,000	100.00%
200-4475-324	PROF & TECH - FIELD SURVEYS	18,508	-	-	-	-	-	0.00%
200-4475-326	PROF & TECH - SECTION CORNERS	34,164	56,000	56,000	-	56,000	-	0.00%
200-4475-328	PROF & TECH - CCCOG OVERSIGHT	3,854	25,000	25,000	-	25,000	-	0.00%
200-4475-482	SPECIAL PROJECTS	80,370	2,015,100	1,906,600	-	1,906,600	-108,500	-5.38%
200-4475-510	INSURANCE	1,872	3,000	4,000	-	4,000	1,000	33.33%
		255,500	2,418,000	2,309,800	-19,500	2,290,300	-127,700	-5.3%
<i>Capital Investment</i>								
200-4475-740	CAPITALIZED EQUIPMENT	38,151	150,300	65,000	-	65,000	-85,300	-56.75%
		38,151	150,300	65,000	-	65,000	-85,300	-56.8%
<i>Engineering Allocation</i>								
200-4475-999	GENERAL - ENGINEERING 50%	-	-	-	-1,435,200	-1,435,200	-1,435,200	
		-	-	-	-1,435,200	-1,435,200	-1,435,200	100.00%
Total Public Works		476,163	2,916,500	2,896,800	-1,461,700	1,435,100	-1,481,400	-50.8%
Contributions to Other Governments								
<i>Supplies and Services</i>								
200-4800-921	CONTRIBUTION TO OTHER GOV	4,209,661	4,200,000	5,000,000	-	5,000,000	800,000	19.05%
		4,209,661	4,200,000	5,000,000	-	5,000,000	800,000	19.0%
Total Contributions to Other Governments		4,209,661	4,200,000	5,000,000	-	5,000,000	800,000	19.0%
Total Streets and Public Improvements		11,611,227	16,785,000	16,373,600	-9,280,200	7,093,400	-9,691,600	-57.7%
Trails Management								
<i>Personnel</i>								
200-4780-110	FULL TIME EMPLOYEES	49,761	75,700	-	-	-	-75,700	-100.00%
200-4780-120	PART TIME EMPLOYEES	10,677	-	-	-	-	-	0.00%
200-4780-130	EMPLOYEE BENEFITS	19,331	40,800	-	-	-	-40,800	-100.00%
		79,769	116,500	-	-	-	-116,500	-100.0%
<i>Supplies and Services</i>								
200-4780-210	SUBSCRIPTIONS & MEMBERSHIPS	793	2,000	-	-	-	-2,000	-100.00%
200-4780-230	TRAVEL & TRAINING	1,411	10,000	-	-	-	-10,000	-100.00%
200-4780-240	OFFICE EXPENSES	596	1,000	-	-	-	-1,000	-100.00%
200-4780-250	EQUIPMENT SUPPLIES & MAINT	-	4,000	-	-	-	-4,000	-100.00%
200-4780-251	NON-CAPITALIZED EQUIPMENT	1,303	4,900	-	-	-	-4,900	-100.00%
200-4780-280	COMMUNICATIONS	786	2,400	-	-	-	-2,400	-100.00%
200-4780-290	TRAIL SIGNAGE AND AMENITIES	-	3,000	-	-	-	-3,000	-100.00%
200-4780-310	PROFESSIONAL AND TECHNICAL	27,075	40,000	-	-	-	-40,000	-100.00%



Council Budget 2023 Account Detail

Municipal Services Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
200-4780-311	SOFTWARE	-	2,000	-	-	-	-2,000	-100.00%
200-4780-315	TRAIL PLANNING AND DESIGN	23,330	29,700	-	-	-	-29,700	-100.00%
200-4780-480	TRAIL DEVELOPMENT	41,748	2,052,400	-	-	-	-2,052,400	-100.00%
200-4780-510	INSURANCE	900	1,000	-	-	-	-1,000	-100.00%
200-4780-620	MISCELLANEOUS SERVICES	2,376	5,000	-	-	-	-5,000	-100.00%
		100,318	2,157,400	-	-	-	-2,157,400	-100.0%
<i>Capital Investment</i>								
200-4780-730	IMPROVEMENTS	-	-	-	-	-	-	0.00%
		-	-	-	-	-	-	0.0%
Total Trails Management								
		180,087	2,273,900	-	-	-	-2,273,900	-100.0%
Eccles Ice Center Support								
<i>Supplies and Services</i>								
200-4800-920	CONTRIBUTIONS TO OTHER UNITS	21,441	22,000	22,000	-	22,000	-	0.00%
		21,441	22,000	22,000	-	22,000	-	0.0%
Total Eccles Ice Center Support								
		21,441	22,000	22,000	-	22,000	-	0.0%
Total Culture and Recreation								
		201,528	2,295,900	22,000	-	22,000	-2,273,900	-99.0%
Compensation Reserve								
200-4800-190	COMPENSATION RESERVE	-	87,900	-	230,100	230,100	142,200	161.77%
Total Compensation Reserve								
		-	87,900	-	230,100	230,100	142,200	161.8%
Transfers to Other Funds								
200-4810-100	TRANSFER OUT - GENERAL FUND	-	-	500,000	-	500,000	500,000	100.00%
200-4810-265	TRANSFER OUT - RAPZ TAX FUND	-	-	-	-	-	-	0.00%
200-4810-310	TRANSFER OUT - DEBT SERVICE	834,500	801,800	803,900	-803,900	-	-801,800	-100.00%
Total Transfers to Other Funds								
		834,500	801,800	1,303,900	-803,900	500,000	-301,800	-37.6%
Addition to Fund Balance								
200-4800-995	CONTRIBUTION TO FUND BALANCE	-	-	173,800	205,900	379,700	379,700	100.00%
Total Addition to Fund Balance								
		-	-	173,800	205,900	379,700	379,700	100.0%
Total Other Financing Uses								
		834,500	889,700	1,477,700	-367,900	1,109,800	220,100	24.7%
Total Expenditures								
		14,509,709	23,044,400	20,317,500	-9,773,000	10,544,500	-12,499,900	-54.2%
Total Change in Fund Balance								
		2,396,936	-	-	-	-	-	



Council Budget 2023 Account Detail

Council on Aging Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Intergovernmental								
<i>Health and Welfare</i>								
240-33-13200	MISC FED GRANTS VIA BRAG	-	-	-	-	-	-	0.00%
240-33-15101	CMM-CONGREGATE MEALS III C-1	109,183	99,300	99,300	-	99,300	-	0.00%
240-33-15103	CMM-USDA CASH-IN-LIEU C-1	22,744	21,300	21,300	-	21,300	-	0.00%
240-33-15105	CMM-STATE NUTRITION C-1	4,820	4,800	4,800	-	4,800	-	0.00%
240-33-15201	HDM-HOME DELIVERED III C-2	139,137	88,300	88,300	-	88,300	-	0.00%
240-33-15203	HDM-USDA CASH-IN-LIEU C-2	21,798	21,300	21,300	-	21,300	-	0.00%
240-33-15205	HDM-STATE NUTRITION C-2	3,537	3,600	3,600	-	3,600	-	0.00%
240-33-15207	HDM-STATE HOME DELIVERED C-2	59,153	59,200	59,200	-	59,200	-	0.00%
240-33-15209	ACCESS MANDATED-TITLE IIIB	52,213	52,800	52,800	-	52,800	-	0.00%
240-33-15301	ACCESS MANDATED-STATE SERVICE	29,749	30,100	30,100	-	30,100	-	0.00%
240-33-15303	ACCESS MANDATED-ST TRANSPORT	3,595	3,000	3,000	-	3,000	-	0.00%
240-33-15407	HEALTH INSURANCE COUNSELING	3,796	4,000	4,000	-	4,000	-	0.00%
240-33-15409	TITLE III D -PHP	3,961	4,100	4,100	-	4,100	-	0.00%
240-33-15420	MIPPA	2,324	2,500	2,500	-	2,500	-	0.00%
240-33-15702	CARES-HDM	-	-	-	-	-	-	0.00%
240-33-17000	FEDERAL GRANTS - MISCELLANEOUS	-	56,000	-	-	-	-56,000	-100.00%
240-33-18000	FEDERAL GRANT - CDBG	120,052	-	-	-	-	-	0.00%
240-33-41000	STATE GRANTS XX-SSBG	4,600	4,600	4,600	-	4,600	-	0.00%
Total Intergovernmental		580,662	454,900	398,900	-	398,900	-56,000	-12.3%
Charges for Services								
<i>Health and Welfare</i>								
240-34-50000	CENTER REVENUE	1,975	-	-	-	-	-	0.00%
240-34-52000	ACCESS/TRANSPORTATION	675	400	400	-	400	-	0.00%
240-34-53000	CRAFT REVENUES	6,449	8,000	8,000	-	8,000	-	0.00%
240-36-20000	RENTS & CONCESSIONS	-	-	-	-	-	-	0.00%
240-38-40000	CONTRIB-CONGREGATE DONATIONS	14,593	15,000	15,000	-	15,000	-	0.00%
240-38-43000	CONTRIBUTIONS-MOW DONATIONS	64,160	68,000	68,000	-	68,000	-	0.00%
Total Charges for Services		87,852	91,400	91,400	-	91,400	-	0.0%
Public Contributions								
<i>Health and Welfare</i>								
240-38-45000	CONTRIBUTIONS-UNITED WAY	-	-	-	-	-	-	0.00%
240-38-60000	SPECIFIC PROJECT- DONATIONS	154	-	-	-	-	-	0.00%
240-38-71900	CONTRIB SPEC PROJ-UNDESIGNATED	735	-	-	-	-	-	0.00%
Total Public Contributions		889	-	-	-	-	-	0.0%
Miscellaneous Revenue								
240-36-51000	SALE OF CAPITAL ASSETS	15,975	69,900	-	-	-	-69,900	-100.00%
240-36-90000	SUNDRY REVENUE	1,117	2,000	2,000	-	2,000	-	0.00%
Total Miscellaneous Revenue		17,092	71,900	2,000	-	2,000	-69,900	-97.2%
Total Other Revenues		686,495	618,200	492,300	-	492,300	-125,900	-20.4%
Transfers from Other Funds								
240-38-10100	TRANSFER IN - GENERAL FUND	328,800	782,900	945,600	-20,200	925,400	142,500	18.20%
240-38-10795	TRANSFER FROM CCCF	1,000	-	-	-	-	-	0.00%
240-38-11000	TRANSFER FROM GEN FUND	-	-	-	-	-	-	0.00%
Total Transfers from Other Funds		329,800	782,900	945,600	-20,200	925,400	142,500	18.2%



Council Budget 2023 Account Detail

Council on Aging Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Use of Fund Balance								
240-38-90000	APPROPRIATED FUND BALANCE	-	110,700	-	-	-	-110,700	-100.00%
240-38-90500	APP FUND BALANCE - PO	-	2,400	-	-	-	-2,400	-100.00%
Total Use of Fund Balance		-	113,100	-	-	-	-113,100	-100.0%
Total Other Financing Sources		329,800	896,000	945,600	-20,200	925,400	29,400	3.3%
Total Revenues		1,016,295	1,514,200	1,437,900	-20,200	1,417,700	-96,500	-6.4%
Nutrition								
<i>Personnel</i>								
240-4970-110	FULL TIME EMPLOYEES	197,916	246,300	292,900	-1,000	291,900	45,600	18.51%
240-4970-115	OVERTIME	9	-	500	-	500	500	100.00%
240-4970-120	PART TIME EMPLOYEES	40,709	83,100	84,300	-	84,300	1,200	1.44%
240-4970-130	EMPLOYEE BENEFITS	105,974	140,700	150,700	2,800	153,500	12,800	9.10%
240-4970-145	TEMP SERVICE	4,492	-	-	-	-	-	0.00%
		349,100	470,100	528,400	1,800	530,200	60,100	12.8%
<i>Supplies and Services</i>								
240-4970-210	SUBSCRIPTIONS & MEMBERSHIPS	-	300	300	-	300	-	0.00%
240-4970-230	TRAVEL	-	500	500	-	500	-	0.00%
240-4970-240	SUPPLIES	16,477	43,000	16,000	-	16,000	-27,000	-62.79%
240-4970-250	TRANSPORTATION	8,006	15,500	12,000	-	12,000	-3,500	-22.58%
240-4970-251	NON CAPITALIZED EQUIPMENT	12,049	7,900	-	-	-	-7,900	-100.00%
240-4970-255	HDM SUPPLIES & MAINTENANCE	11,265	25,000	27,000	-	27,000	2,000	8.00%
240-4970-260	BUILDINGS & GROUNDS MAINT	14,543	20,000	16,000	-	16,000	-4,000	-20.00%
240-4970-270	UTILITIES	12,221	13,000	15,000	-	15,000	2,000	15.38%
240-4970-280	COMMUNICATIONS	2,727	2,200	2,200	-	2,200	-	0.00%
240-4970-311	PROF & TECH - ACCOUNTING	-	-	-	-	-	-	0.00%
240-4970-381	MEALS	11,776	17,000	15,500	-	15,500	-1,500	-8.82%
240-4970-382	MEALS - NICHOLAS	53,997	78,000	72,000	-	72,000	-6,000	-7.69%
240-4970-383	US FOODSERVICE	51,199	74,000	68,000	-	68,000	-6,000	-8.11%
240-4970-510	INSURANCE & BONDS	3,693	4,900	5,000	-	5,000	100	2.04%
240-4970-620	MISC SERVICES	-	-	-	-	-	-	0.00%
		197,953	301,300	249,500	-	249,500	-51,800	-17.2%
<i>Capital Investment</i>								
240-4970-740	CAPITALIZED EQUIPMENT	-	-	-	-	-	-	0.00%
		-	-	-	-	-	-	0.0%
Total Nutrition		547,053	771,400	777,900	1,800	779,700	8,300	1.1%
Senior Center								
<i>Personnel</i>								
240-4971-110	FULL TIME EMPLOYEES	130,076	163,100	156,300	-2,200	154,100	-9,000	-5.52%
240-4971-115	OVERTIME	1	-	500	-	500	500	100.00%
240-4971-120	PART TIME EMPLOYEES	26,678	30,700	32,700	100	32,800	2,100	6.84%
240-4971-130	EMPLOYEE BENEFITS	61,564	87,400	78,800	-1,400	77,400	-10,000	-11.44%
		218,319	281,200	268,300	-3,500	264,800	-16,400	-5.8%
<i>Supplies and Services</i>								
240-4971-210	SUBSCRIPTIONS & MEMBERSHIPS	600	600	600	-	600	-	0.00%
240-4971-230	TRAVEL	249	500	500	-	500	-	0.00%
240-4971-240	SUPPLIES	4,948	6,000	6,000	-	6,000	-	0.00%
240-4971-250	TRANSPORTATION	3,166	8,000	10,000	-	10,000	2,000	25.00%
240-4971-251	NON CAPITALIZED EQUIPMENT	-	36,500	9,000	-	9,000	-27,500	-75.34%
240-4971-260	BUILDING & GROUNDS MAINT	8,999	10,000	10,000	-	10,000	-	0.00%
240-4971-270	UTILITIES	7,174	8,000	9,000	-	9,000	1,000	12.50%



Council Budget 2023 Account Detail

Council on Aging Fund

Account	Title	2022	2023	2024	Amendments	2024	Change	%
		Actual	Estimate	Tentative		Council		
240-4971-280	COMMUNICATIONS	1,881	1,600	1,600	-	1,600	-	0.00%
240-4971-311	SOFTWARE	1,600	10,500	3,300	-	3,300	-7,200	-68.57%
240-4971-480	SPECIAL DEPT SUPPLIES	706	2,500	2,500	-	2,500	-	0.00%
240-4971-510	INSURANCE & BONDS	2,329	3,000	3,100	-	3,100	100	3.33%
240-4971-620	MISC SERVICES	-	1,500	2,100	-	2,100	600	40.00%
240-4971-680	CENTER - ACTIVITIES EXPENSE	4,241	2,500	3,500	-	3,500	1,000	40.00%
<i>Capital Investment</i>		35,893	91,200	61,200	-	61,200	-30,000	-32.9%
240-4971-740	CAPITALIZED EQUIPMENT	148,127	173,100	100,000	-100,000	-	-173,100	-100.00%
		148,127	173,100	100,000	-100,000	-	-173,100	-100.0%
Total Senior Center		402,339	545,500	429,500	-103,500	326,000	-219,500	-40.2%
Access								
<i>Personnel</i>								
240-4974-110	FULL TIME EMPLOYEES	108,629	116,300	142,900	-2,300	140,600	24,300	20.89%
240-4974-115	OVERTIME	1	-	500	-	500	500	100.00%
240-4974-120	PART TIME EMPLOYEES	10	-	-	-	-	-	0.00%
240-4974-130	EMPLOYEE BENEFITS	47,744	53,200	68,900	-1,700	67,200	14,000	26.32%
		156,384	169,500	212,300	-4,000	208,300	38,800	22.9%
<i>Supplies and Services</i>								
240-4974-230	TRAVEL	-	200	200	-	200	-	0.00%
240-4974-240	OFFICE SUPPLIES	1,485	4,000	4,000	-	4,000	-	0.00%
240-4974-250	TRANSPORTATION	1,079	1,000	1,000	-	1,000	-	0.00%
240-4974-260	BUILDINGS & GROUNDS MAINT	563	500	500	-	500	-	0.00%
240-4974-270	UTILITIES	7,173	7,800	8,500	-	8,500	700	8.97%
240-4974-280	COMMUNICATIONS	1,698	2,000	2,000	-	2,000	-	0.00%
240-4974-311	PROF & TECH - ACCOUNTING	-	-	-	-	-	-	0.00%
240-4974-510	INSURANCE	1,704	1,800	2,000	-	2,000	200	11.11%
		13,702	17,300	18,200	-	18,200	900	5.2%
<i>Capital Investment</i>								
240-4974-730	IMPROVEMENTS	-	-	-	-	-	-	0.00%
240-4974-740	CAPITALIZED EQUIPMENT	-	-	-	-	-	-	0.00%
		-	-	-	-	-	-	0.0%
Total Access		170,086	186,800	230,500	-4,000	226,500	39,700	21.3%
Total Health and Welfare		1,119,478	1,503,700	1,437,900	-105,700	1,332,200	-171,500	-11.4%
Compensation Reserve								
240-4800-190	COMPENSATION RESERVE	-	10,500	-	85,500	85,500	75,000	714.29%
Total Compensation Reserve		-	10,500	-	85,500	85,500	75,000	714.3%
Total Other Financing Uses		-	-	-	85,500	85,500	-	0.0%
Total Expenditures		1,119,478	1,514,200	1,437,900	-20,200	1,417,700	-96,500	-6.4%
Total Change in Fund Balance		-103,183	-	-	-	-	-	



Council Budget 2023 Account Detail

Health Fund

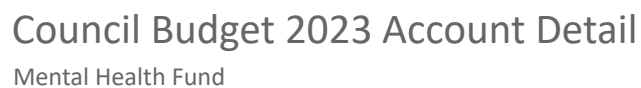
Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Property Taxes								
210-31-11000	CURRENT PROPERTY TAXES-HEALTH	946,252	960,000	1,010,000	-	1,010,000	50,000	5.21%
210-31-15000	PROPERTY TAX - RDA AGREEMENTS	23,116	50,000	50,000	-	50,000	-	0.00%
210-31-20000	PRIOR YEARS TAX	9,549	15,000	10,000	-	10,000	-5,000	-33.33%
210-31-70000	FEE-IN-LIEU OF PROPERTY TAXES	58,728	62,000	62,000	-	62,000	-	0.00%
210-31-90000	PENALTIES AND INTEREST	764	1,000	1,000	-	1,000	-	0.00%
Total Property Taxes		1,038,409	1,088,000	1,133,000	-	1,133,000	45,000	4.1%
Total Taxes		1,038,409	1,088,000	1,133,000	-	1,133,000	45,000	4.1%
Charges for Services								
<i>Health and Welfare</i>								
210-34-40000	AIR POLLUTION CONTROL FEE	330,818	305,000	330,000	-	330,000	25,000	8.20%
Total Charges for Services		330,818	305,000	330,000	-	330,000	25,000	8.2%
Total Other Revenues		422,975	433,000	330,000			20,000	4.6%
Use of Fund Balance								
210-38-90000	APPROPRIATED FUND BALANCE	-	168,700	98,700	79,700	178,400	9,700	5.75%
210-38-91000	APPROP FUND BALANCE - APC FEES	-	-	-	-	-	-	0.00%
Total Use of Fund Balance		-	168,700	98,700	79,700	178,400	9,700	5.7%
Total Other Financing Sources		-	168,700	98,700	79,700	178,400	9,700	5.7%
Total Revenues		1,369,227	1,561,700	1,561,700	79,700	1,641,400	79,700	5.1%
Contributions to Other Units								
<i>Supplies and Services</i>								
210-4800-950	CONTRIBUTIONS - RDA AGREEMENTS	23,116	50,000	50,000	-	50,000	-	0.00%
		23,116	50,000	50,000	-	50,000	-	0.0%
Total Contributions to Other Units		23,116	50,000	50,000	-	50,000	-	0.0%
Total General Government		23,116	50,000	50,000	-	50,000	-	0.0%



Council Budget 2023 Account Detail

Health Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Bear River Health Department								
<i>Supplies and Services</i>								
210-4310-480	BEAR RIVER HEALTH DEPARTMENT	1,054,704	1,107,500	1,107,500	66,900	1,174,400	66,900	6.04%
210-4310-482	SUBSTANCE ABUSE PREVENTION	77,507	77,600	77,600	11,000	88,600	11,000	14.18%
210-4310-485	JRI MATCH	22,832	21,600	21,600	1,800	23,400	1,800	8.33%
		1,155,043	1,206,700	1,206,700	79,700	1,286,400	79,700	6.6%
Total Bear River Health Department		1,155,043	1,206,700	1,206,700	79,700	1,286,400	79,700	6.6%
Air Pollution Control								
<i>Supplies and Services</i>								
210-4310-620	MISC SERVICES	305,000	305,000	305,000	-	305,000	-	0.00%
		305,000	305,000	305,000	-	305,000	-	0.0%
Total Air Pollution Control		305,000	305,000	305,000	-	305,000	-	0.0%
Total Health and Welfare		1,483,159	1,561,700	1,561,700	79,700	1,641,400	79,700	5.1%
Total Expenditures		1,483,159	1,561,700	1,561,700	79,700	1,641,400	79,700	5.1%
Total Change in Fund Balance		-113,932	-	-	-	-	-	



Total Change in Fund Balance	-	-	-	-	-	-
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Council Budget 2023 Account Detail

Children's Justice Center Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Intergovernmental								
<i>Public Safety</i>								
290-33-14100	FEDERAL GRANT - VOCA	102,190	31,700	-	-	-	-31,700	-100.00%
290-33-14105	FEDERAL GRANT - VOCA - SAS	-	-	-	-	-	-	0.00%
290-33-15000	CRIME VICTIM CHILDRENS JUSTICE	187,469	217,900	237,800	-	237,800	19,900	9.13%
290-33-18000	FEDERAL GRANT - CDBG	47,965	-	-	-	-	-	0.00%
290-33-70112	DRUG PREVENTION	79,199	33,100	-	-	-	-33,100	-100.00%
Total Intergovernmental		416,823	282,700	237,800	-	237,800	-44,900	-15.9%
Public Contributions								
<i>Public Safety</i>								
290-38-70000	CONTRIB-PRIVATE SOURCES-FRIEND	141,333	-	-	-	-	-	0.00%
Total Public Contributions		141,333	-	-	-	-	-	0.0%
Miscellaneous Revenue								
290-36-90000	SUNDRY REVENUE	120	-	-	-	-	-	0.00%
Total Miscellaneous Revenue		120	-	-	-	-	-	0.0%
Total Other Revenues		558,276	282,700	237,800	-	237,800	-44,900	-15.9%
Transfers from Other Funds								
290-38-10100	TRANSFER IN - GENERAL FUND	30,100	10,000	320,600	-58,000	262,600	252,600	2526.00%
290-38-10795	TRANSFER IN - CCCF FUND	-	-	-	-	-	-	0.00%
Total Transfers from Other Funds		30,100	10,000	320,600	-58,000	262,600	252,600	2526.0%
Use of Fund Balance								
290-38-90000	APPROPRIATED FUND BALANCE	-	284,400	-	-	-	-284,400	-100.00%
Total Use of Fund Balance		-	284,400	-	-	-	-284,400	-100.0%
Total Other Financing Sources		30,100	294,400	320,600	-58,000	262,600	-31,800	-10.8%
Total Revenues		588,376	577,100	558,400	-58,000	500,400	-76,700	-13.3%



Council Budget 2023 Account Detail

Children's Justice Center Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Children's Services								
<i>Personnel</i>								
290-4149-110	FULL TIME EMPLOYEES	150,571	188,900	196,200	2,500	198,700	9,800	5.19%
290-4149-115	OVERTIME	283	1,000	-	-	-	-1,000	-100.00%
290-4149-120	PART TIME EMPLOYEES	-	16,200	11,500	-	11,500	-4,700	-29.01%
290-4149-125	SEASONAL EMPLOYEES	-	-	-	-	-	-	0.00%
290-4149-130	EMPLOYEE BENEFITS	76,563	96,500	90,200	9,800	100,000	3,500	3.63%
290-4149-142	OTHER PAY	1,190	400	-	-	-	-400	-100.00%
		228,607	303,000	297,900	12,300	310,200	7,200	2.4%
<i>Supplies and Services</i>								
290-4149-230	TRAVEL	9,553	20,000	9,500	-	9,500	-10,500	-52.50%
290-4149-240	OFFICE SUPPLIES	18,566	8,600	8,400	-	8,400	-200	-2.33%
290-4149-250	SUPPLIES / MAINTENANCE	-	-	-	-	-	-	0.00%
290-4149-251	NON CAPITALIZED EQUIPMENT	-4,262	2,500	2,500	-	2,500	-	0.00%
290-4149-260	BUILDING & GROUNDS	2,648	3,600	4,800	-	4,800	1,200	33.33%
290-4149-270	UTILITIES	6,469	6,600	13,400	-	13,400	6,800	103.03%
290-4149-280	COMMUNICATIONS	4,129	5,600	7,100	1,300	8,400	2,800	50.00%
290-4149-310	PROFESSIONAL & TECHNICAL	86,438	8,600	2,000	-	2,000	-6,600	-76.74%
290-4149-330	EDUCATION AND TRAINING	-	4,900	9,300	-	9,300	4,400	89.80%
290-4149-450	EMERGENCY ASSISTANCE	4,762	2,500	-	-	-	-2,500	-100.00%
290-4149-480	SPEC DEPT SUPPLIES	-	-	-	-	-	-	0.00%
290-4149-510	INSURANCE	2,703	3,300	3,500	-	3,500	200	6.06%
290-4149-620	MISC SERVICES	-	-	-	-	-	-	0.00%
		131,006	66,200	60,500	1,300	61,800	-4,400	-6.6%
<i>Capital Investment</i>								
290-4149-720	BUILDINGS	173,989	177,400	-	-	-	-177,400	-100.00%
290-4149-730	IMPROVEMENTS	-	15,000	200,000	-100,000	100,000	85,000	566.67%
290-4149-740	EQUIPMENT / FURNITURE	83,145	14,000	-	-	-	-14,000	-100.00%
		257,134	206,400	200,000	-100,000	100,000	-106,400	-51.6%
Total Children's Services		616,747	575,600	558,400	-86,400	472,000	-103,600	-18.0%
Total Public Safety		616,747	575,600	558,400	-86,400	472,000	-103,600	-18.0%
Compensation Reserve								
290-4800-190	COMPENSATION RESERVE	-	1,500	-	28,400	28,400	26,900	1793.33%
Total Compensation Reserve		-	1,500	-	28,400	28,400	26,900	1793.3%
Total Expenditures		616,747	577,100	558,400	-58,000	500,400	-76,700	-13.3%
Total Change in Fund Balance		-28,371	-	-	-	-	-	

Total Transfers from Other Funds



Council Budget 2023 Account Detail

Visitor's Bureau Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Use of Fund Balance								
230-38-90000	APPROPRIATED FUND BALANCE	-	10,000	-	-	-	-10,000	-100.00%
230-38-90500	APP FUND BAL - PO CARRY OVER	-	32,000	-	-	-	-32,000	-100.00%
Total Use of Fund Balance		-	42,000	-	-	-	-42,000	-100.0%
Total Other Financing Sources		-	42,000	-	-	-	-42,000	-100.0%
Total Revenues		1,522,117	1,496,000	1,407,200	-	1,407,200	-88,800	-5.9%
Cache Valley Visitor's Bureau								
<i>Personnel</i>								
230-4780-110	FULL TIME EMPLOYEES	140,552	152,500	146,300	100	146,400	-6,100	-4.00%
230-4780-115	OVERTIME	790	1,200	1,200	-	1,200	-	0.00%
230-4780-120	PART TIME EMPLOYEES	24,436	32,600	33,400	100	33,500	900	2.76%
230-4780-125	SEASONAL EMPLOYEES	-	8,300	8,300	100	8,400	100	1.20%
230-4780-130	EMPLOYEE BENEFITS	55,302	64,300	60,900	2,000	62,900	-1,400	-2.18%
230-4780-142	OTHER PAY	3,095	2,400	3,500	-	3,500	1,100	45.83%
		224,175	261,300	253,600	2,300	255,900	-5,400	-2.1%
<i>Supplies and Services</i>								
230-4780-210	SUBSCRIPTIONS & MEMBERSHIPS	5,185	9,200	8,000	-	8,000	-1,200	-13.04%
230-4780-230	TRAVEL/MILEAGE	1,433	17,700	21,300	-	21,300	3,600	20.34%
230-4780-240	OFFICE EXPENSE & SUPPLIES	2,540	2,000	2,200	-	2,200	200	10.00%
230-4780-241	POSTAGE	6,836	10,000	10,000	-	10,000	-	0.00%
230-4780-250	EQUIPMENT SUPPLIES & MAINT	3,263	3,300	3,300	-	3,300	-	0.00%
230-4780-251	NON CAPITALIZED EQUIPMENT	498	4,500	1,000	-	1,000	-3,500	-77.78%
230-4780-280	COMMUNICATIONS	849	1,500	1,500	-	1,500	-	0.00%
230-4780-290	RENT	12,000	-	-	-	-	-	0.00%
230-4780-311	PROF & TECH -ACCOUNTING	1,000	-	-	-	-	-	0.00%
230-4780-330	EDUCATION, CONFERENCE & WORKSH	1,265	7,300	7,300	-	7,300	-	0.00%
230-4780-480	BROCHURES, MAPS & PRINTING	10,090	38,100	25,300	-	25,300	-12,800	-33.60%
230-4780-481	GRANT EXPENSES	6,208	13,800	-	-	-	-13,800	-100.00%
230-4780-485	RESEARCH/SURVEY	11,324	27,600	27,600	-	27,600	-	0.00%
230-4780-490	ADVERTISING & PROMOTIONS	477,766	444,300	350,800	-	350,800	-93,500	-21.04%
230-4780-495	NORTHERN UTAH FILM COMMISSION	-	2,000	2,000	-	2,000	-	0.00%
230-4780-510	INSURANCE	1,516	1,600	1,800	-	1,800	200	12.50%
230-4780-610	MISC SUPPLY-AWARD, RECOG/VOLUN	568	700	700	-	700	-	0.00%
230-4780-620	MISC CONTRACT SERVICES	8,000	8,400	8,400	-	8,400	-	0.00%
230-4780-621	MISC SERVICES -BOARD EXPENSE	1,212	1,300	1,400	-	1,400	100	7.69%
230-4780-622	MISC SERVICES	-	1,000	1,000	-	1,000	-	0.00%
230-4780-640	EVENT SPONSORSHIP	14,300	23,400	29,900	-	29,900	6,500	27.78%
230-4780-650	EVENT DEVELOPMENT	5,250	25,500	8,500	-	8,500	-17,000	-66.67%
230-4780-660	LOCAL MATCHING PROGRAM	9,500	12,500	11,000	-	11,000	-1,500	-12.00%
230-4780-670	ITEMS FOR RESALE	22,645	20,000	21,500	-	21,500	1,500	7.50%
230-4780-920	CONTRIBUTIONS TO OTHER UNITS	23,580	148,500	125,000	-	125,000	-23,500	-15.82%
		626,828	824,200	669,500	-	669,500	-154,700	-18.8%
Total Cache Valley Visitor's Bureau		851,003	1,085,500	923,100	2,300	925,400	-160,100	-14.7%
Total Culture and Recreation		851,003	1,085,500	923,100	2,300	925,400	-160,100	-14.7%



Council Budget 2023 Account Detail

Visitor's Bureau Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Transfers to Other Funds								
230-4810-100	TRANSFER OUT - GENERAL FUND	30,000	5,000	5,000	-	5,000	-	0.00%
230-4810-310	TRANSFER OUT - DEBT SERVICE	262,000	260,900	260,800	-	260,800	-100	-0.04%
Total Transfers to Other Funds		292,000	265,900	265,800	-	265,800	-100	0.0%
Compensation Reserve								
230-4800-190	COMPENSATION RESERVE	-	8,000	-	34,300	34,300	26,300	328.75%
Total Compensation Reserve		-	8,000	-	34,300	34,300	26,300	328.8%
Addition to Fund Balance								
230-4800-990	ADDITION TO FUND BALANCE	-	136,600	218,300	-36,600	181,700	45,100	33.02%
Total Addition to Fund Balance		-	136,600	218,300	-36,600	181,700	45,100	33.0%
Total Other Financing Uses		292,000	410,500	484,100	-2,300	481,800	71,300	17.4%
Total Expenditures		1,143,003	1,496,000	1,407,200	-	1,407,200	-88,800	-5.9%
Total Change in Fund Balance		379,114	-	-	-	-	-	



Council Budget 2023 Account Detail

Tax Administration Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Property Taxes								
150-31-21000	PRIOR YR TAXES -ASSESS & COLL	31,849	60,000	40,000	-	40,000	-20,000	-33.33%
150-31-60000	MULTI-CO ASSESS & COLL	218,701	224,000	236,000	-	236,000	12,000	5.36%
150-31-62000	MULTI-COUNTY A&C - REDEMPTION	2,707	1,500	2,500	-	2,500	1,000	66.67%
150-31-65000	COUNTY ASSESS & COLL	3,386,004	3,390,000	3,516,000	-	3,516,000	126,000	3.72%
150-31-71000	FEE-IN-LIEU - MULTICOUNTY A&C	8,491	8,000	8,000	-	8,000	-	0.00%
150-31-72000	FEE-IN-LIEU - COUNTY A&C	203,779	200,000	200,000	-	200,000	-	0.00%
150-31-90000	PENALTIES AND INTEREST	3,145	3,000	3,000	-	3,000	-	0.00%
Total Property Taxes		3,854,676	3,886,500	4,005,500	-	4,005,500	119,000	3.1%
Total Taxes		3,854,676	3,886,500	4,005,500	-	4,005,500	119,000	3.1%
Charges for Services								
150-34-12000	RECORDER FEES	-	144,600	159,900	-	159,900	15,300	10.58%
150-34-18000	ONLINE ACCESS - PROPERTY TAXES	174,133	160,000	175,000	-	175,000	15,000	9.38%
150-34-96000	USTC - MOTOR VEHICLE CONTRACT	258,185	260,000	260,000	-	260,000	-	0.00%
Total Charges for Services		432,318	564,600	594,900	-	594,900	30,300	5.4%
Miscellaneous Revenue								
150-36-10000	INTEREST	7,768	1,000	5,000	-	5,000	4,000	400.00%
150-36-90000	SUNDRY REVENUE	-	-	-	-	-	-	0.00%
Total Miscellaneous Revenue		7,768	1,000	5,000	-	5,000	4,000	400.0%
Total Other Revenues		440,086	565,600	599,900	-	599,900	34,300	6.1%
Transfers from Other Funds								
150-38-10100	TRANSFER IN - GENERAL FUND	-	10,000	-	-	-	-10,000	-100.00%
Total Transfers from Other Funds		-	10,000	-	-	-	-10,000	-100.0%
Use of Fund Balance								
150-38-90000	APPROPRIATED FUND BALANCE	-	956,300	948,500	289,900	1,238,400	282,100	29.50%
Total Use of Fund Balance		-	956,300	948,500	289,900	1,238,400	282,100	29.5%
Total Other Financing Sources		-	966,300	948,500	289,900	1,238,400	272,100	28.2%
Total Revenues		4,294,762	5,418,400	5,553,900	289,900	5,843,800	425,400	7.9%
Tax Administration Allocations								
150-4099-912	TAX ADMIN - COUNCIL 10%	24,277	51,900	45,100	200	45,300	-6,600	-12.72%
150-4099-931	TAX ADMIN - EXECUTIVE 15%	65,435	94,500	92,800	-1,800	91,000	-3,500	-3.70%
150-4099-932	TAX ADMIN - FINANCE 10%	83,125	129,000	89,300	6,100	95,400	-33,600	-26.05%
150-4099-934	TAX ADMIN - HUMAN RESOURCE 15%	71,943	123,600	99,200	900	100,100	-23,500	-19.01%
150-4099-935	TAX ADMIN - GIS 60%	181,281	206,700	255,900	1,500	257,400	50,700	24.53%
150-4099-936	TAX ADMIN - IT 30%	435,054	549,400	631,300	-14,000	617,300	67,900	12.36%
150-4099-941	TAX ADMIN - AUDITOR 86%	204,693	218,300	253,200	-17,300	235,900	17,600	8.06%
150-4099-944	TAX ADMIN - RECORDER 50%	298,191	-	-	-	-	-	0.00%
150-4099-945	TAX ADMIN - ATTORNEY 9%	192,275	274,500	254,100	49,200	303,300	28,800	10.49%
150-4099-950	TAX ADMIN - NONDEPARTMENTAL 10%	34,340	5,400	5,400	-	5,400	-	0.00%
150-4099-951	TAX ADMIN - MAIL AND COPY 31%	2,479	-	-	-	-	-	0.00%
150-4099-960	TAX ADMIN - BLDG & GROUNDS 31%	130,722	313,200	183,300	-100	183,200	-130,000	-41.51%
150-4099-991	TAX ADMIN - ADV & PROMO 55%	2,369	-	-	-	-	-	0.00%
Total Tax Administration Allocations		1,726,184	1,966,500	1,909,600	24,700	1,934,300	-32,200	-1.6%



Council Budget 2023 Account Detail

Tax Administration Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
IT								
<i>Personnel</i>								
150-4136-110	FULL TIME EMPLOYEES	308,088	328,100	333,500	100	333,600	5,500	1.68%
150-4136-130	EMPLOYEE BENEFITS	129,408	138,100	139,600	2,700	142,300	4,200	3.04%
		437,496	466,200	473,100	2,800	475,900	9,700	2.1%
<i>Supplies and Services</i>								
150-4136-310	PROFESSIONAL & TECHNICAL	-	-	-	-	-	-	0.00%
150-4136-510	INSURANCE	2,789	6,400	6,400	-	6,400	-	0.00%
		2,789	6,400	6,400	-	6,400	-	0.0%
Total IT		440,285	472,600	479,500	2,800	482,300	9,700	2.1%
Treasurer								
<i>Personnel</i>								
150-4143-110	FULL TIME EMPLOYEES	210,891	237,000	264,500	100	264,600	27,600	11.65%
150-4143-115	OVERTIME	3,806	5,100	5,500	-	5,500	400	7.84%
150-4143-125	SEASONAL EMPLOYEES	2,578	2,900	3,700	-	3,700	800	27.59%
150-4143-130	EMPLOYEE BENEFITS	88,118	92,900	101,200	2,600	103,800	10,900	11.73%
		305,393	337,900	374,900	2,700	377,600	39,700	11.7%
<i>Supplies and Services</i>								
150-4143-210	SUBSCRIPTIONS & MEMBERSHIPS	300	500	400	-	400	-100	-20.00%
150-4143-230	TRAVEL	3,156	2,500	2,600	-	2,600	100	4.00%
150-4143-240	OFFICE EXPENSE	6,245	10,100	9,000	5,000	14,000	3,900	38.61%
150-4143-250	EQUIPMENT SUPPLIES & MAINT	-	300	300	-	300	-	0.00%
150-4143-251	NON-CAPITALIZED EQUIPMENT	400	1,200	1,000	-	1,000	-200	-16.67%
150-4143-280	COMMUNICATIONS	857	1,000	1,000	1,500	2,500	1,500	150.00%
150-4143-310	PROFESSIONAL & TECHNICAL	-	10,500	500	-	500	-10,000	-95.24%
150-4143-311	SOFTWARE PACKAGES	225	300	300	-	300	-	0.00%
150-4143-330	EDUCATION & TRAINING	-	3,000	15,000	2,000	17,000	14,000	466.67%
150-4143-510	INSURANCE	1,894	2,000	2,000	-	2,000	-	0.00%
150-4143-610	MISC SUPPLIES	1,345	200	200	-	200	-	0.00%
150-4143-620	PRINTING - THE MASTER'S TOUCH	33,923	36,100	36,200	-	36,200	100	0.28%
		48,345	67,700	68,500	8,500	77,000	9,300	13.7%
Total Treasurer		353,738	405,600	443,400	11,200	454,600	49,000	12.1%
Assessor								
<i>Personnel</i>								
150-4146-110	FULL TIME EMPLOYEES	1,108,460	1,208,600	1,238,400	9,300	1,247,700	39,100	3.24%
150-4146-115	OVERTIME	275	5,000	5,000	-	5,000	-	0.00%
150-4146-120	PART TIME EMPLOYEES	-	-	30,900	-	30,900	30,900	100.00%
150-4146-130	EMPLOYEE BENEFITS	489,273	584,800	612,500	500	613,000	28,200	4.82%
		1,598,008	1,798,400	1,886,800	9,800	1,896,600	98,200	5.5%
<i>Supplies and Services</i>								
150-4146-210	SUBSCRIPTIONS & MEMBERSHIPS	1,854	7,500	7,500	-	7,500	-	0.00%
150-4146-230	TRAVEL	13,468	13,000	13,000	-	13,000	-	0.00%
150-4146-240	OFFICE EXPENSE	16,058	25,500	25,500	-	25,500	-	0.00%
150-4146-250	EQUIPMENT SUPPLIES & MAINT	13,656	19,500	19,500	-	19,500	-	0.00%
150-4146-251	NON-CAPITALIZED EQUIPMENT	2,750	5,000	5,000	-	5,000	-	0.00%
150-4146-280	COMMUNICATIONS	2,687	8,000	8,000	-	8,000	-	0.00%
150-4146-310	PROFESSIONAL & TECHNICAL	16,810	40,000	40,000	-	40,000	-	0.00%
150-4146-311	COMPUTER SOFTWARE PACKAGES	698	30,000	30,000	-	30,000	-	0.00%
150-4146-320	PROFESSIONAL & TECHN ST AUDITS	4,554	14,000	14,000	-	14,000	-	0.00%
150-4146-510	INSURANCE	12,419	15,100	15,100	-	15,100	-	0.00%
150-4146-520	COLLECTION COSTS	-	1,000	1,000	-	1,000	-	0.00%
150-4146-620	MISC SERVICES	123,406	175,000	175,000	-	175,000	-	0.00%
150-4146-621	M V MAILOUT PROGRAM	94,537	65,000	65,000	-	65,000	-	0.00%
		302,897	418,600	418,600	-	418,600	-	0.0%



Council Budget 2023 Account Detail

Tax Administration Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
<i>Capital Investment</i>								
150-4146-740	CAPITALIZED EQUIPMENT	67,572	70,000	80,000	-	80,000	10,000	14.29%
		67,572	70,000	80,000	-	80,000	10,000	14.3%
<hr/>								
Total Assessor		1,968,477	2,287,000	2,385,400	9,800	2,395,200	108,200	4.7%
<hr/>								
Miscellaneous Expense								
<i>Supplies and Services</i>								
150-4960-326	SECTION CORNERS	28,408	75,000	75,000	-	75,000	-	0.00%
150-4960-600	SUNDRY EXPENSE	9,156	9,000	11,000	-	11,000	2,000	22.22%
		37,564	84,000	86,000	-	86,000	2,000	2.4%
<hr/>								
Total Miscellaneous Expense		37,564	84,000	86,000	-	86,000	2,000	2.4%
<hr/>								
Contributions to Other Units								
<i>Supplies and Services</i>								
150-4800-910	CONTRIB TO STWDE CAMA FEE	230,025	145,000	250,000	-	250,000	105,000	72.41%
		230,025	145,000	250,000	-	250,000	105,000	72.4%
<hr/>								
Total Contributions to Other Units		230,025	145,000	250,000	-	250,000	105,000	72.4%
<hr/>								
Total General Government		4,756,273	5,360,700	5,553,900			241,700	4.5%
<hr/>								
Compensation Reserve								
150-4800-190	COMPENSATION RESERVE	-	57,700	-	241,400	241,400	183,700	318.37%
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Total Compensation Reserve		-	57,700	-	241,400	241,400	183,700	318.4%
<hr/>								
Total Other Financing Uses		-	57,700	-	241,400	241,400	183,700	318.4%
<hr/>								
Total Expenditures		4,756,273	5,418,400	5,553,900	289,900	5,843,800	425,400	7.9%
<hr/>								
Total Change in Fund Balance		-461,511	-	-	-	-	-	



Council Budget 2023 Account Detail

Capital Projects Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Miscellaneous Revenue								
400-36-10000	INTEREST	-	-	-	-	-	-	0.00%
Total Miscellaneous Revenue		-	-	-	-	-	-	0.0%
Total Other Revenues		-	-	-	-	-	-	0.0%
Transfers from Other Funds								
400-38-10100	TRANSFER IN - GENERAL FUND	20,505	6,470,700	-	-	-	-6,470,700	-100.00%
Total Transfers from Other Funds		20,505	6,470,700	-	-	-	-6,470,700	-100.0%
Use of Fund Balance								
400-38-90000	APPROPRIATED FUND BALANCE	-	-	-	-	-	-	0.00%
400-38-90500	APP FUND BAL - PO CARRY OVER	-	-	-	-	-	-	0.00%
Total Use of Fund Balance		-	-	-	-	-	-	0.0%
Total Other Financing Sources		20,505	6,470,700	-	-	-	-6,470,700	-100.0%
Total Revenues		20,505	6,470,700	-	-	-	-6,470,700	-100.0%
Road Facilities								
<i>Capital Investment</i>								
400-4415-720	BUILDINGS	36,786	-	-	-	-	-	0.00%
400-4415-750	INFRASTRUCTURE	20,505	6,470,700	-	-	-	-6,470,700	-100.00%
		57,291	6,470,700	-	-	-	-6,470,700	-100.0%
Total Road Facilities		57,291	6,470,700	-	-	-	-6,470,700	-100.0%
Total Streets and Public Improvements		57,291	6,470,700	-	-	-	-6,470,700	-100.0%
Transfers to Other Funds								
400-4810-200	TRANSFER OUT - MUNICIPAL SERV	1,425,640	-	-	-	-	-	0.00%
400-4810-310	TRANSFER OUT - DEBT SERVICE	-	-	-	-	-	-	0.00%
		1,425,640	-	-	-	-	-	0.0%
Total Transfers to Other Funds		1,425,640	-	-	-	-	-	0.0%
Total Other Financing Uses		1,425,640	-	-	-	-	-	0.0%
Total Expenditures		1,482,931	6,470,700	-	-	-	-6,470,700	-100.0%
Total Change in Fund Balance		-1,462,426	-	-	-	-	-	



Council Budget 2023 Account Detail

Debt Service Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Miscellaneous Revenue								
310-36-10000	INTEREST INCOME	19,374	-	-	-	-	-	0.00%
Total Miscellaneous Revenue		19,374	-	-	-	-	-	0.0%
Total Other Revenues		19,374	-	-	-	-	-	0.0%
Transfers from Other Funds								
310-38-10100	TRANSFER IN - GENERAL FUND	1,755,500	817,200	710,200	-	710,200	-107,000	-13.09%
310-38-10200	TRANSFER IN - MUNICIPAL SERV	834,500	801,800	803,900	-	803,900	2,100	0.26%
310-38-10230	TRANSFER IN - VISITORS BUREAU	262,000	260,900	260,800	-	260,800	-100	-0.04%
310-38-10400	TRANSFER IN - CAPITAL PROJECTS	-	-	-	-	-	-	0.00%
Total Transfers from Other Funds		2,852,000	1,879,900	1,774,900	-	1,774,900	-105,000	-5.6%
Total Other Financing Sources		2,852,000	1,879,900	1,774,900	-	1,774,900	-105,000	-5.6%
Total Revenues		2,871,374	1,879,900	1,774,900	-	1,774,900	-105,000	-5.6%
Bonds								
<i>Debt Service</i>								
310-4723-810	BOND PRINCIPAL PAYMENT	1,690,000	716,000	734,000	-	734,000	18,000	2.51%
310-4723-820	BOND INTEREST PAYMENT	376,093	344,700	326,700	-	326,700	-18,000	-5.22%
310-4723-830	OTHER CHARGES	5,250	2,000	4,000	-	4,000	2,000	100.00%
		2,071,343	1,062,700	1,064,700	-	1,064,700	2,000	0.2%
Total Bonds		2,071,343	1,062,700	1,064,700	-	1,064,700	2,000	0.2%
Sheriff Vehicle Lease								
<i>Debt Service</i>								
310-4710-810	PRINCIPAL - PATROL VEHICLES	667,400	749,000	618,300	-	618,300	-130,700	-17.45%
310-4710-820	INTEREST - PATROL VEHICLES	43,683	46,900	70,600	-	70,600	23,700	50.53%
		711,083	795,900	688,900	-	688,900	-107,000	-13.4%
Total Sheriff Vehicle Lease		711,083	795,900	688,900	-	688,900	-107,000	-13.4%
Fire-EMS Vehicle Lease								
<i>Debt Service</i>								
310-4724-810	PRINCIPAL - FIRE-EMS VEHICLES	19,347	20,000	20,600	-	20,600	600	3.00%
310-4724-820	INTEREST - FIRE-EMS VEHICLES	1,794	1,300	700	-	700	-600	-46.15%
		21,141	21,300	21,300	-	21,300	-	0.0%
Total Fire-EMS Vehicle Lease		21,141	21,300	21,300	-	21,300	-	0.0%
Road Equipment Lease								
<i>Debt Service</i>								
310-4715-810	PRINCIPAL - ROAD EQUIPMENT	35,088	-	-	-	-	-	0.00%
310-4715-820	INTEREST - ROAD EQUIPMENT	1,053	-	-	-	-	-	0.00%
		36,141	-	-	-	-	-	0.0%
Total Road Equipment Lease		36,141	-	-	-	-	-	0.0%
Total Debt Payments		2,839,708	1,879,900	1,774,900	-	1,774,900	-105,000	-5.6%
Total Other Financing Uses		-	-	-	-	-	-	0.0%
Total Expenditures		2,839,708	1,879,900	1,774,900	-	1,774,900	-105,000	-5.6%
Total Change in Fund Balance		31,666	-	-	-	-	-	



Council Budget 2023 Account Detail

CDRA Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Property Taxes								
220-31-10000	PROPERTY TAXES - CDRA	35,582	70,000	70,000	-	70,000	-	0.00%
Total Property Taxes		35,582	70,000	70,000	-	70,000	-	0.0%
Total Taxes		35,582	70,000	70,000	-	70,000	-	0.0%
Intergovernmental								
220-38-80000	CONTRIBUTION - TAXING ENTITIES	169,665	266,000	266,000	-	266,000	-	0.00%
Total Intergovernmental		169,665	266,000	266,000	-	266,000	-	0.0%
Total Other Revenues		169,665	266,000	266,000	-	266,000	-	0.0%
Use of Fund Balance								
220-38-90000	APPROPRIATED FUND BALANCE	-	-	-	-	-	-	0.00%
Total Use of Fund Balance		-	-	-	-	-	-	0.0%
Total Other Financing Sources		-	-	-	-	-	-	0.0%
Total Revenues		205,247	336,000	336,000	-	336,000	-	0.0%
Cache County Redevelopment Agency								
<i>Supplies and Services</i>								
220-4193-480	CDRA PROJECTS	197,037	322,600	322,600	-	322,600	-	0.00%
		197,037	322,600	322,600	-	322,600	-	0.0%
Total Cache County Redevelopment Agency		197,037	322,600	322,600	-	322,600	-	0.0%
Total General Government		197,037	322,600	322,600	-	322,600	-	0.0%
Transfers to Other Funds								
220-4810-100	TRANSFER OUT - GENERAL FUND	9,064	13,400	13,400	-	13,400	-	0.00%
Total Transfers to Other Funds		9,064	13,400	13,400	-	13,400	-	0.0%
Addition to Fund Balance								
220-4800-990	CONTRIBUTION TO FUND BALANCE	-	-	-	-	-	-	0.00%
Total Addition to Fund Balance		-	-	-	-	-	-	0.0%
Total Other Financing Uses		9,064	13,400	13,400	-	13,400	-	0.0%
Total Expenditures		206,101	336,000	336,000	-	336,000	-	0.0%
Total Change in Fund Balance		-854	-	-	-	-	-	



Council Budget 2023 Account Detail

Restaurant Tax Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Sales Tax								
260-31-31000	1% RESTAURANT TAX	2,269,402	2,453,000	2,553,000	-	2,553,000	100,000	4.08%
Total Sales Tax		2,269,402	2,453,000	2,553,000	-	2,553,000	100,000	4.1%
Total Taxes		2,269,402	2,453,000	2,553,000	-	2,553,000	100,000	4.1%
Use of Fund Balance								
260-38-90000	APPROPRIATED FUND BALANCE	-	599,700	-	-	-	-599,700	-100.00%
260-38-90500	APP FUND BAL - PO CARRY OVER	-	-	-	-	-	-	0.00%
Total Use of Fund Balance		-	599,700	-	-	-	-599,700	-100.0%
Total Other Financing Sources		-	599,700	-	-	-	-599,700	-100.0%
Total Revenues		2,269,402	3,052,700	2,553,000	-	2,553,000	-499,700	-16.4%
Tourism Promotion								
<i>Supplies and Services</i>								
260-4782-930	TOURISM PROMOTION	182,019	456,300	382,900	-	382,900	-73,400	-16.09%
		182,019	456,300	382,900	-	382,900	-73,400	-16.1%
Total Tourism Promotion		182,019	456,300	382,900	-	382,900	-73,400	-16.1%
Facility Awards								
<i>Capital Investment</i>								
260-4784-905	AIRPORT FACILITIES	-	-	-	-	-	-	0.00%
260-4784-920	CULTURAL FACILITIES	53,367	152,700	127,700	-	127,700	-25,000	-16.37%
260-4784-925	RECREATION FACILITIES	1,328,861	1,843,200	2,042,400	-	2,042,400	199,200	10.81%
		1,382,228	1,995,900	2,170,100	-	2,170,100	174,200	8.7%
Total Facility Awards		1,382,228	1,995,900	2,170,100	-	2,170,100	174,200	8.7%
Total Culture and Recreation		1,564,247	2,452,200	2,553,000	-	2,553,000	100,800	4.1%
Transfers to Other Funds								
260-4810-100	TRANSFER OUT - GENERAL FUND	415,000	546,000	-	-	-	-546,000	-100.00%
260-4810-200	TRANSFER OUT - MUNI SERV FUND	100,000	54,500	-	-	-	-54,500	-100.00%
260-4810-230	TRANSFER OUT - VISITORS BUREAU	-	-	-	-	-	-	0.00%
Total Transfers to Other Funds		515,000	600,500	-	-	-	-600,500	-100.0%
Total Other Financing Uses		515,000	600,500	-	-	-	-600,500	-100.0%
Total Expenditures		2,079,247	3,052,700	2,553,000	-	2,553,000	-499,700	-16.4%
Total Change in Fund Balance		190,155	-	-	-	-	-	



Council Budget 2023 Account Detail

RAPZ Tax Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Sales Tax								
265-31-30000	RAPZ TAX	2,727,987	3,158,000	3,005,000	-	3,005,000	-153,000	-4.84%
Total Sales Tax		2,727,987	3,158,000	3,005,000	-	3,005,000	-153,000	-4.8%
Total Taxes		2,727,987	3,158,000	3,005,000	-	3,005,000	-153,000	-4.8%
Transfers from Other Funds								
265-38-10200	TRANSFER IN - MUNICIPAL SERV	-	-	-	-	-	-	0.00%
Total Transfers from Other Funds		-	-	-	-	-	-	0.0%
Use of Fund Balance								
265-38-90000	APPROPRIATED FUND BALANCE	-	1,220,700	-	-	-	-1,220,700	-100.00%
Total Use of Fund Balance		-	1,220,700	-	-	-	-1,220,700	-100.0%
Total Other Financing Sources		-	1,220,700	-	-	-	-1,220,700	-100.0%
Total Revenues		2,727,987	4,378,700	3,005,000	-	3,005,000	-1,373,700	-31.4%
Program Awards								
<i>Supplies and Services</i>								
265-4788-920	CULTURAL ORGANIZATIONS	676,868	1,346,200	1,094,000	-	1,094,000	-252,200	-18.73%
265-4788-940	ZOO ORGANIZATIONS	160,000	311,000	295,900	-	295,900	-15,100	-4.86%
		836,868	1,657,200	1,389,900	-	1,389,900	-267,300	-16.1%
Total Program Awards		836,868	1,657,200	1,389,900	-	1,389,900	-267,300	-16.1%
Facility Awards								
<i>Capital Investment</i>								
265-4786-920	CULTURAL FACILITIES	130,000	180,000	90,000	-	90,000	-90,000	-50.00%
265-4786-925	RECREATION FACILITIES	171,646	1,661,000	1,036,000	-	1,036,000	-625,000	-37.63%
265-4786-926	RECREATION - POPULATION AWARDS	379,622	666,700	444,000	-	444,000	-222,700	-33.40%
		681,268	2,507,700	1,570,000	-	1,570,000	-937,700	-37.4%
Total Facility Awards		681,268	2,507,700	1,570,000	-	1,570,000	-937,700	-37.4%
Total Culture and Recreation		1,518,136	4,164,900	2,959,900	-	2,959,900	-1,205,000	-28.9%
Transfers to Other Funds								
265-4810-100	TRANSFER OUT - GENERAL FUND	123,982	47,400	45,100	-	45,100	-2,300	-4.85%
265-4810-200	TRANSFER OUT - MUNI SERV FUND	282,412	166,400	-	-	-	-166,400	-100.00%
Total Transfers to Other Funds		406,394	213,800	45,100	-	45,100	-168,700	-78.9%
Addition to Fund Balance								
265-4800-990	CONTRIB TO FUND BALANCE	-	-	-	-	-	-	0.00%
Total Addition to Fund Balance		-	-	-	-	-	-	0.0%
Total Other Financing Uses		406,394	213,800	45,100	-	45,100	-168,700	-78.9%
Total Expenditures		1,924,530	4,378,700	3,005,000	-	3,005,000	-1,373,700	-31.4%
Total Change in Fund Balance		803,457	-	-	-	-	-	



Council Budget 2023 Account Detail

CCCOG Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Sales Tax								
268-31-30000	0.25% ROAD TAX	6,822,145	7,898,000	7,593,000	-	7,593,000	-305,000	-3.86%
Total Sales Tax		6,822,145	7,898,000	7,593,000	-	7,593,000	-305,000	-3.9%
Total Taxes		6,822,145	7,898,000	7,593,000	-	7,593,000	-305,000	-3.9%
Use of Fund Balance								
268-38-90000	APPROPRIATED FUND BALANCE	-	16,688,500	1,606,600	-	1,606,600	-15,081,900	-90.37%
Total Use of Fund Balance		-	16,688,500	1,606,600	-	1,606,600	-15,081,900	-90.4%
Total Other Financing Sources		-	16,688,500	1,606,600	-	1,606,600	-15,081,900	-90.4%
Total Revenues		6,822,145	24,586,500	9,199,600	-	9,199,600	-15,386,900	-62.6%
Road Projects								
<i>Capital Investment</i>								
268-4420-760	NEW ROAD CONSTRUCTION	8,249,422	22,756,700	7,479,100	-	7,479,100	-15,277,600	-67.13%
		8,249,422	22,756,700	7,479,100	-	7,479,100	-15,277,600	-67.1%
Total Road Projects		8,249,422	22,756,700	7,479,100	-	7,479,100	-15,277,600	-67.1%
Total Streets and Public Improvements		8,249,422	22,756,700	7,479,100	-	7,479,100	-15,277,600	-67.1%
Transfers to Other Funds								
268-4810-200	TRANSFER OUT - MUNICIPAL SERV	129,772	1,829,800	1,720,500	-	1,720,500	-109,300	-5.97%
Total Transfers to Other Funds		129,772	1,829,800	1,720,500	-	1,720,500	-109,300	-6.0%
Addition to Fund Balance								
268-4800-990	ADDITION TO FUND BALANCE	-	-	-	-	-	-	0.00%
Total Addition to Fund Balance		-	-	-	-	-	-	0.0%
Total Other Financing Uses		129,772	1,829,800	1,720,500	-	1,720,500	-109,300	-6.0%
Total Expenditures		8,379,194	24,586,500	9,199,600	-	9,199,600	-15,386,900	-62.6%
Total Change in Fund Balance		-1,557,049	-	-	-	-	-	



Council Budget 2023 Account Detail

Road Special Service District Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Intergovernmental								
720-33-11000	MINERAL LEASE FUNDS	24,538	20,000	20,000	-	20,000	-	0.00%
720-33-12000	SECURE RURAL SCHOOLS DIST	122,009	100,000	100,000	-	100,000	-	0.00%
Total Intergovernmental		146,547	120,000	120,000	-	120,000	-	0.0%
Interest and Investment Income								
720-36-10000	INTEREST	1,867	1,000	1,000	-	1,000	-	0.00%
Total Interest and Investment Income		1,867	1,000	1,000	-	1,000	-	0.0%
Total Other Revenues		148,414	121,000	121,000	-	121,000	-	0.0%
Total Revenues		148,414	121,000	121,000	-	121,000	-	0.0%
Transfers to Other Funds								
720-4810-100	TRANSFER OUT - GENERAL FUND	1,000	1,000	1,000	-	1,000	-	0.00%
720-4810-200	TRANSFER OUT - CLASS B ROAD	120,000	120,000	120,000	-	120,000	-	0.00%
Total Transfers to Other Funds		121,000	121,000	121,000	-	121,000	-	0.0%
Total Other Financing Uses		121,000	121,000	121,000	-	121,000	-	0.0%
Total Expenditures		121,000	121,000	121,000	-	121,000	-	0.0%
Total Change in Fund Balance		27,414	-	-	-	-	-	



Council Budget 2023 Account Detail

CC Community Foundation Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Interest and Investment Income								
795-36-10000	INTEREST	833	100	500	-	500	400	400.00%
Total Interest and Investment Income		833	100	500	-	500	400	400.0%
Public Contributions								
795-38-71000	MISCELLANEOUS	-	-	-	-	-	-	0.00%
795-38-72100	CONTRIBUTIONS - GENERAL	57,941	12,000	-	-	-	-12,000	-100.00%
795-38-72105	CONTRIBUTIONS - S & R	8,900	-	-	-	-	-	0.00%
795-38-72120	CONTRIBUTIONS - FIRE	12,000	10,000	-	-	-	-10,000	-100.00%
795-38-72205	CONTRIBUTIONS - TRAILS	11,900	-	-	-	-	-	0.00%
795-38-72240	CONTRIBUTIONS - SENIOR CENTER	-	-	-	-	-	-	0.00%
795-38-72242	CONTRIBUTION - SC - UNITED WAY	-	-	-	-	-	-	0.00%
Total Public Contributions		90,741	22,000	-	-	-	-22,000	-100.0%
Total Other Revenues		91,574	22,100	500	-	500	-21,600	-97.7%
Use of Fund Balance								
795-38-90000	FUND BALANCE APPROPRIATION	-	1,000	600	-	600	-400	-40.00%
Total Use of Fund Balance		-	1,000	600	-	600	-400	-40.0%
Total Other Financing Sources		-	-	-	-	-	-	0.0%
Total Revenues		91,574	23,100	1,100	-	1,100	-22,000	-95.2%
Miscellaneous								
<i>Supplies and Services</i>								
795-4960-600	MISCELLANEOUS EXPENSE	360	1,100	1,100	-	1,100	-	0.00%
		360	1,100	1,100	-	1,100	-	0.0%
Total Miscellaneous		360	1,100	1,100	-	1,100	-	0.0%
Total General Government		360	1,100	1,100	-	1,100	-	0.0%
Transfers to Other Funds								
795-4810-100	TRANSFER OUT - GENERAL FUND	78,091	22,000	-	-	-	-22,000	-100.00%
795-4810-200	TRANSFER OUT - MUNICIPAL SERV	14,930	-	-	-	-	-	0.00%
795-4810-240	TRANSFER OUT - SENIOR CENTER	1,000	-	-	-	-	-	0.00%
795-4810-290	TRANSFER OUT - CJC FUND	-	-	-	-	-	-	0.00%
Total Transfers to Other Funds		94,021	22,000	-	-	-	-22,000	-100.0%
Total Other Financing Uses		94,021	22,000	-	-	-	-22,000	-100.0%
Total Expenditures		94,381	23,100	1,100	-	1,100	-22,000	-95.2%
Total Change in Fund Balance		-2,807	-	-	-	-	-	



Council Budget 2023 Account Detail

Airport Fund

Account	Title	2022 Actual	2023 Estimate	2024 Tentative	Amendments	2024 Council	Change	%
Intergovernmental								
<i>General Government</i>								
277-33-15000	FED GRANT - SCASDP	104,785	312,400	493,700	-181,300	312,400	-	0.00%
277-33-15200	FED GRANT - FAA RWY17/35 REHAB	-	-	-	-	-	-	0.00%
277-33-15300	FED GRANT - FAA CARES ACT	58,999	-	-	-	-	-	0.00%
277-33-15400	FED GRANT - FAA SIGN REPLACE	-	160,000	160,000	-160,000	-	-160,000	-100.00%
277-33-44130	STATE GRANT - RWY17/35 REHAB	-	-	-	-	-	-	0.00%
277-33-44402	STATE GRANT	97,934	24,450	24,500	-8,300	16,200	-8,250	-33.74%
277-33-70105	LOGAN CITY-SHARED NET EXP	80,000	80,000	100,000	-	100,000	20,000	25.00%
277-38-20000	CONTRIBUTION - CACHE COUNTY	80,000	80,000	100,000	3,000	103,000	23,000	28.75%
277-38-20260	CONTRIBUTION - RESTAURANT TAX	-	-	-	-	-	-	0.00%
Total Intergovernmental		421,718	656,850	878,200	-346,600	531,600	-125,250	-19.1%
Interest and Investment Income								
277-36-10000	INTEREST	12,168	1,500	1,500	-	1,500	-	0.00%
Total Interest and Investment Income		12,168	1,500	1,500	-	1,500	-	0.0%
Miscellaneous Revenue								
277-36-15000	GAS TAX REFUND	2,651	8,000	8,000	-	8,000	-	0.00%
277-36-16000	LANDING FEES	2,400	5,500	5,500	-	5,500	-	0.00%
277-36-18000	FUEL FLOW -STORAGE FEES	27,799	20,000	20,000	-	20,000	-	0.00%
277-36-19000	FIRE DEPARTMENT STANDBY FEES	2,700	5,000	5,000	-	5,000	-	0.00%
277-36-90000	SUNDRY REVENUE	8,888	4,000	4,000	-	4,000	-	0.00%
277-36-95000	DEBT PROCEEDS	184,573	-	-	-	-	-	0.00%
277-37-80000	AIRPORT FEES-LAND LEASE INCOME	119,845	111,200	111,200	-	111,200	-	0.00%
Total Miscellaneous Revenue		348,856	153,700	153,700	-	153,700	-	0.0%
Total Other Revenues		782,742	812,050	1,033,400	-346,600	686,800	-125,250	-15.4%
Use of Fund Balance								
277-38-90000	APPROPRIATED FUND BALANCE	-	141,150	157,500	-6,800	150,700	9,550	6.77%
277-38-90500	APP FUND BALANCE - PO	-	6,800	-	-	-	-6,800	-100.00%
Total Use of Fund Balance		-	147,950	157,500	-6,800	150,700	2,750	1.9%
Total Other Financing Sources		-	147,950	157,500	-6,800	150,700	2,750	1.9%
Total Revenues		782,742	960,000	1,190,900	-353,400	837,500	-122,500	-12.8%
Airport								
<i>Personnel</i>								
277-4460-110	FULL TIME EMPLOYEES	116,116	140,700	79,200	5,300	84,500	-56,200	-39.94%
277-4460-120	PART TIME EMPLOYEES	-	11,500	44,900	100	45,000	33,500	291.30%
277-4460-125	SEASONAL EMPLOYEES	3,624	-	-	-	-	-	0.00%
277-4460-130	EMPLOYEE BENEFITS	46,851	75,700	45,200	2,400	47,600	-28,100	-37.12%
		166,591	227,900	169,300	7,800	177,100	-50,800	-22.3%
<i>Supplies and Services</i>								
277-4460-210	SUBSCRIPTIONS & MEMBERSHIPS	50	100	100	-	100	-	0.00%
277-4460-220	PUBLIC NOTICES	-	300	300	-	300	-	0.00%
277-4460-230	TRAVEL	2,119	2,000	2,000	-	2,000	-	0.00%
277-4460-240	OFFICE EXPENSE & SUPPLIES	310	600	1,000	-	1,000	400	66.67%
277-4460-250	EQUIPMENT SUPPLIES & MAINT	23,563	20,000	25,000	-	25,000	5,000	25.00%
277-4460-251	NON-CAPITALIZED EQUIPMENT	-	6,000	6,000	-	6,000	-	0.00%



Council Budget 2023 Account Detail

Airport Fund

Account	Title	2022	2023	2024	Amendments	2024	Change	%
		Actual	Estimate	Tentative		Council		
277-4460-260	BUILDING & GROUNDS	6,643	21,800	21,800	-	21,800	-	0.00%
277-4460-261	SNOW REMOVAL	20,501	43,000	65,000	-	65,000	22,000	51.16%
277-4460-262	WEED CONTROL - CHEMICAL	13,125	10,000	12,000	-	12,000	2,000	20.00%
277-4460-263	WEED CONTROL - MOWING	4,000	5,000	5,000	-	5,000	-	0.00%
277-4460-270	UTILITIES	18,875	19,000	27,000	-	27,000	8,000	42.11%
277-4460-280	COMMUNICATIONS	4,127	5,000	5,000	-	5,000	-	0.00%
277-4460-290	FUEL	8,493	8,000	10,000	-	10,000	2,000	25.00%
277-4460-291	UNION PACIFIC PROPERTY LEASE	-	-	-	-	-	-	0.00%
277-4460-311	PROF & TECH ACCOUNTING	116,619	346,800	346,800	-	346,800	-	0.00%
277-4460-330	EDUCATION & TRAINING -A R F F	23,600	33,000	33,000	-	33,000	-	0.00%
277-4460-510	INSURANCE	12,615	15,000	18,000	-	18,000	3,000	20.00%
277-4460-620	MISC SERVICES	4,930	1,000	1,000	-	1,000	-	0.00%
277-4460-621	MISC BOARD SERVICES/TRAVEL	2,863	6,000	6,000	-	6,000	-	0.00%
277-4460-625	LOGAN FIRE - STANDBY FEES	-	5,000	5,000	-	5,000	-	0.00%
		262,433	547,600	590,000	-	590,000	42,400	7.7%
<i>Capital Investment</i>								
277-4460-730	IMPROVEMENTS	151,910	-	55,000	-	55,000	55,000	100.00%
277-4460-739	GRANT PROJECTS	103,000	176,500	376,600	-376,600	-	-176,500	-100.00%
277-4460-740	CAPITALIZED EQUIPMENT	184,573	-	-	-	-	-	0.00%
		439,483	176,500	431,600	-376,600	55,000	-121,500	-68.8%
Total Airport		868,507	952,000	1,190,900	-368,800	822,100	-129,900	-13.6%
Total General Government		868,507	952,000	1,190,900	-368,800	822,100	-129,900	-13.6%
Compensation Reserve								
277-4800-190	COMPENSATION RESERVE	-	8,000	-	15,400	15,400	7,400	92.50%
Total Compensation Reserve		-	8,000	-	15,400	15,400	7,400	92.5%
Total Other Financing Uses		-	8,000	-	15,400	15,400	7,400	92.5%
Total Expenditures		868,507	960,000	1,190,900	-353,400	837,500	-122,500	-12.8%
Total Change in Fund Balance		-85,765	-	-	-	-	-	



2024 Council Budget Amendments

Discussion Date: 11.28.2023

Account	Title	Amount	Source or Department	Fund
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COUNCIL

Dave Erickson

1.	Professional Services - UAC & USACC Conference			
100-4112-230	TRAVEL	15,000	Council	General
100-38-90000	APPROPRIATED FUND BALANCE	-15,000	Use of Fund Balance	General
2.	Professional Services - Internal audits contracts and Legal Counsel			
100-4112-310	PROFESSIONAL & TECHNICAL	-40,000	Council	General
100-38-90000	APPROPRIATED FUND BALANCE	40,000	Use of Fund Balance	General
3.	Supplies and others services - Increase Cost to cover expenses 2024			
100-4112-240	OFFICE EXPENSE & SUPPLIES	1,400	Council	General
100-38-90000	APPROPRIATED FUND BALANCE	-1,400	Use of Fund Balance	General
4.	Printing Annual Budget			
100-4112-250	EQUIPMENT SUPPLIES & MAINT	400	Council	General
100-38-90000	APPROPRIATED FUND BALANCE	-400	Use of Fund Balance	General

GIS

Stephen Nelson

5.	Department Request - Additional funds needed to purchase underground water data which will be housed in GIS. Total cost of the data is \$50,000, but will partner with the State, the Water District, and USU to share the cost and to get the data into GIS. State \$20,000, Water District \$15,000, Cache County \$15,000, USU will provide interns and technical help with data to get into a digital form so it can be entered into GIS.			
100-4135-310	PROFESSIONAL & TECHNICAL	15,000	GIS	General
100-38-90000	APPROPRIATED FUND BALANCE	-15,000	Use of Fund Balance	General

VEGETATION MANAGEMENT

Matt Phillips

6.	Duplicated payroll amounts for additional employee request when transferred from Municipal Services Fund to the General Fund, resulting in too much budget being taken from the Municipal Services Fund and too much being added to the General Fund. This will correct.			
200-4450-110	FULL TIME EMPLOYEES	50,300	Vegetation Management	Municipal Services
200-4450-130	EMPLOYEE BENEFITS	33,500	Vegetation Management	Municipal Services
200-4800-995	CONTRIBUTION TO FUND BALANCE	-83,800	Addition to Fund Balance	Municipal Services
100-4450-110	FULL TIME EMPLOYEES	-50,300	Vegetation Management	General
100-4450-130	EMPLOYEE BENEFITS	-33,500	Vegetation Management	General
100-38-90000	APPROPRIATED FUND BALANCE	83,800	Use of Fund Balance	General



2024 Council Budget Amendments

Discussion Date: 11.28.2023

Account	Title	Amount	Source or Department	Fund
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DEVELOPMENT SERVICES ADMIN

Stephen Nelson

7. 3% budget cut of \$100,000 for Building Inspection was accidentally entered under Development Services Admin budget, resulting in a negative budget amount. This is to correct that entry mistake.

200-4175-251	NON CAPITALIZED EQUIPMENT	100,000	Development Services Admin	Municipal Services
200-4241-740	CAPITALIZED EQUIPMENT	-100,000	Building Inspection	Municipal Services

CONTRIBUTIONS

David Zook

8. 3% Budget reduction - Reduce 2024 Contribution from Cache County, but requesting to not reduce contribution to Airport and contribute full requested amount of \$100,000.

100-4800-925	CONTRIBUTION - AIRPORT	3,000	Contributions to Other Units	General
100-38-90000	APPROPRIATED FUND BALANCE	-3,000	Use of Fund Balance	General

AIRPORT

Jason Ririe

9. 3% Budget reduction - Reduce 2024 Contribution from Cache County, original request was to increase contributions from Logan City and Cache County to \$100,000. Requesting to not reduce contribution to Airport and contribute \$100,000.

277-38-20000	CONTRIBUTION - CACHE COUNTY	3,000	Intergovernmental	Airport
277-38-90000	APPROPRIATED FUND BALANCE	-3,000	Use of Fund Balance	Airport

Debt Service

Finance

10. Correct the transfer account for the annual bond payment for the road facility to be transferred from the general fund, since the road department was moved from municipal services to the general fund.

310-38-10200	TRANSFER IN - MUNICIPAL SERV	803,900	Transfers from Other Funds	Debt Service
310-38-10100	TRANSFER IN - GENERAL FUND	-803,900	Transfers from Other Funds	Debt Service

Elected Official Salaries

11. Additional funds needed for Elected Official Salaries approved in 11/28/2023 council meeting.

100-4131-110	FULL TIME EMPLOYEES	7,800	Executive	General
100-4131-130	EMPLOYEE BENEFITS	2,200	Executive	General
100-4132-110	FULL TIME EMPLOYEES	1,600	Finance	General
100-4132-130	PAYROLL TAXES AND BENEFITS	400	Finance	General
100-4141-110	FULL TIME EMPLOYEES	1,600	Auditor	General
100-4141-130	EMPLOYEE BENEFITS	400	Auditor	General
100-4142-110	FULL TIME EMPLOYEES	1,600	Clerk	General
100-4141-130	EMPLOYEE BENEFITS	400	Auditor	General
100-4144-110	FULL TIME EMPLOYEES	6,000	Recorder	General
100-4144-130	EMPLOYEE BENEFITS	1,600	Recorder	General
100-4145-110	FULL TIME EMPLOYEES	81,400	Attorney	General



2024 Council Budget Amendments

Discussion Date: 11.28.2023

Account	Title	Amount	Source or Department	Fund
100-4144-130	EMPLOYEE BENEFITS	20,900	Recorder	General
100-4170-110	FULL TIME EMPLOYEES	1,600	Elections	General
100-4170-130	EMPLOYEE BENEFITS	400	Elections	General
100-4214-110	FULL TIME EMPLOYEES	7,400	Sheriff	General
100-4214-130	EMPLOYEE BENEFITS	3,200	Sheriff	General
150-4143-110	FULL TIME EMPLOYEES	6,000	Treasurer	Tax Administration
150-4143-130	EMPLOYEE BENEFITS	1,200	Treasurer	Tax Administration
150-4146-110	FULL TIME EMPLOYEES	7,000	Assessor	Tax Administration
150-4146-130	EMPLOYEE BENEFITS	1,900	Assessor	Tax Administration
100-38-90000	APPROPRIATED FUND BALANCE	-138,500	Use of Fund Balance	General
150-38-90000	APPROPRIATED FUND BALANCE	-16,100	Use of Fund Balance	Tax Administration

Allocations Update

12. Allocation of new budget amounts attributable to the Tax Administration and General funds.

100-4112-999	TAX ADMIN - COUNCIL 10%	2,300	Council	General
100-4131-999	TAX ADMIN - EXECUTIVE 15%	-1,500	Executive	General
100-4132-999	TAX ADMIN - FINANCE 10%	-200	Finance	General
100-4135-999	TAX ADMIN - GIS 60%	-9,000	GIS	General
100-4141-999	TAX ADMIN - AUDITOR 86%	-2,000	Auditor	General
100-4145-999	TAX ADMIN - ATTORNEY 9%	-7,300	Attorney	General
100-38-90000	APPROPRIATED FUND BALANCE	17,700	Use of Fund Balance	General
150-38-90000	APPROPRIATED FUND BALANCE	-17,700	Use of Fund Balance	Tax Administration
150-4099-912	TAX ADMIN - COUNCIL 10%	-2,300	Tax Administration Allocation	Tax Administration
150-4099-931	TAX ADMIN - EXECUTIVE 15%	1,500	Tax Administration Allocation	Tax Administration
150-4099-932	TAX ADMIN - FINANCE 10%	200	Tax Administration Allocation	Tax Administration
150-4099-935	TAX ADMIN - GIS 60%	9,000	Tax Administration Allocation	Tax Administration
150-4099-941	TAX ADMIN - AUDITOR 86%	2,000	Tax Administration Allocation	Tax Administration
150-4099-945	TAX ADMIN - ATTORNEY 9%	7,300	Tax Administration Allocation	Tax Administration



Budget Amendment by Department

Discussion Date: 11.28.2023

Fund	Tentative Budget	Amendment	New Budget
General			
REVENUES			
Taxes			
Property Taxes	18,710,000	-	18,710,000
Sales Taxes	12,905,000	-	12,905,000
	31,615,000	-	31,615,000
Other Revenues			
Intergovernmental	5,810,500	-	5,810,500
Charges for Services	10,621,600	-	10,621,600
Licenses and Permits	60,000	-	60,000
Fines and Forfeitures	157,000	-	157,000
Interest and Investment Income	3,101,000	-	3,101,000
Rental Income	140,400	-	140,400
Public Contributions	102,500	-	102,500
Miscellaneous Revenue	247,600	-	247,600
	20,240,600	-	20,240,600
Other Financing Sources			
Lease Proceeds	-	-	-
Sale of Assets	59,000	-	59,000
Transfers from Other Funds	684,500	-	684,500
Use of Fund Balance	6,628,900	31,800	6,660,700
	7,372,400	31,800	7,404,200
Total Revenues	59,228,000	31,800	59,259,800
EXPENDITURES			
General Government			
Council	407,100	-20,900	386,200
Executive	515,200	8,500	523,700
Finance	858,500	1,800	860,300
Human Resources	566,900	-	566,900
GIS	171,600	6,000	177,600
IT	1,440,100	-	1,440,100
Clerk	255,800	1,600	257,400
Auditor	38,300	400	38,700
Elections	801,200	2,000	803,200



Budget Amendment by Department

Discussion Date: 11.28.2023

Fund	Tentative Budget	Amendment	New Budget
Recorder	934,800	28,500	963,300
Attorney	3,065,900	74,100	3,140,000
Public Defender	1,377,800	-	1,377,800
Victim Advocate	972,400	-	972,400
Buildings and Grounds	407,600	-	407,600
Economic Development	280,000	-	280,000
USU Extension Services	272,000	-	272,000
Miscellaneous and General	86,300	-	86,300
Trails Management	291,000	-	291,000
Roads	6,550,200	-	6,550,200
Vegetation Management	1,094,700	-83,800	1,010,900
Engineering	1,435,200	-	1,435,200
County Pandemic Relief	-	-	-
Contributions to Other Units	818,500	3,000	821,500
	22,641,100	21,200	22,662,300
Public Safety			
Sheriff: Administration	4,739,800	-	4,739,800
Sheriff: Criminal	2,371,900	-	2,371,900
Sheriff: Support Services	2,116,200	-	2,116,200
Sheriff: Corrections	8,326,000	-	8,326,000
Sheriff: Patrol	4,268,300	-	4,268,300
Sheriff	546,300	10,600	556,900
Emergency Management	372,500	-	372,500
Animal Control	212,400	-	212,400
Animal Impound	452,300	-	452,300
Ambulance	2,114,600	-	2,114,600
Fire	1,665,600	-	1,665,600
	27,185,900	10,600	27,196,500
Culture and Recreation			
Fairgrounds	1,859,800	-	1,859,800
Library Services	236,400	-	236,400
Fair	271,800	-	271,800
Rodeo	376,800	-	376,800
State Fair	1,000	-	1,000
	2,745,800	-	2,745,800



Budget Amendment by Department

Discussion Date: 11.28.2023

Fund	Tentative Budget	Amendment	New Budget
Other Financing Uses			
Compensation Reserve	3,073,100	-	3,073,100
Transfers to Other Funds	3,082,100	-	3,082,100
Addition to Fund Balance - Trails	500,000	-	500,000
Addition to Fund Balance	-	-	-
	6,655,200	-	6,655,200
Total Expenditures	59,228,000	31,800	59,259,800
	-	-	
Municipal Services			
REVENUES			
Taxes			
Sales Taxes	6,807,000	-	6,807,000
	6,807,000	-	6,807,000
Other Revenues			
Intergovernmental	62,000	-	62,000
Charges for Services	529,000	-	529,000
Licenses and Permits	1,195,000	-	1,195,000
Interest and Investment Income	-	-	-
Public Contributions	-	-	-
Miscellaneous Revenue	5,000	-	5,000
	1,791,000	-	1,791,000
Other Financing Sources			
Sale of Assets	225,000	-	225,000
Transfers from Other Funds	1,721,500	-	1,721,500
Use of Fund Balance	-	-	-
	1,946,500	-	1,946,500
Total Revenues	10,544,500	-	10,544,500
EXPENDITURES			
General Government			
Development Services Administration	315,700	100,000	415,700
Zoning Administration	472,600	-	472,600
Building Inspection	1,137,400	-100,000	1,037,400



Budget Amendment by Department

Discussion Date: 11.28.2023

Fund	Tentative Budget	Amendment	New Budget
Sanitation and Waste Collection	-	-	-
Miscellaneous Expense	1,500	-	1,500
	1,927,200	-	1,927,200
Public Safety			
Sheriff: Animal Control	12,000	-	12,000
Fire-EMS	380,100	-	380,100
	392,100	-	392,100
Public Works			
Public Works Admin	742,100	-	742,100
Roads	-	-	-
Vegetation Management	-83,800	83,800	-
Engineering	1,435,100	-	1,435,100
Contributions to Other Governments	5,000,000	-	5,000,000
	7,093,400	83,800	7,177,200
Culture and Recreation			
Trails Management	-	-	-
Eccles Ice Center Support	22,000	-	22,000
	22,000	-	22,000
Other Financing Uses			
Compensation Reserve	230,100	-	230,100
Transfers to Other Funds	500,000	-	500,000
Addition to Fund Balance	379,700	-83,800	295,900
	1,109,800	-83,800	1,026,000
Total Expenditures	10,544,500	-	10,544,500

Council on Aging

REVENUES

Other Revenues

Intergovernmental	398,900	-	398,900
Charges for Services	91,400	-	91,400
Public Contributions	-	-	-
Miscellaneous Revenue	2,000	-	2,000
	492,300	-	492,300



Budget Amendment by Department

Discussion Date: 11.28.2023

Fund	Tentative Budget	Amendment	New Budget
Other Financing Sources			
Sale of Assets	-	-	-
Transfers from Other Funds	925,400	-	925,400
Use of Fund Balance	-	-	-
	925,400	-	925,400
<hr/>			
Total Revenues	1,417,700	-	1,417,700
EXPENDITURES			
Health and Welfare			
Nutrition	779,700	-	779,700
Senior Center	326,000	-	326,000
Access	226,500	-	226,500
	1,332,200	-	1,332,200
Other Financing Uses			
Compensation Reserve	85,500	-	85,500
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	85,500	-	85,500
<hr/>			
Total Expenditures	1,417,700	-	1,417,700
<hr/>			
Health			
REVENUES			
Taxes			
Property Taxes	1,133,000	-	1,133,000
	1,133,000	-	1,133,000
Other Revenues			
Charges for Services	330,000	-	330,000
	330,000	-	330,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	178,400	-	178,400
	178,400	-	178,400



Budget Amendment by Department

Discussion Date: 11.28.2023

Fund	Tentative Budget	Amendment	New Budget
Total Revenues	1,641,400	-	1,641,400
EXPENDITURES			
General Government			
Contributions to Other Units	50,000	-	50,000
	50,000	-	50,000
Health and Welfare			
Bear River Health Department	1,286,400	-	1,286,400
Air Pollution Control	305,000	-	305,000
	1,591,400	-	1,591,400
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
Total Expenditures	1,641,400	-	1,641,400
Mental Health			
REVENUES			
Other Revenues			
Intergovernmental	4,752,000	-	4,752,000
	4,752,000	-	4,752,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
	-	-	-
Total Revenues	4,752,000	-	4,752,000
EXPENDITURES			
Health and Welfare			
Mental Health Services	4,752,000	-	4,752,000
	4,752,000	-	4,752,000
Other Financing Uses			
Transfers to Other Funds	-	-	-



Budget Amendment by Department

Discussion Date: 11.28.2023

Fund	Tentative Budget	Amendment	New Budget
Addition to Fund Balance	-	-	-
	-	-	-
Total Expenditures	4,752,000	-	4,752,000
Children's Justice Center			
REVENUES			
Other Revenues			
Intergovernmental	237,800	-	237,800
Public Contributions	-	-	-
Miscellaneous Revenue	-	-	-
	237,800	-	237,800
Other Financing Sources			
Transfers from Other Funds	262,600	-	262,600
Use of Fund Balance	-	-	-
	262,600	-	262,600
Total Revenues	500,400	-	500,400
EXPENDITURES			
Public Safety			
Children's Services	500,400	-	500,400
	500,400	-	500,400
Other Financing Uses			
Transfers to Other Funds	-	-	-
Compensation Reserve	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
Total Expenditures	500,400	-	500,400

Visitor's Bureau

REVENUES

Taxes



Budget Amendment by Department

Discussion Date: 11.28.2023

Fund	Tentative Budget	Amendment	New Budget
Sales Taxes	1,361,000	-	1,361,000
	1,361,000	-	1,361,000
Other Revenues			
Intergovernmental	-	-	-
Charges for Services	42,000	-	42,000
Public Contributions	4,200	-	4,200
Miscellaneous Revenue	-	-	-
	46,200	-	46,200
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
	-	-	-
Total Revenues	1,407,200	-	1,407,200
EXPENDITURES			
Culture and Recreation			
Cache Valley Visitor's Bureau	925,400	-	925,400
	925,400	-	925,400
Other Financing Uses			
Transfers to Other Funds	265,800	-	265,800
Compensation Reserve	34,300	-	34,300
Addition to Fund Balance	181,700	-	181,700
	481,800	-	481,800
Total Expenditures	1,407,200	-	1,407,200
Tax Administration			
REVENUES			
Taxes			
Property Taxes	4,005,500	-	4,005,500
	4,005,500	-	4,005,500
Other Revenues			
Charges for Services	594,900	-	594,900



Budget Amendment by Department

Discussion Date: 11.28.2023

Fund	Tentative Budget	Amendment	New Budget
Miscellaneous Revenue	5,000	-	5,000
	599,900	-	599,900
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	1,238,400	33,800	1,272,200
	1,238,400	33,800	1,272,200
Total Revenues	5,843,800	33,800	5,877,600
EXPENDITURES			
General Government			
Tax Administration Allocations	1,934,300	17,700	1,952,000
IT	482,300	-	482,300
Assessor	2,395,200	8,900	2,404,100
Treasurer	454,600	7,200	461,800
Miscellaneous Expense	86,000	-	86,000
Contributions to Other Units	250,000	-	250,000
	5,602,400	33,800	5,636,200
Other Financing Uses			
Compensation Reserve	241,400	-	241,400
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	241,400	-	241,400
Total Expenditures	5,843,800	33,800	5,877,600
Capital Projects			
REVENUES			
Other Revenues			
Miscellaneous Revenue	-	-	-
	-	-	-
Other Financing Sources			
Bond Proceeds	-	-	-
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-



Budget Amendment by Department

Discussion Date: 11.28.2023

Fund	Tentative Budget	Amendment	New Budget
	-	-	-
Total Revenues	-	-	-
EXPENDITURES			
Streets and Public Improvements			
Administration Facilities	-	-	-
Road Facilities	-	-	-
	-	-	-
Health and Welfare			
Senior Center Facilities	-	-	-
Other Facilities	-	-	-
	-	-	-
Culture and Recreation			
Fairgrounds Facilities	-	-	-
	-	-	-
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
Total Expenditures	-	-	-
Debt Service			
REVENUES			
Other Revenues			
Miscellaneous Revenue	-	-	-
	-	-	-
Other Financing Sources			
Transfers from Other Funds	1,774,900	-	1,774,900
Use of Fund Balance	-	-	-
	1,774,900	-	1,774,900
Total Revenues	1,774,900	-	1,774,900



Budget Amendment by Department

Discussion Date: 11.28.2023

Fund	Tentative Budget	Amendment	New Budget
EXPENDITURES			
Debt Payments			
Bonds	1,064,700	-	1,064,700
Sheriff Vehicle Lease	688,900	-	688,900
Fire Vehicle Lease	21,300	-	21,300
Road Equipment Lease	-	-	-
IT Equipment Lease	-	-	-
	1,774,900	-	1,774,900
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
Total Expenditures	1,774,900	-	1,774,900

CDRA

REVENUES

Taxes

Property Taxes	70,000	-	70,000
	70,000	-	70,000

Other Revenues

Intergovernmental	266,000	-	266,000
	266,000	-	266,000

Other Financing Sources

Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
	-	-	-

Total Revenues	336,000	-	336,000
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EXPENDITURES

General Government

Cache County Redevelopment Agency	322,600	-	322,600
	322,600	-	322,600

Other Financing Uses



Budget Amendment by Department

Discussion Date: 11.28.2023

Fund	Tentative Budget	Amendment	New Budget
Transfers to Other Funds	13,400	-	13,400
Addition to Fund Balance	-	-	-
	13,400	-	13,400
Total Expenditures	336,000	-	336,000

Restaurant Tax

REVENUES

Taxes

Sales Taxes	2,553,000	-	2,553,000
	2,553,000	-	2,553,000

Other Financing Sources

Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
	-	-	-

Total Revenues	2,553,000	-	2,553,000
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EXPENDITURES

Culture and Recreation

Tourism Promotion	382,900	-	382,900
Facility Awards	2,170,100	-	2,170,100
	2,553,000	-	2,553,000

Other Financing Uses

Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-

Total Expenditures	2,553,000	-	2,553,000
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RAPZ Tax

REVENUES

Taxes

Sales Taxes	3,005,000	-	3,005,000
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Budget Amendment by Department

Discussion Date: 11.28.2023

Fund	Tentative Budget	Amendment	New Budget
	3,005,000	-	3,005,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
	-	-	-
Total Revenues	3,005,000	-	3,005,000
EXPENDITURES			
Culture and Recreation			
Program Awards	1,389,900	-	1,389,900
Facility Awards	1,570,000	-	1,570,000
	2,959,900	-	2,959,900
Other Financing Uses			
Transfers to Other Funds	45,100	-	45,100
Addition to Fund Balance	-	-	-
	45,100	-	45,100
Total Expenditures	3,005,000	-	3,005,000
CCCOG			
REVENUES			
Taxes			
Sales Taxes	7,593,000	-	7,593,000
	7,593,000	-	7,593,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	1,606,600	-	1,606,600
	1,606,600	-	1,606,600
Total Revenues	9,199,600	-	9,199,600
EXPENDITURES			
Streets and Public Improvements			
Road Projects	7,479,100	-	7,479,100



Budget Amendment by Department

Discussion Date: 11.28.2023

Fund	Tentative Budget	Amendment	New Budget
	7,479,100	-	7,479,100
Other Financing Uses			
Transfers to Other Funds	1,720,500	-	1,720,500
Addition to Fund Balance	-	-	-
	1,720,500	-	1,720,500
Total Expenditures	9,199,600	-	9,199,600

Airport

REVENUES

Other Revenues

Intergovernmental	531,600	-3,000	528,600
Interest and Investment Income	1,500	-	1,500
Miscellaneous Revenue	153,700	-	153,700
	686,800	-3,000	683,800

Other Financing Sources

Transfers from Other Funds	-	-	-
Use of Fund Balance	150,700	3,000	153,700
	150,700	3,000	153,700

Total Revenues	837,500	-	837,500
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EXPENDITURES

General Government

Airport	822,100	-	822,100
	822,100	-	822,100

Other Financing Uses

Compensation Reserve	15,400	-	15,400
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	15,400	-	15,400

Total Expenditures	837,500	-	837,500
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Budget Amendment by Department

Discussion Date: 11.28.2023

Fund	Tentative Budget	Amendment	New Budget
Roads Special Service District			
REVENUES			
Other Revenues			
Intergovernmental	120,000	-	120,000
Interest and Investment Income	1,000	-	1,000
	121,000	-	121,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
	-	-	-
Total Revenues	121,000	-	121,000
EXPENDITURES			
Other Financing Uses			
Transfers to Other Funds	121,000	-	121,000
Addition to Fund Balance	-	-	-
	121,000	-	121,000
Total Expenditures	121,000	-	121,000
CC Community Foundation			
REVENUES			
Other Revenues			
Interest and Investment Income	500	-	500
Public Contributions	-	-	-
	500	-	500
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	600	-	600
	600	-	600
Total Revenues	1,100	-	1,100

EXPENDITURES



Budget Amendment by Department

Discussion Date: 11.28.2023

Fund	Tentative Budget	Amendment	New Budget
General Government			
Miscellaneous Expense	1,100	-	1,100
	1,100	-	1,100
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
Total Expenditures	1,100	-	1,100



Budget Amendment by Fund

Discussion Date: 11.28.2023

Fund	Current Budget	Amendment					New Budget
		Revenues	Expenditures	Transfers In	Transfers Out	Fund Balance	
General	59,228,000	-	31,800	-	-	-	59,259,800
Municipal Services	10,544,500	-	83,800	-	-	-83,800	10,544,500
Council on Aging	1,417,700	-	-	-	-	-	1,417,700
Health	1,641,400	-	-	-	-	-	1,641,400
Mental Health	4,752,000	-	-	-	-	-	4,752,000
Children's Justice Center	500,400	-	-	-	-	-	500,400
Visitor's Bureau	1,407,200	-	-	-	-	-	1,407,200
Tax Administration	5,843,800	-	33,800	-	-	-33,800	5,877,600
Capital Projects	-	-	-	-	-	-	-
Debt Service	1,774,900	-	-	-	-	-	1,774,900
CDRA	336,000	-	-	-	-	-	336,000
Restaurant Tax	2,553,000	-	-	-	-	-	2,553,000
RAPZ Tax	3,005,000	-	-	-	-	-	3,005,000
CCCOG	9,199,600	-	-	-	-	-	9,199,600
Airport	837,500	-3,000	-	-	-	-3,000	837,500
Roads Special Service District	121,000	-	-	-	-	-	121,000
CC Community Foundation	1,100	-	-	-	-	-	1,100
Total County Budget	103,163,100	-3,000	149,400	-	-	-120,600	103,228,700

CACHE COUNTY
ORDINANCE NO. 2023-37

An ordinance amending the County Land Use Code as required by the adoption of Ord. 2023-37 amending Title 16 Subdivision Regulations to comply with SB174 Local Land Use and Development Revisions, recently passed State legislation that requires updates to the code and a more streamlined review process. Associated sections of Title 17 will also be amended to ensure consistency, including 17.02 Administration.

Whereas, Utah Legislature approved SB174 in 2023 requiring political subdivision to update the process in reviewing and approving subdivision applications; and

Whereas, Cache County seeks to provide an excellent level of service to residents in the County while providing a process for the County to review land use applications to ensure they comply with County code requirements; and

Whereas, on September 7, 2023, the Planning Commission held a public hearing, accepted all comments; and

Whereas, on October 5, 2023, the Planning Commission recommended the approval of the proposed amendments to the County Council for final action; and

Whereas, the Act also provides certain procedures for the county legislative body to adopt or reject amendments to the land use ordinance; and

Whereas, following proper notice, the County Council held a public hearing on November 28, 2023, to consider any comments regarding the proposed amendments. The County Council accepted all comments; and

Now, therefore, the County Legislative Body of Cache County ordains as follows:

1. Statutory Authority

The statutory authority for acting on this ordinance is Utah Code Annotated Sections 17-27a Part 1 and Part 3, and 17-53 part 2(1953, as amended to date).

2. Amendment to Title 16 Subdivision Regulation

TITLE 16 SUBDIVISION REGULATIONS CHAPTER

16.01 GENERAL PROVISIONS AND ADMINISTRATION CHAPTER

16.02 TYPE AND PROCESS CHAPTER

16.03 REQUIREMENTS CHAPTER

16.04 GENERAL REQUIREMENTS FOR ALL SUBDIVISIONS

CHAPTER 16.01 GENERAL PROVISIONS AND ADMINISTRATION

16.01.010: TITLE

16.01.020: PURPOSE AND AUTHORITY

16.01.030: DEFINITIONS AND APPLICABILITY

16.01.040: JURISDICTION AND PENALTY

16.01.050: SEVERABILITY (EFFECT)

16.01.060: GENERAL RESPONSIBILITIES

16.01.070: SITE PREPARATION WORK PROHIBITED

16.01.80 : INCOMPLETE APPLICATION

16.01.010: TITLE

This title shall be known as the *CACHE COUNTY SUBDIVISION ORDINANCE*, hereinafter, "this title". (Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.01.020: PURPOSE AND AUTHORITY

The Cache County council adopts this title pursuant to the county land use development and management act, title 17, chapter 27a, Utah Code Annotated, 1953, for the purposes set forth therein. The maps and appendices to this title are a part hereof. The intent of this title is to provide a means of ensuring predictability and consistency in the use of land and individual properties and to implement the goals and policies of the Cache countywide comprehensive plan.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.01.030: DEFINITIONS AND APPLICABILITY

For the purposes of this title, all terms shall have the same definitions as provided by section 17-27a- 103, Utah Code Annotated, 1953, as amended or as in sections 17.07.030 and 17.07.040 of this code.

"Review cycle" means the occurrence of:

- (i) the applicant's submittal of a complete subdivision land use application;
- (ii) the County's review of that subdivision land use application;
- (iii) the County's response to that subdivision land use application, in accordance with this title; and
- (iv) the applicant's reply to the County's response that addresses each of the municipality's required modifications or requests for additional information.
- (v) the subdivision applications shall be limited to four review cycles.

"Subdivision improvement plans" means the civil engineering plans associated with required infrastructure and County controlled utilities required for a subdivision.

"Subdivision ordinance review" means review by a county to verify that a subdivision land use application meets the criteria of the county's subdivision ordinances.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.01.040: JURISDICTION AND PENALTY

This title shall govern and apply to the subdivision, platting and recording of all lands lying within the unincorporated area of Cache County, Utah.

- A. No person shall subdivide any land, nor shall any building permit, other required development approval, or any other license or permit be issued for any lot or parcel of land which is located wholly, or in part, within the unincorporated area of Cache County, except in compliance with this title, the Cache County zoning ordinance, and all applicable state and federal laws.
- B. Any plat of a subdivision, or any survey description, filed or recorded without the approvals required by this title is deemed to be void, for the purposes of development or the issuance of a building permit, as required by section 17-27a-611 et seq., Utah Code Annotated, 1953, as amended. Any owner or agent of the owner of any land located in a "subdivision", as defined herein, who transfers or sells any land located within the subdivision before the subdivision has been approved and recorded, in the office of the Cache County recorder, consistent with the requirements of this title, and applicable state and federal requirements is guilty of a violation of this title, and section 17-27a-611 et seq., Utah Code Annotated, 1953, as amended, for each lot or parcel transferred or sold.
- C. The description by metes and bounds in the instrument of transfer or other documents used in the process of selling or transferring lots, plots, parcels, sites, units, or other division of land for the purpose, whether immediate or future, for offer, sale, lease, or development either on the installment plan or

upon any and all other plans, terms, and conditions does not exempt the transaction from the requirements of this title and such action from the penalties or remedies provided by this title, the Cache County zoning ordinance, or the laws of the state of Utah.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.01.50 0: SEVERABILITY (EFFECT)

If any section, provision, sentence, or clause of this title is declared unconstitutional by a court of competent jurisdiction, such determination shall not impair the validity of the remainder of this title which shall remain in full force and effect.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.01.060: GENERAL RESPONSIBILITIES

- A. The developer shall prepare a plat consistent with the standards contained herein and shall pay for the design and inspection of the public improvements required. The county shall process said plats in accordance with the regulations set forth herein.
- B. The Development Services Department shall review the plats for design; for conformity to the Cache Countywide Comprehensive Plan and to the Cache County Zoning Ordinance; for the environmental quality of the subdivision design; and shall process the subdivision plats and reports as provided for in this title.
- C. Proposed subdivisions shall be referred by the Development Services Department to such county departments and special districts, governmental boards, bureaus, utility companies, and other agencies which will provide public and private facilities and services to the subdivision for their information and comment. The Cache County Development Services Office is responsible for coordinating the comments received from all public and private entities and shall decide which agencies to refer the proposed subdivisions to.
- D. The County Public Works Department shall make comments as to engineering requirements for street widths, grades, alignments and flood control, whether the proposed public improvements are consistent with this title and other applicable ordinances and for the inspection and approval of all construction of public improvements. Street layout and overall circulation shall be coordinated with the Development Services Department.
- E. The Development Services Department shall approve the form of the final plat, that the developer dedicating land for use of the public is the owner of record, and that the land is free and clear of unacceptable encumbrances according to the title report.
- F. The Planning Commission has final jurisdiction in the approval of preliminary subdivision plats. The County Council has the final jurisdiction for the

establishment of requirements for and design standards of public improvements; and the acceptance of lands and public improvements that may be proposed for dedication. (Ord. 2014-03, 3-25-2014, eff. 4-9-2014; amd. Ord. 2020-02, - -2020)

16.01.070: SITE PREPARATION WORK PROHIBITED

No excavation, grading or regrading, or removal of vegetation for a proposed subdivision shall take place and no building permits shall be issued until a proposed subdivision has received approval from the Planning Commission and the subdivision has been recorded in the office of the Cache County Recorder, as required herein.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014; amd. Ord. 2020-02, - - 2020)

16.01.080: INCOMPLETE APPLICATION

The lack of any information required by this title, or improper information supplied by the applicant shall be cause for the director of development services to find a subdivision application incomplete. The director shall allow sixty (60) days from the date of notification of an incomplete application for the applicant to provide the required information and provide a complete application to the director. If the application remains incomplete after sixty (60) days from the date of notification of an incomplete application, the director shall return the entire incomplete application to the applicant accompanied by application fees paid less any administrative expenses incurred by the development services department to process the application.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

CHAPTER 16.02 TYPE AND PROCESS

[16.02.010: STANDARDS AND LOT SIZE](#)

[16.02.020: NATURAL BARRIER](#)

[16.02.030: AGRICULTURAL SUBDIVISION](#)

[16.02.040: APPROVAL PROCESS](#)

[16.02.050: SUBDIVISION PLAT AMENDMENT](#)

[16.02.060: CLUSTER SUBDIVISION OPTION](#)

[16.02.070: BOUNDARY LINE ADJUSTMENTS](#)

[16.02.80 : SINGLE LOT SUBDIVISIONS](#)

16.02.010: STANDARDS AND LOT SIZE

All subdivisions must meet the minimum lot and development standards as outlined in each base zone of the Cache County zoning ordinance and within this title.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.02.020: NATURAL BARRIER

- A. Applicants may utilize natural or manmade obstructions as boundary lines for subdivisions in conformance with this title and the Zoning Ordinance.
- B. An application may be made for any lot that is clearly separated by a natural or manmade barrier within the Agricultural Zone.
 - 1. Natural barrier determinations of this type will require that the lot is of sufficient size to allow for access, sewer/septic and water, and that further variances will not be required for development of the lot.
 - 2. Natural barrier determinations that do not meet the minimum density requirements for the zone within which the parcel is located may apply to the Board of Adjustments for a variance to the density requirement.
 - a. The Board of Adjustments shall consider any such request in compliance with state and county code requirements.
 - 3. The Planning Commission is the land use authority for natural barrier determinations. In the event that the Planning Commission or applicant requires further review of a proposed natural barrier, the County Council shall be the land use authority. Any appeal of the Planning Commission's decision must be reviewed by the Land Use Hearing Officer.
 - 4. Parcels created through the natural barrier process are allowed further subdivision in accordance with the standards of the Cache County ordinance currently in effect.
- C. Each parcel created by a natural barrier determination may be allowed to be further divided in compliance with this title and title 17 of this code.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014; amd. Ord. 2020-02, - -2020)

16.02.030: AGRICULTURAL SUBDIVISION

Agricultural parcels may be subdivided without requiring a plat or specific approvals from the director, planning commission, or county council in conformance with state code 17-27a-605 with the following conditions:

- A. The lot qualifies as land in agricultural use under state code 59-2-5 of the farmland assessment act.
- B. The lot meets the minimum size requirements of applicable land use ordinances.
- C. The lot is not used and will not be used for any nonagricultural purpose.
- D. Lots having been subdivided by this process may obtain clearance for the construction of agricultural buildings, but shall not be permitted to construct residential or commercial structures. In the event that an agriculturally subdivided lot requests nonagricultural development, the lot will require a legal

subdivision from the most recent legal parcel size and configuration, as defined by this title, prior to the issuance of any permits.

- E. Any requirements, conditions, stipulations, or restrictions on the use or development of a parent parcel shall apply to all lots that have been or are subdivided from a parent parcel, whether they are subdivided through an agricultural subdivision process or otherwise, unless specifically cleared by the Director of Development Services or Planning Commission with findings of fact.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.02.040: APPROVAL PROCESS

Subdivisions are to be approved utilizing the following process (any alterations in this process shall be approved by the Director of Development Services):

- A. Pre Application: Upon completing a concept plan, applicants may request that the Director and/or the Planning Commission review all applicable codes and identify any preliminary issues which are likely to be of concern in evaluating the subdivision.
- B. Preliminary Plat: Applicants must submit to the Director a completed subdivision application, a preliminary plat, and any other associated materials deemed necessary by this code or by the Director. This information shall be reviewed by the Planning Commission. The Planning Commission shall establish a reasonable deadline for applications to be heard for each meeting. The Planning Commission shall be the land use authority and may approve, approve with conditions, or deny a Preliminary Plat Application.
- C. Final Plat: The Director of Development Services must review the application, proposed plat, and any recommendations by staff. The Director of Development Services may approve, approve with conditions, or deny any final subdivision plat.
- D. Final Plat Recordation: The final step in the review and approval process is the recordation of the final plat of the proposed subdivision in the office of the Cache County Recorder. It shall be the responsibility of the Director to ensure that all stipulations/alterations have been completed and that the plat meets all applicable codes prior to recordation.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014; amd. Ord. 2020-02, - -2020)

16.02.050: SUBDIVISION PLAT AMENDMENT

- A. Amending a recorded subdivision plat shall comply with Utah Code 17-27a-608 as amended. The County shall publish notices in compliance with Utah Code 17-27a-207 as amended.
- B. Amending A Legally Recorded Subdivision Plat: Any fee owner, as shown on

the last County assessment rolls, of land within a subdivision may, in writing, petition the Land Use Authority to have the plat, any portion of it, or any road or lot contained in it, vacated, altered, or amended.

1. The Planning Commission shall be the Land Use Authority for a Subdivision Plat Amendment unless the amendment proposes to amend, vacate, or alter a County right-of-way or easement, in which case the Planning Commission shall make a recommendation to the County Council that will serve as the Land Use Authority.
- C. Approved With A Conditional Use Permit: The division of any property previously approved through the conditional use permit process shall be considered, for the purpose of this title and title 17 of this Code, a legally recorded subdivision if a subdivision plat for that division was recorded at the time of approval.
- D. Consideration Of Amendment: The Land Use Authority may consider any proposed vacation, alteration, or amendment of a recorded subdivision plat in compliance with section 17-27a-608 and 609, Utah Code Annotated, 1953, as amended.
- E. Request For Amendment: A request for a subdivision amendment must include the following material:
1. For The Adjustment Of Boundary Lines Between Existing, Legal Lots: A record of survey showing the parcels or lots identifying the existing lot line dividing the parcels and the proposed new lot line(s) after the adjustment including the legal description for each amended lot or parcel.
 2. For The Creation Of A New Lot/Parcel: Any division of property that results in the creation of a developable lot must meet the minimum lot and development standards as outlined in each base zone of the Cache County zoning ordinance and within this title.
- F. Amending An Approved Subdivision Plat Prior To Recordation: An approved, unrecorded subdivision plat may have minor modifications made to the final plat so long as the modifications are not substantial, as determined by the Director of Development Services. The final plat must contain all necessary signatures and be recorded in compliance with this title.

(Ord. 2018-09, 8-14-2018, eff. 8-28-2018)

16.02.060: CLUSTER SUBDIVISION OPTION

The cluster subdivision option is provided by Cache County to encourage creativity in subdivision design, to encourage the achievement of the goals and policies of the Cache Countywide Comprehensive Plan, and to allow for the protection of natural features and the provision of features and amenities for the subdivision site and Cache County. Full compliance with all the provisions of this title and all other applicable state and federal requirements is required.

- A. An application for a cluster subdivision shall be submitted to the Director of Development Services and shall be considered concurrently with an application for subdivision approval. All use requirements of the zoning district in which the cluster subdivision is located shall apply; and the application requirements for either a preliminary subdivision plat application, final subdivision plat application, or lot split subdivision application, as applicable, shall apply.
- B. The total number of dwelling units allowed in a cluster subdivision shall be the same as the number allowed by the minimum lot area requirements of the zoning district in which the proposed cluster subdivision is located. Any land(s) used for other uses shall not be included in the area for determining the total number of allowed dwelling units. The total number of allowed dwelling units must also recognize any sensitive areas overlay requirements that may be applicable to the development site as identified in chapter 17.18 of this code.
- C. The land(s) proposed for a cluster subdivision shall be in a single ownership or the application for a cluster subdivision shall be filed jointly by all owners.
- D. A "cluster" is a designed grouping of residential lots of two (2) or more lots which may be used as a repetitive motif to form a series of clusters. Each cluster grouping shall be separated by either an agricultural area or natural open space to form the larger cluster subdivision.
- E. Total open space areas for a cluster subdivision must be fifty percent (50%) or greater of the total area of the subdivision.
- F. All roads developed within the cluster subdivision shall be designed and constructed in accordance with the county's road standards, and shall also be designed in a manner as to limit the amount of impact on the open space areas of the subdivisions.
- G. All areas to be preserved for farm use and/or open space areas as a result of a cluster subdivision approval shall be preserved. These areas shall only be used, and shall be maintained in accordance with the conditions of the cluster subdivision approval as approved by the Planning Commission. Such area(s) shall be noted on the subdivision plat as an agricultural or open space area with future residential and commercial development prohibited.
- H. The maximum density, or number of lots allowed, is based on the total amount of developable land. "Developable land" is defined as land that is not restricted by hill slopes (grades greater than twenty percent (20%)), wetlands, floodplains, natural water features, or other lands that may be deemed undevelopable in conformance with chapter 17.18 of this code or as determined by the Planning Commission.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014; amd. Ord. 2020-02, - -2020)

16.02.070: BOUNDARY LINE ADJUSTMENTS

- A. Within A Legally Recorded Subdivision: An agreement to adjust property lines between adjoining properties within or affecting the boundary of a legally recorded subdivision requires the approval of the land use authority and must be executed upon the approval and completion of a subdivision amendment (see section 16.02.050 of this chapter).
- B. Outside A Legally Recorded Subdivision: In compliance with sections 17-27a-522 and 523, Utah Code Annotated, 1953, as amended, an agreement to adjust property lines between adjoining properties must meet the standards of, and shall be recorded in the office of the Cache County recorder, and is not subject to the review of the Cache County land use authority.
- C. Compliance With Code: All properties amended by a boundary line adjustment are subject to the regulations of this code. Where boundaries, including subdivision amendments, are adjusted between properties that do not share the same zone, the zoning designation does not adjust with the adjusted property lines. Base and/or overlay zoning districts shall not be amended except through the formal process as identified in this code and by the state.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.02.080: SINGLE LOT SUBDIVISIONS

A division of land resulting in the creation of a single developable lot and a single agricultural remainder parcel. Can only be created on an existing legal lot and is not required to conform with the density standards of title 17, chapter 17.10 of this code. This subdivision process must conform to all other requirements of this title and title 17 of this code.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

CHAPTER 16.03 REQUIREMENTS

16.03.010: APPLICATION

16.03.020: CONCEPT PLAN

16.03.030: PRELIMINARY SUBDIVISION PLAT REQUIREMENTS

16.03.40 : FINAL SUBDIVISION PLAT REQUIREMENTS

16.03.010: APPLICATION

The director of development services shall establish guidelines for all subdivision applications in conformance with this title. The application shall include all of the information required by staff, the planning commission, and the county council to make a decision on the proposed subdivision.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.03.020: Pre Application Meeting

To promote efficiency and an understanding of the subdivision review and approval process of Cache County and to allow applicants to present their initial subdivision proposals to the county, all applicants for subdivision approval may present a concept plan of the proposed subdivision to the Director of Development Services or the Planning Commission. This process is not required, but it is highly recommended.

A. The conceptual development plan is an informal discussion document designed to allow the identification of policies, procedures, standards and other items that may be considered in the subdivision review and approval processes of Cache County once a subdivision application is received. To achieve these objectives and to promote the identification of all items necessary for consideration, the applicant should provide at a minimum a map, plat, and/or other scale drawing of the area. The following applicable information may also be submitted to provide further information on the nature and intent of the subdivision:

1. The configuration, size and number of lots in the proposed development;
2. Potential locations of hazards and sensitive lands as defined by title 17, chapter 17.18, "Sensitive Areas", of this code or other features which may impose peculiar construction requirements;
3. Potential open space;
4. The way in which the proposed development will fit into the context of the surrounding area;
5. The present and planned surrounding roads and utilities;
6. Access points and limiting of access, if required;
7. Existing and proposed trail system;
8. The anticipated time schedule for the development;
9. Plans and needs for water, sewer, roads, and sanitation disposal;
10. The development method that will be used, the total acreage involved, the number of allowable lots and the number of planned lots;
11. Any planned phasing or future development of adjacent land;
12. Any other information available or pertinent to the proposed subdivision or as required by the director.

B. A conceptual development plan shall not constitute an application for subdivision approval, as provided by this title, and is in no way binding on the county or the applicant. Any discussion that occurs at the concept plan phase shall not be considered as an indication of subdivision approval or denial, either actual or implied.

- C. The director shall determine if a concept plan has sufficient detail and meets the basic requirements of this title and the zoning ordinance prior to presenting any concept plan to the planning commission.
- D. The County shall provide feedback on the concept plan and shall provide or have available on the county website the following:
 - 1. Copies of applicable land use regulations.
 - 2. A complete list of standards required for subdivision applications.
 - 3. Preliminary and final application checklist.
 - 4. Deadlines and timelines for applications.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.03.030: PRELIMINARY SUBDIVISION PLAT REQUIREMENTS

The following information is required for the subdivision of all lands located within Cache County. The applicant may be required to provide other information as required by the Director of Development Services, Planning Commission, and/or County Council necessary to evaluate the proposed subdivision.

- A. An application for a subdivision, provided by the Director, completed and signed by the owner(s), or authorized agent of the owner(s), of the land parcel(s) proposed to be subdivided.
- B. A preliminary subdivision plat shall be prepared by a licensed land surveyor in pen and the sheets shall be numbered in sequence if more than one sheet is used or required by the Director.
- C. The preliminary subdivision plat shall show the following:
 - 1. The layout or configuration of the proposed subdivision at a scale of no more than one inch equals one hundred feet (1" = 100'), or as recommended by the Director;
 - 2. Located at the top and center of the subdivision plat the proposed name of the subdivision and the section, township, range, principal median, and county of its location;
 - 3. A title block, placed on the lower right hand corner of the plat showing:
 - a. Name and address of owner(s) of record; and
 - b. Name and address of the licensed land surveyor responsible for preparing the preliminary plat; and
 - c. Date of preparation of the preliminary subdivision plat, and any revision dates;
 - 4. Signature blocks prepared, as required and provided by the county, for

the dated signatures of the Planning Commission Chair, Deputy County Surveyor, County Attorney, County Recorder and Bear River Board of Health Director;

5. North arrow, graphic and written scale, and the basis of bearings used;
6. Bearings shall be shown to the nearest second; lengths to the nearest hundredth foot; areas to the nearest hundredth acre;
7. Tabulation of the number of acres in the proposed subdivision, showing the total number of lots, and the areas of each lot;
8. A vicinity map of the site at a minimum scale of one inch equals two thousand feet (1" = 2,000');
9. Surveyed boundary of the proposed subdivision; accurate in scale, dimension, and bearing; giving the location of and ties to the nearest two (2) existing government control monuments. This information shall provide data sufficient to determine readily the location, bearing, and length of all lines and the location of all proposed monuments. The names of all adjoining property owners shall be shown;
10. A legal description of the entire subdivision site boundary;
11. All existing monuments found during the course of the survey (including a physical description such as "brass cap");
12. Identification of known natural features including, but not limited to, wetlands as identified by the U.S. Army Corps of Engineers, areas which would be covered in the event of one hundred (100) year floods, all water bodies, floodways including floodplains identified by FEMA and drainage ways, slopes exceeding twenty percent (20%) and slopes exceeding thirty percent (30%), and any other natural features as required by the Director or Planning Commission, for the entire or a portion of the subdivision site, including a tabulation of the acres in each. Subdivision impacted by sensitive lands shall submit a Sensitive Area Analysis as required by Cache County Code 17.18
13. Identification of known manmade features including, but not limited to, high voltage power lines, high pressure gas lines, hard surfaced roads, road easements, road rights- of-way, bridges, culverts and drainage channels, field drains, existing water and sewer trunk lines, all utility easements, railroads and railroad easements, irrigation ditches, canals and canal easements within and adjacent to the subdivision site as required by the Director or Planning Commission, for the entire or a portion of the subdivision site;
14. The location and dimensions of all existing buildings, existing property lines and fence lines;
15. The location with name and parcel number of all existing platted lots within, or contiguous to the subdivision site;

16. All lots, rights-of-way, and easements existing or created by the subdivision with their boundary, bearings, lengths, widths, name, number, or purpose, shall be given. The addresses of all lots shall be shown. All proposed new roads, whether public or private, shall be numbered, as provided by the Development Services Department, with the coordinates to proposed connections to existing county roads being shown;
17. Shall provide draft Subdivision Improvement Plans, including, but not limited to, the following:
 - a. All existing and proposed roadway locations and dimensions, including the width of the driving surface and the rights-of-way, with cross sections of all proposed roads. All proposed roads shall be designed to comply with the adopted road standards of Cache County;
 - b. Location and size of existing and proposed culinary water and sewer lines and/or, the location of all wells proposed, active and abandoned, and springs used for culinary water and the location of all septic systems and drain fields, as applicable, and the location of fire hydrants, and secondary water facilities if proposed as required by the Director or Planning Commission for the entire or a portion of the subdivision site shall be shown;
 - c. Proposed storm water drainage system that comply with County design standard and code for both surface and flood water, including any drainage easements and natural drainage ways, indicating how the flow will be altered with the proposed development;
 - d. Layout of proposed power lines, including the source and connection to the existing power supply, together with the location of existing and proposed bridges, culverts, utilities, utility easements, and any common space or open space areas including the location and dimensions of all property proposed to be set aside for public or private reservation, with designation of the purpose of those set aside, and conditions, if any, of the dedication or reservation;
 - e. All other plans required to construct the subdivision.
18. Located on the preliminary plat, or separate map, the identification of the minimum building setback lines for each lot shall be shown;
19. An indication of the use for all proposed lots including required plat notes identifying agricultural protection areas, and other proposed or required protective and restrictive covenants;
20. Endorsement on the plat by every person having a security interest in the subdivision property that they are subordinating their liens to all covenants, servitudes, and easements imposed on the property;
21. All monuments erected, corners, and other points established in the

field in their proper places. The material of which the monuments, corners, or other points are made shall be noted. The legend for metal monuments shall indicate the kind of metal, the diameter, and length of the monuments;

22. A letter or other written form of consent by the owner including a reference to the named subdivision and the dedication of public ways or spaces, as required. This shall be signed, dated, and notarized;
 23. A surveyor's certificate showing the name and registration number of the land surveyor responsible for making the final plat, and certifying to the plat's accuracy. A simple subdivision may not require a full survey, but instead may be completed through a metes and bounds determination. A waiver form shall be approved by the Cache County Recorder, the County Surveyor (or their representative), and the Director;
 24. Any subdivision notes as required by the Director. An approved list of all possible notes and their applicability shall be maintained by staff.
- D. A title report for the property proposed to be subdivided provided by a title company within thirty (30) days of the date of subdivision application.
 - E. A development phasing schedule (if applicable) including the sequence for each phase, approximate size in area of each phase, and proposed phasing of construction of all private and public improvements.
 - F. A tax clearance from the Cache County Treasurer indicating that all taxes, interest and penalties owing for the property have been paid.
 - G. The names and addresses of all owners of record of real property within three hundred feet (300') of the parcel of land proposed for subdivision, including the names and addresses of the holders of any known valid mineral leases.
 - H. Payment of the non-refundable administrative processing fee, and a refundable preliminary plat application fee. See Consolidated Fee Schedule for amount of fee.
 - I. No later than 15 business days after the day on which a complete application was submitted, county staff shall complete and provide an initial review report to the applicant and the Planning Commission.
- (Ord. 2014-03, 3-25-2014, eff. 4-9-2014; amd. Ord. 2020-02, - - 2020; Ord. 2021-22, 12-14-2021, eff. 1-1-2022)

16.03.040: FINAL SUBDIVISION PLAT AND SUBDIVISION IMPROVEMENT PLANS REQUIREMENTS

Following approval or approval with conditions of a Preliminary Plat and the draft Subdivision Improvement Plan, the applicant shall submit a Final Plat and Subdivision

Improvement Plans application with the Development Services Office. The final subdivision plat is required for the recordation of a subdivision plat as approved by the Development Services Director. The final plat shall reflect any changes to the proposed plat required by the Planning Commission conditions during the preliminary plat approval and must be reviewed and approved by the Director of Development Services for completeness prior to recordation.

- A. Final Subdivision Plat: A final subdivision plat shall be prepared by a licensed land surveyor, and conforming to current surveying practice and in a form acceptable to the Cache County Recorder for recordation. The final subdivision plat shall contain all of the information required in the preliminary subdivision plat and shall be presented to the Director in the following form: one twenty four inches by thirty six inches (24" x 36") in ink on reproducible mylar copy of the final subdivision plat along with one digital copy (type to be specified by the Director) at the same scale and containing the same information. All sheets shall be numbered and referenced to an index map and all required certificates shall appear on a single sheet (along with the index and vicinity maps). All revision dates must be shown as well as the following:
 - 1. Notation of any self-imposed restrictions, or other restrictions, if required by the Planning Commission in accordance with this title or title 17 of this code;
 - 2. Other final subdivision plat notes, as required by Cache County or State Code or as required by the Planning Commission.
- B. Subdivision Improvement Plans: Subdivision Improvement Plans shall be prepared by a licensed engineer and conform to current engineering, public works, and International Fire Code standards and all other applicable County and State Code Requirements provided in a form acceptable to the Cache County Engineer and Fire District.
 - 1. The Subdivision Improvement Plans shall address conditions within the initial preliminary plat report and any conditions of approval by the Planning Commission.
 - 2. Improvement Plans shall comply with Cache County Requirements for all Subdivisions found in this chapter, in addition to adopted design standards, master plans, Manual of Roadway Design & Construction Standards (Road Manual), stormwater standards as adopted by the County and State, and any other applicable standards adopted by the County.
 - 3. The County Engineer and Fire Marshall shall be the Land Use Authority for Subdivision Improvement Plans.
- C. Review of proposed Final Plat and Subdivision Improvement Plans: Cache County Development Services, County Engineer, and Fire District shall review and provide reports to the applicant in compliance with State Code 17-27a-604.2 as amended.
 - 1. The subdivision plat and improvement plans shall be subject to four

Review Cycles, as defined in this chapter.

- a. The County shall have 20 business days to review and provide an indexed report to the applicant with all required changes. This report shall cite and reference adopted code, design standards, and master plans that would require the change.
 - i. The County may require additional information relating to an applicant's plans to ensure compliance with county ordinances and approved standards and specification for construction of public improvements; and
 - ii. Modification to plans that do not meet current ordinances, applicable standards, or specification or do not contain complete information.
- b. The Review Cycle limitation does not apply to property containing sensitive lands and geological hazard areas.
2. If an applicant makes a material change to a plan set, the County Engineer has the discretion to restart the review process at the first review of the final application, but only with respect to the portion of the plan set that the material change substantially affects.
3. The applicant shall submit revised plans and shall provide a written explanation in response to the county's review comments, identifying and explaining the applicant's revisions and any reasons for declining to make a revision.
 - a. If the an applicant does not submit a revised plan within 20 business days after the County requires a modification or correction, the County shall have an additional 20 business days to respond to the plans.
- D. If on the the fourth and final review review, the County fails to respond within 20 business days, the County shall, upon request of the property owner, and within 10 business days after the day on which the request is received:
 1. For a dispute arising from the subdivision improvement plans, assemble an appeal panel in accordance with State Code 17-27a-604.2, to review and approve or deny the final revised set of plans. Unless otherwise agreed by the applicant and the County, the panel shall consist of the following three experts:
 - a. one licensed engineer, designated by the County;
 - b. one licensed engineer, designated by the land use applicant; and
 - c. one licensed engineer, agreed upon and designated by the two designated engineers as appointed in this section.
 2. The members of the appeal panel assembled by the County may not have an interest in the application that is the subject of the appeal.
 3. The subdivision applicant shall pay 50% of the cost of the panel and the County's published appeal fee.
 4. For a dispute arising from a subdivision ordinance review, the County shall advise the applicant to file an appeal with the Land Use Hearing

Officer.

- E. All of the required signature blocks shall be signed prior to the recordation of the final plat.
- F. All other requirements of this title, title 17 of this code, or of the Planning Commission shall be met prior to the recordation of the final plat.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014; amd. Ord. 2020-02, - -2020)

CHAPTER 16.04 GENERAL REQUIREMENTS FOR ALL SUBDIVISIONS

16.04.010: SUBDIVISION LAYOUT

16.04.020: COMMENCEMENT OF SITE DEVELOPMENT

16.04.030: LOTS

16.04.040: ROADS

16.04.050: PROTECTION STRIPS

16.04.060: UTILITIES AND EASEMENTS

16.04.070: STORM DRAINAGE REQUIREMENTS

16.04.080: SUITABILITY REQUIREMENTS FOR SUBDIVISIONS

16.04.090: REDESIGN

16.04.100: COMPLETION OF DEVELOPMENT IMPROVEMENTS

16.04.110: IMPROVEMENT SURETY

16.04.120 COORDINATION WITH MUNICIPALITIES AND OTHER SERVICE PROVIDERS

16.04.010: SUBDIVISION LAYOUT

- A. The subdivision layout shall conform to the Cache countywide comprehensive plan, this title, and all other requirements of state code and this code.
- B. Where trees, groves, waterways, scenic points, historic spots or other county assets and landmarks, as determined by the land use authority, are located within a proposed subdivision, every practical means shall be provided to preserve these features. Staff may provide recommendations from qualified organizations to aid in the determination of these features.
- C. Whenever a tract to be subdivided adjoins or embraces any part of an existing road as claimed by the county or a proposed road designated within the countywide comprehensive plan, such part of the public way shall be platted and dedicated to the county. (Ord. 2016-03, 4-26-2016, eff. 5-12-2016)

16.04.020: COMMENCEMENT OF SITE DEVELOPMENT

The development services department shall have the authority to authorize the initiation of construction activities (altering the terrain or vegetation) on the proposed subdivision site. Any site development shall only commence after receiving all required permits and reviews and meeting the requirements of this title and this code.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016)

16.04.030: LOTS

- A. All subdivisions shall result in the creation of lots which are developable and capable of being built upon with the exception of agricultural remainders. A subdivision shall not create lots which would make improvement impractical due to size, shape, steepness of terrain, location of watercourses, problems of sewerage, or access grades, or other physical conditions.
- B. All lots or parcels created by the subdivision shall have reasonable access as defined within this code.
- C. The minimum area, dimensions, and density of all lots shall conform to the requirements of title 17 of this code for the zoning district in which the subdivision is located.
- D. A lot shall not be divided by an incorporated town or county limit line. No permits shall be issued on any lot/parcel that is divided by a municipal jurisdictional line except for agricultural buildings.
- E. Lot numbers shall begin with the number "1" and shall continue consecutively through the subdivision, with no omissions or duplications; no block designations shall be used.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016)

16.04.040: ROADS

- A. All roads shall be designed and constructed in accordance with the specifications found within title 12 of this code.
- B. Private roads shall be identified on the subdivision plat with the appropriate subdivision notes.
- C. Road patterns in the subdivision shall be in conformity with the most advantageous development of adjoining areas. The following principles shall be observed:
 - 1. Where appropriate to the design and terrain, proposed roads shall be continuous and in alignment with existing planned or platted roads with which they are to connect and based on the grid system common to Cache County. Where dead end roads are proposed, the land use authority may require that a road and/or right of way be extended to the subdivision boundary to provide road connectivity and access alternatives for current, proposed, and future development.
 - 2. Proposed roads shall intersect one another at right angles, or as near to as topography and other limiting factors of good design permit.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016)

16.04.050: PROTECTION STRIPS

Protection strips shall not be permitted under any circumstances, nor shall remnant parcels be permitted which may act as protection strips. A protection strip is any piece of ground created to inhibit access to a road, right of way, and/or easement as determined by the land use authority.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016)

16.04.060: UTILITIES AND EASEMENTS

Utility easements shall be provided within the subdivision as required for public utility purposes. Easements shall be dedicated along all front, rear, and side setbacks as deemed necessary by the Planning Commission and/or utility providers.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016; amd. Ord. 2020-02, - -2020)

16.04.070: STORM DRAINAGE REQUIREMENTS

All subdivision applications shall be required to meet all state and county stormwater permitting requirements. (Ord. 2016-03, 4-26-2016, eff. 5-12-2016)

16.04.080: SUITABILITY REQUIREMENTS FOR SUBDIVISIONS

The following information is required as part of a subdivision review to establish the availability of basic services required to provide for the public health, safety, and welfare.

A. Water Requirements:

1. Domestic water rights are required for all subdivided lot(s) with the exception of subsection A1a of this section. The land use authority may also require culinary water systems on any subdivision. The required water rights shall be as approved by the State Division of Water Quality and in conformance with Utah Administrative Code R309-510.
 - a. Subdivisions may be approved with a single dry lot. Any dry lot approved shall be labeled clearly on the plat as "Dry Lot - Restricted for development until an approved domestic water right is provided." In addition to the plat notation, a certificate shall be recorded on each new dry lot created stating that the lot has been approved, but that domestic water shall be required prior to the issuance of a zoning clearance. The plat notation may be removed by the Director of Development Services upon evidence that an approved water right has been assigned to the lot.

2. If a water source being utilized for a lot is not located within that lot, appropriate easements and rights-of-way shall be provided and recorded with the plat, or at such time that development occurs.
3. The land use authority may require that secondary (irrigation) water rights for a subdivided lot(s) be established as a condition of any subdivision approval. The amount of water required shall be in conformance with Utah Administrative Code R309-510.
4. Any secondary water presented to fulfill the requirements of this title shall indicate the source of the water, proof of water rights, and the equivalent amount of acre feet.

B. Sewage Requirements:

1. Subdivision applications, proposing individual on-site wastewater disposal systems, shall include feasibility reports meeting the requirements of the Bear River Health Department or Utah Department of Environmental Quality, as applicable, for each lot proposed. All Applicants for a subdivision where on site wastewater systems are proposed shall provide a septic tank permit or septic tank feasibility letter from the applicable authority for the entire subdivision and/or each lot proposed. The minimum lot size, as determined in each base zoning district, may be increased as required to ensure that each lot will be able to provide adequate on-site sewer treatment.
2. If a subdivision requires that off-site facilities be provided, appropriate easements and rights-of-way shall be required. Additionally, any engineering, site studies, or other requirements by the health department shall be conditions of approval for the proposed subdivision.
3. Alternative sewage treatment may be required in conformance with section 17.10.050A4b.

C. Fire Control: A review provided by the Cache County Fire District identifying any items related to providing the proposed subdivision with adequate fire protection and suppression services including but not limited to:

1. Ability to meet the requirements of the International Fire Code;
2. Suitable equipment access based on the needs of the proposed use including but not limited to sufficient roadway improvements (minimum width, structural stability, turn-around capabilities, year round maintenance, and other legal requirements);
3. Access to suitable water supply for fire protection (water tenders, hydrants, storage tanks, or as otherwise required).

D. School Bus Service: A review provided by the Cache County School District,

identifying any items related to the provision of school bus services.

E. Roads And Access: A review provided by the Development Services Department that identifies the following:

1. Basic layout of the existing road(s) proposed to service the subdivision.
2. A basic analysis, to the extent possible, outlining if the existing roads meet current standards as outlined within title 12.
3. A review of the existing maintenance efforts, both summer (pavement preservation versus grading) and winter (snow removal services).
4. Additional information that would impact access issues related to the proposed subdivision or the traveling public.

Alternatively, if the proposed subdivision is accessed directly from a state highway, an access permit as required by the state of Utah Department of Transportation shall be provided with the application materials. A UDOT review through the Cache Access Management Program shall be provided prior to Planning Commission review of the plat.

F. Solid Waste Disposal: If the proposed subdivision is located outside of the boundaries of Service Area #1, a garbage or refuse plan shall be provided for review by the Planning Commission.

G. Other Information And Materials: The Land Use Authority may require, with the reasons for such request being identified as either code requirements or items of concern as specified on the record, the applicant to provide additional information including but not limited to feasibility studies and/or evidence indicating suitability of the area for the proposed subdivision.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016; amd. Ord. 2020-02, - -2020)

16.04.090: REDESIGN

The Planning Commission may require that a subdivision be redesigned based on a recommendation from either staff or the Planning Commission. The redesign may be required based on either site constraints that may include, but are not limited to, topography, floodplain or waterways, historic or culturally significant elements, access issues, or other natural features. A redesign of a subdivision may also be required based on land use planning external to the site.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016; amd. Ord. 2020-02, - -2020)

16.04.100: COMPLETION OF DEVELOPMENT IMPROVEMENTS

A. Improvements: The Planning Commission, as part of the Preliminary Plat Application, may require on-site and off-site improvements as outlined within County Code or as otherwise determined necessary by the Land Use Authority based on the record as required to protect the public health, safety, and

welfare.

- B. No development shall be recorded until all of the conditions for approval have been met and all required improvements have been completed to the standards and specifications established by the county or other codes, laws, or regulations unless an improvement surety is in place as described in 16.04.110. The following minimum requirements also apply:
 - 1. Construction within the subdivision shall conform to all federal and state regulations.
 - 2. Subdivision Improvement Plans and construction within the subdivision shall conform to the Cache County Ordinance and Manual of Roadway Design and Construction Standards.
- C. Permits must be obtained for construction of the infrastructure facilities within the subdivision.
- D. Issuance Of Permits: No permits for structures shall be issued within a development that has not completed all improvements and/or conditions. However, the Director of Development Services may, upon review of health, safety, and/or access concerns, issue permits for non- combustible construction only.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016; amd. Ord. 2020-02. - -2020)

16.04.110: IMPROVEMENT SURETY

A subdivider shall guarantee improvements in accordance with the following:

- A. Completion of improvements before recordation. If an applicant desires to construct improvements as shown on approved subdivision improvement plans prior to recordation:
 - 1. Recordation of the plat shall not occur until the improvements required in connection with the subdivision have been completed and accepted.
 - 2. An applicant shall provide improvement surety of conditionally accepted improvements in a form acceptable to the County as shown in this Title in the following amount:
 - a. Ten percent of the total cost of all the required improvements shall be retained by the County during the 12-month (24-month if applicable) warranty period.
- B. Recordation before completion of improvements. An applicant who desires to record any subdivision plat prior to the completion of subdivision improvements shall provide a financial guarantee for the completion of the improvements.

C. Authorization To Accept Surety: The Public Works Director is authorized to accept improvement surety to the completion of improvements and/or conditions imposed by ordinance or by a land use authority.

D. Acceptable Types Of Surety: The following types of improvement surety reflecting one hundred ten percent (110%) of the average of the bid estimates may be accepted:

1. Irrevocable letter of credit issued by a federally insured financial institution.
2. Performance bond issued by a financial institution, insurance company, or surety company with an A.M. Best rating of not less than A-:IX.

E. Estimating The Cost Of Improvements:

1. The developer shall present the county with a firm construction bid for the improvements and/or conditions to be addressed. The bid must be valid for a reasonable period of time from the date of the bid.
2. The bid shall be reviewed by the director or the director's designee prior to acceptance.
3. Upon the director's approval of the bid amount, the developer may provide improvement surety of not less than one hundred ten percent (110%) of the bid amount.
4. If the director does not accept the bid, the developer shall obtain an additional firm bid for the work to be secured with prices valid for at least six (6) months. The county shall accept the average of the two (2) submitted bids as the base amount for improvement security.

F. Completion Of Improvements: As applicable, improvements as identified in the improvement agreement must be completed three (3) months prior to the expiration of the improvement surety or said surety shall be required to be extended.

G. Inspection: Upon completion of improvements, the county will inspect said facilities to ensure conformance with all requirements and accept the facilities based on said conformance. Upon acceptance of the improvements, the county shall retain ten percent (10%) of the bond amount for a period of not less than one year and no longer than allowed by state code.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016)

16.04.120: COORDINATION WITH MUNICIPALITIES AND OTHER SERVICE PROVIDERS

- A. Cache County fully supports access management along all state roads and shall work with all applicants of subdivisions through the Cache access management policy to work with the Utah department of transportation to coordinate access, capaCounty, and safety issues.
- B. Cache County will work fully with applicants of subdivisions and adjacent/nearby municipalities to ensure that the information is available to applicants and the municipalities in terms of service provision, development,

and annexation in conformance with this title, the land use ordinance, and state code section 10.2, part 4, annexation.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016)

3. Amendment to Title 17.02 Administration

CHAPTER 17.02 ADMINISTRATION

17.02.010: PURPOSE

17.02.020: RULES OF PROCEDURE

17.02.030: ESTABLISHING LAND USE AUTHORITY DUTIES, AUTHORITIES, AND POWERS

17.02.040: REQUEST A VARIANCE

17.02.050: EFFECTIVE PERIOD OF LAND USE AUTHORITY APPROVAL

17.02.060: APPEAL A LAND USE AUTHORITY DECISION

17.02.070 NOTICE FOR PUBLIC MEETINGS

17.02.010: PURPOSE

A. The purpose of this chapter is to:

1. Establish the Land Use Authority for Cache County land use ordinance decisions; and
2. Establish the Appeal Authority for Cache County land use ordinance variance and appeal decisions; and
3. Provide direction for the process of land use review and appeal.

(Ord. 2018-02, 3-27-2018, eff. 4-12-2018; Ord. 2023-13, 5-9-2023)

17.02.020: RULES OF PROCEDURE

The Development Services Department shall adopt rules of procedure establishing the application and decision making process for required permits and approvals. These policies and procedures, including preparation of applications, must reflect the requirements of this code. Permitting fees must be approved by resolution by the County Council. The collected fees must be used to defray the costs of administering land use requests or appeals.

(Ord. 2018-02, 3-27-2018, eff. 4-12-2018; amd. Ord. 2020-02, - -2020; Ord. 2023-13, 5-9-2023)

17.02.30 0: ESTABLISHING LAND USE AUTHORITY DUTIES, AUTHORITIES, AND POWERS

A. Director:

1. The Cache County Director of Development Services is established and functions as specified in chapter 2.40 of this code and in this chapter;
2. The Director must be appointed by the Cache County Executive, with the advice and consent of the County Council;
3. The Director has the duties, authority, and powers as set forth in this chapter.
4. The Director must:
 - a. Adopt procedures for land use application processes;
 - b. Administer and enforce the Land Use Ordinance, the Cache County Subdivision Ordinance, and any associated policies or procedures;
 - c. Determine the mapped location of a base or overlay zoning district boundary in instances where the location may be unclear. The Director must consider the following criteria in reaching a decision:
 - (1) The policies and development standards that apply to the base or overlay zoning district; and
 - (2) Where a base or overlay zoning district map boundary is shown following a road, right-of-way line, interstate highway, public utility right-of-way, railroad line, a stream or watercourse, or a line located midway between the main track of a railroad, the base or overlay zoning district map boundary is deemed to be changed automatically whenever such centerline is changed by natural or artificial means; and
 - d. Interpret the use related definitions in the applicable base or overlay zoning district as contained in chapter 17.09 Schedule of Zoning Uses, of this title; and
5. Designee: The Director may assign a designee to act as the land use authority in the place of the Director. Any designee must be identified in writing by the Director prior to any land use decision by the designee.

B. Planning Commission:

1. The Cache County Planning Commission is established as required by Utah Code Annotated section 17-27a-301, and has the duties, authority, and powers as found in Utah Code Annotated section 17-27a-302, as amended, and in this chapter; and
2. The Executive must appoint a Planning Commission with the advice and

majority consent of the Council; and

3. The Planning Commission must be composed of seven (7) members. All members serve a term of three (3) years; and
4. The Executive, with the advice and consent of the Council, may remove a member of the Planning Commission with or without cause; and
5. No fewer than five (5) members of the Planning Commission shall either maintain a permanent residency or own real property in an unincorporated area of the County. The Executive shall, when nominating any person to the Planning Commission, verify whether or not that person meets these requirements and shall inform the Council when presenting the name.
6. The Planning Commission must adopt bylaws and rules of procedure establishing membership, the duties of officers and their selection, and for other purposes considered necessary for the functioning of the Planning Commission. These bylaws and rules of procedure must be approved by the Council; and
7. The Planning Commission must provide land use review to the Council in the following:
 - a. Preparing and recommending a General Plan and amendments to the General Plan; and
 - b. Recommending land use ordinances and maps, and amendments to land use ordinances and maps; and
 - c. On other items as the Council directs.

C. Land Use Hearing Officer:

1. Procedures: The land use hearing officer may administer oaths and compel the attendance of witnesses.
 - a. All hearings before the land use hearing officer shall comply with the requirements of Chapter 4, Title 52, Utah Code, Open and Public Meetings.
 - b. The land use hearing officer shall:
 - (1) Keep minutes of his or her proceedings; and
 - (2) Keep records of his or her examinations and other official actions.
 - c. The land use hearing officer shall file his or her records in the office of the development services division. All such records are public records.
 - d. Decisions of the land use hearing officer become effective at the meeting in which the decision is made, unless a different time is designated at the time the decision is made.

2. Qualifications:

- a. The land use hearing officer shall be appointed by the County Executive with the advice and consent of the County Council. The Executive shall appoint more than one hearing officer, but only one hearing officer shall consider and decide upon any matter properly presented for hearing officer review.
- b. A hearing officer may serve a maximum of two (2) consecutive full terms of five (5) years each. The hearing officer shall either be law trained or have significant experience with land use laws and the requirements and operations of administrative hearing processes.

3. Conflict Of Interest And Removal:

- a. The hearing officer shall not participate in any appeal in which the hearing officer has a conflict of interest.
- b. The hearing officer may be removed by the Executive with advice and consent of the Council for violation of this title or any policies and procedures adopted by the Development Services director following receipt by the Executive of a written complaint filed against the hearing officer.

4. Powers And Duties:

- a. The land use hearing officer shall:
 - (1) Act as the appeal authority for administrative decisions by the Development Services Director and decisions by the planning commission; and
 - (2) Hear and decide variances from the terms of the zoning ordinance; and
 - (3) Hear and decide applications for the expansion or modification of nonconforming uses.

D. County Council:

1. The Cache County Council is established as found in Utah Code Annotated section 17- 52a-504 as amended, and in title 2, chapter 2.12 of this Code, and has the land use duties, authority, and powers as represented in title 2, chapter 2.12 of this Code, Utah Code Annotated section 17-53 part 2 as amended, and this chapter.

E. Authority For Land Use Actions:

1. The Land Use Authority is responsible for the land use actions as noted in the table below:

TABLE 17.02.030

AUTHORITY FOR LAND USE ACTIONS

Land Use Authority	Land Use Action
Director	Zoning clearance
	Floodplain permit
	Final Subdivision Plat
	Variance for maximum structure height or minimum setback distances
County Engineer and Fire Marshall	Subdivision Improvement Plans
Planning Commission	Preliminary Subdivision Plat
	Subdivision amendment
	Conditional use permit
Land Use Hearing Officer	Variance (except as listed under Director)
	Appeal
Council	Ordinance or ordinance amendment
	Rezone
	Modifications of County rights-of-way and easements
	General Plan or General Plan amendment
	Annexation/disconnection

(Ord. 2018-02, 3-27-2018, eff. 4-12-2018; amd. Ord. 2020-02, - -2020; Ord. 2023-13, 5-9-2023)

HISTORY

Amended by Ord. 2 023-24 on 8/10/2023

17.02.040: REQUEST A VARIANCE

- A. Any person or entity desiring a waiver or modification of the requirements of the land use ordinance as applied to a parcel of property that they own, lease, or in which they

hold some other beneficial interest must be filed with the Cache County Development Services Department for a variance from the terms of this title. The designated Appeal Authority may grant a variance if the requirements of Utah Code Annotated section 17-27a-702 as amended have been met; and

B. A request for a variance must:

1. Be filed with the Development Services Department; and
2. When a request for a variance is filed, notice is given as required by this chapter. The Appeal Authority hears that issue at the next regularly scheduled meeting, unless such time is extended for good cause or stipulation of the parties; and

C. The Appeal Authority must issue a decision in writing within fifteen (15) business days of the final hearing, which constitutes a final decision under Utah Code Annotated section 17-27a-8 as amended.

(Ord. 2018-02, 3-27-2018, eff. 4-12-2018; Ord. 2023-13, 5-9-2023)

17.02.050: EFFECTIVE PERIOD OF LAND USE AUTHORITY APPROVAL

- A. Administrative land use decisions of approval are effective for a period of one year from the date of Land Use Authority approval; and
- B. The Director must issue a notice of expiration to the agent of a project no less than ninety (90) calendar days prior to the end of the effective period of approval; and
- C. All final documents required to record a permit or subdivision must be submitted to the Development Services Office no less than four (4) weeks before the approval deadline; and
- D. Any approval that has lapsed beyond its effective period is void and any new application must conform to the ordinance currently in effect; and
- E. No refunds are issued for void applications or permits; and
- F. At the discretion of the Land Use Authority, the effective period of approval may be extended for up to six (6) months beyond the one year period of the original approval. Within that extension no development or active use of the site is allowed until the permit or subdivision plat has been recorded and all conditions have been met.
 1. To request an extension an applicant must submit an application to the Development Services Office a minimum of six (6) weeks prior to the expiration of the original one year period of approval.
 2. Extension requests must be reviewed by the Land Use Authority. The Land Use Authority may approve an extension request only if:
 - a. The reason for the extension is not economic.
 - b. The applicant has shown a clear pattern of working to record the plat or permit throughout the entirety of the approval period.

3. The applicant bears the burden of proving that the conditions justifying an extension have been met.

G. Where an appeal of an approval has been made, the effective period for the approval does not begin until a final decision has been issued by the Appeal Authority or Judge of the First District Court.

(Ord. 2018-02, 3-27-2018, eff. 4-12-2018; amd. Ord. 2023-13, 5-9-2023)

17.02.060: APPEAL A LAND USE AUTHORITY DECISION

A. The Appeal Authority for Land Use Authority actions is assigned as noted in the table below:

TABLE 17.02.060 APPEAL A LAND USE AUTHORITY DECISION

Acting Authority	Appeal Authority
Director	Land Use Hearing Officer
Planning Commission	Land Use Hearing Officer
Land Use Hearing Officer	First District Court
Council	First District Court

a. Appeals for Subdivision Improvement Plans and Final Subdivision Plats shall be reviewed by an appeal panel as detailed in Cache County Code 16.03.40 as amended.

B. Land use decisions may be appealed:

1. By a person with standing that is adversely affected as a result of a Land Use Authority's decision by alleging that any order, requirement, decision, or determination of the Land Use Authority is arbitrary, capricious or illegal; and
2. Only if it is the final decision issued by the proper Land Use Authority. The appeal of decisions made by supporting staff must be reviewed by the Land Use Authority that issued the final decision; and
3. If commenced within ten (10) business days of the adverse order, requirement, decision, or determination by filing a written notice of appeal with the Cache County Development Services Department. The notice of appeal must identify the decision being appealed and parties making the appeal; and
 - a. The appellant has the burden of showing the evidence and proving that the decision of the Land Use Authority is arbitrary, capricious (unsupported by the evidence or facts of record), or illegal; and

- C. When a notice of appeal is filed, notice must be given as required by this chapter. The Appeal Authority then hears that issue at the next regularly scheduled meeting for a hearing, unless such time is extended for good cause or stipulation of the parties; and
- D. The Appeal Authority may require written briefs or memorandum of the parties as the Appeal Authority deems necessary. At the hearing, the appellant must appear in person or by agent; and
- E. Using substantial evidence as the standard of review, the Appeal Authority determines the correctness of a decision of the Land Use Authority in its interpretation and application of a land use or subdivision ordinance. Only those decisions in which a Land Use Authority has applied a land use ordinance to a particular application, person, or parcel may be appealed; and
- F. The Appeal Authority must issue a decision in writing within fifteen (15) business days of the final hearing, which constitutes a final decision under Utah Code Annotated section 17-27a-8 as amended; and
- G. Any person adversely affected by a final decision of the Appeal Authority may petition the First District Court for review of the decision as permitted by law. Such a petition is barred unless filed within thirty (30) days after the Appeal Authority's decision is final in compliance with Utah Code Annotated section 17-27a-801(2) as amended; and
 - 1. The Appeal Authority may order its decision stayed pending District Court review if the Appeal Authority finds it to be in the best interest of the County. (Ord. 2018-02, 3-27-2018, eff. 4-12-2018; Ord. 2023-13, 5-9-2023)

17.02.070: NOTICE FOR PUBLIC MEETINGS

- A. Notice for public meetings and public hearings must comply with the Open and Public Meetings Act, Utah Code Annotated chapter 52-4 and Utah Code Annotated section 17-27a-2 as amended. At the discretion of the Land Use Authority additional notice requirements may be applied; and
- B. Notice of the time, place, and subject matter of a meeting must be given to the person making a request, the Land Use Authority or official, other affected parties as directed by law, and all adjoining property owners within a three hundred foot (300') radius of the boundary of the subject property.
(Ord. 2018-02, 3-27-2018, eff. 4-12-2018; Ord. 2023-13, 5-9-2023)

4. Amends and Supersedes

This ordinance amends and supersedes applicable portions of Chapter 7 of Title 17 of the Cache County Code, and supersedes all other prior ordinances, resolutions, policies, and actions of the County Legislative Body of Cache County to the extent that the provisions of such prior ordinances, resolutions, policies, or actions are in conflict with this ordinance. In all other respects, such prior ordinances, resolutions, policies, and actions shall remain in full force and effect.

5. Effect

The ordinance amendments will take effect no sooner than 15 days from the date of approval. Following its passage but prior to the effective date, a copy of the ordinance shall be deposited with the County Clerk and a short summary of the ordinance shall be published in a newspaper of general circulation within the County as required by law.

Approved and Adopted this _____ day of _____, 2023.

	In Favor	Against	Abstained	Absent
Beus				
Erickson				
Goodlander				
Gunnell				
Hurd				
Tidwell				
Ward				
Total				

Cache County Council:

Attest:

David Erickson, Chair
Cache County Council

David Benson
Cache County Clerk

Publication Date: _____, 2023

Action of the County Executive

Regarding Ordinance 2023-37

_____ Approve

_____ Disapprove (A Statement of Objection is attached)

David Zook, Executive
Cache County

_____ Date

Redline Version

TITLE	16	SUBDIVISION	REGULATIONS
CHAPTER 16.01	GENERAL PROVISIONS AND ADMINISTRATION		
CHAPTER 16.02	TYPE	AND	PROCESS
CHAPTER 16.03	REQUIREMENTS		
CHAPTER 16.04	GENERAL REQUIREMENTS FOR ALL SUBDIVISIONS		

CHAPTER 16.01 GENERAL PROVISIONS AND ADMINISTRATION

- 16.01.010: TITLE
- 16.01.020: PURPOSE AND AUTHORITY
- 16.01.030: DEFINITIONS AND APPLICABILITY
- 16.01.040: JURISDICTION AND PENALTY
- 16.01.050: SEVERABILITY (EFFECT)
- 16.01.060: GENERAL RESPONSIBILITIES
- 16.01.070: SITE PREPARATION WORK PROHIBITED
- 16.01.80 : INCOMPLETE APPLICATION

16.01.010: TITLE

This title shall be known as the *CACHE COUNTY SUBDIVISION ORDINANCE*, hereinafter, "this title".

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.01.020: PURPOSE AND AUTHORITY

The Cache County council adopts this title pursuant to the county land use development and management act, title 17, chapter 27a, Utah Code Annotated, 1953, for the purposes set forth therein. The maps and appendices to this title are a part hereof. The intent of this title is to provide a means of ensuring predictability and consistency in the use of land and individual properties and to implement the goals and policies of the Cache countywide comprehensive plan.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.01.030: DEFINITIONS AND APPLICABILITY

For the purposes of this title, all terms shall have the same definitions as provided by section 17-27a-103, Utah Code Annotated, 1953, as amended or as in sections 17.07.030 and 17.07.040 of this code.

"Review cycle" means the occurrence of:

- (i) the applicant's submittal of a complete subdivision land use application;
- (ii) the County's review of that subdivision land use application;
- (iii) the County's response to that subdivision land use application, in accordance with this title;
and
- (iv) the applicant's reply to the County's response that addresses each of the municipality's required modifications or requests for additional information.
- (v) the subdivision applications shall be limited to four review cycles.

"Subdivision improvement plans" means the civil engineering plans associated with required infrastructure and County controlled utilities required for a subdivision.

"Subdivision ordinance review" means review by a county to verify that a subdivision land use application meets the criteria of the county's subdivision ordinances.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.01.040: JURISDICTION AND PENALTY

This title shall govern and apply to the subdivision, platting and recording of all lands lying within the unincorporated area of Cache County, Utah.

- A. No person shall subdivide any land, nor shall any building permit, other required development approval, or any other license or permit be issued for any lot or parcel of land which is located wholly, or in part, within the unincorporated area of Cache County, except in compliance with this title, the Cache County zoning ordinance, and all applicable state and federal laws.
- B. Any plat of a subdivision, or any survey description, filed or recorded without the approvals required by this title is deemed to be void, for the purposes of development or the issuance of a building permit, as required by section 17-27a-611 et seq., Utah Code Annotated, 1953, as amended. Any owner or agent of the owner of any land located in a "subdivision", as defined herein, who transfers or sells any land located within the subdivision before the subdivision has been approved and recorded, in the office of the Cache County recorder, consistent with the requirements of this title, and applicable state and federal requirements is guilty of a violation of this title, and section 17-27a-611 et seq., Utah Code Annotated, 1953, as amended, for each lot or parcel transferred or sold.
- C. The description by metes and bounds in the instrument of transfer or other documents used in the process of selling or transferring lots, plots, parcels, sites, units, or other division of land for the purpose, whether immediate or future, for offer, sale, lease, or development either on the installment plan or upon any and all other plans, terms, and conditions does not exempt the transaction from the requirements of this title and such action from the penalties or remedies provided by this title, the Cache County zoning ordinance, or the laws of the state of Utah.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.01.50 0: SEVERABILITY (EFFECT)

If any section, provision, sentence, or clause of this title is declared unconstitutional by a court of competent jurisdiction, such determination shall not impair the validity of the remainder of this title which shall remain in full force and effect.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.01.060: GENERAL RESPONSIBILITIES

- A. The developer shall prepare a plat consistent with the standards contained herein and shall pay for the design and inspection of the public improvements required. The county shall process said plats in accordance with the regulations set forth herein.
- B. The Development Services Department shall review the plats for design; for conformity to the Cache Countywide Comprehensive Plan and to the Cache County Zoning Ordinance; for the environmental quality of the subdivision design; and shall process the subdivision plats and

reports as provided for in this title.

- C. Proposed subdivisions shall be referred by the Development Services Department to such county departments and special districts, governmental boards, bureaus, utility companies, and other agencies which will provide public and private facilities and services to the subdivision for their information and comment. The Cache County Development Services Office is responsible for coordinating the comments received from all public and private entities and shall decide which agencies to refer the proposed subdivisions to.
- D. The County ~~Public Works Surveyors Office and County Road~~ Department shall make comments as to engineering requirements for street widths, grades, alignments and flood control, whether the proposed public improvements are consistent with this title and other applicable ordinances and for the inspection and approval of all construction of public improvements. Street layout and overall circulation shall be coordinated with the Development Services Department.
- E. The Development Services Department shall approve the form of the final plat, that the developer dedicating land for use of the public is the owner of record, and that the land is free and clear of unacceptable encumbrances according to the title report.
- F. The Planning Commission has final jurisdiction in the approval of preliminary subdivision plats. The County Council has the final jurisdiction for the establishment of requirements for and design standards of public improvements; and the acceptance of lands and public improvements that may be proposed for dedication. (Ord. 2014-03, 3-25-2014, eff. 4-9-2014; amd. Ord. 2020-02, - 2020)

16.01.070: SITE PREPARATION WORK PROHIBITED

No excavation, grading or regrading, or removal of vegetation for a proposed subdivision shall take place and no building permits shall be issued until a proposed subdivision has received approval from the Planning Commission and the subdivision has been recorded in the office of the Cache County Recorder, as required herein.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014; amd. Ord. 2020-02, - 2020)

16.01.080: INCOMPLETE APPLICATION

The lack of any information required by this title, or improper information supplied by the applicant shall be cause for the director of development services to find a subdivision application incomplete. The director shall allow sixty (60) days from the date of notification of an incomplete application for the applicant to provide the required information and provide a complete application to the director. If the application remains incomplete after sixty (60) days from the date of notification of an incomplete application, the director shall return the entire incomplete application to the applicant accompanied by application fees paid less any administrative expenses incurred by the development services department to process the application.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

CHAPTER 16.02 TYPE AND PROCESS

[16.02.010: STANDARDS AND LOT SIZE](#)

[16.02.020: NATURAL BARRIER](#)

[16.02.030: AGRICULTURAL SUBDIVISION](#)

[16.02.040: APPROVAL PROCESS](#)

[16.02.050: SUBDIVISION PLAT AMENDMENT](#)

[16.02.060: CLUSTER SUBDIVISION OPTION](#)

[16.02.070: BOUNDARY LINE ADJUSTMENTS](#)

[16.02.80 : SINGLE LOT SUBDIVISIONS](#)

16.02.010: STANDARDS AND LOT SIZE

All subdivisions must meet the minimum lot and development standards as outlined in each base zone of the Cache County zoning ordinance and within this title.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.02.020: NATURAL BARRIER

- A. Applicants may utilize natural or manmade obstructions as boundary lines for subdivisions in conformance with this title and the Zoning Ordinance.
- B. An application may be made for any lot that is clearly separated by a natural or manmade barrier within the Agricultural Zone.
 - 1. Natural barrier determinations of this type will require that the lot is of sufficient size to allow for access, sewer/septic and water, and that further variances will not be required for development of the lot.
 - 2. Natural barrier determinations that do not meet the minimum density requirements for the zone within which the parcel is located may apply to the Board of Adjustments for a variance to the density requirement.
 - a. The Board of Adjustments shall consider any such request in compliance with state and county code requirements.
 - 3. The Planning Commission is the land use authority for natural barrier determinations. In the event that the Planning Commission or applicant requires further review of a proposed natural barrier, the County Council shall be the land use authority. Any appeal of the Planning Commission's decision must be reviewed by the **Land Use Hearing Officer** ~~Board of Adjustments~~.
 - 4. Parcels created through the natural barrier process are allowed further subdivision in accordance with the standards of the Cache County ordinance currently in effect.
- C. Each parcel created by a natural barrier determination may be allowed to be further divided in compliance with this title and title 17 of this code.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014; amd. Ord. 2020-02, - -2020)

16.02.030: AGRICULTURAL SUBDIVISION

Agricultural parcels may be subdivided without requiring a plat or specific approvals from the director, planning commission, or county council in conformance with state code 17-27a-605 with the following conditions:

- A. The lot qualifies as land in agricultural use under state code 59-2-5 of the farmland assessment act.
- B. The lot meets the minimum size requirements of applicable land use ordinances.
- C. The lot is not used and will not be used for any nonagricultural purpose.
- D. Lots having been subdivided by this process may obtain clearance for the construction of agricultural buildings, but shall not be permitted to construct residential or commercial structures. In the event that an agriculturally subdivided lot requests nonagricultural development, the lot will require a legal subdivision from the most recent legal parcel size and

configuration, as defined by this title, prior to the issuance of any permits.

- E. Any requirements, conditions, stipulations, or restrictions on the use or development of a parent parcel shall apply to all lots that have been or are subdivided from a parent parcel, whether they are subdivided through an agricultural subdivision process or otherwise, unless specifically cleared by the Director of Development Services or Planning Commission with findings of fact.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.02.040: APPROVAL PROCESS

Subdivisions are to be approved utilizing the following process (any alterations in this process shall be approved by the Director of Development Services):

- A. ~~Pre Application Concept Plan~~: Upon completing a concept plan, applicants may request that the Director and/or the Planning Commission review all applicable codes and identify any preliminary issues which are likely to be of concern in evaluating the subdivision.
- B. Preliminary Plat: Applicants must submit to the Director a completed subdivision application, a preliminary plat, and any other associated materials deemed necessary by this code or by the Director. This information shall be reviewed by the Planning Commission. ~~The Planning Commission shall establish a reasonable deadline for applications to be heard for each meeting. The Planning Commission shall be the land use authority and may approve, approve with conditions, or deny a Preliminary Plat Application.~~
- C. Final Plat: ~~The Director of Development Services Planning Commission~~ must review the application, proposed plat, and any recommendations by staff. ~~The Director of Development Services Planning Commission~~ may approve, approve with ~~conditionstipulations or alterations~~, or deny any ~~final~~ subdivision plat.
- D. Final Plat Recordation: The final step in the review and approval process is the recordation of the final plat of the proposed subdivision in the office of the Cache County Recorder. It shall be the responsibility of the Director to ensure that all stipulations/alterations have been completed and that the plat meets all applicable codes prior to recordation.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014; amd. Ord. 2020-02, - -2020)

16.02.050: SUBDIVISION PLAT AMENDMENT

- A. ~~Amending a recorded subdivision plat shall comply with Utah Code 17-27a-608 as amended. The County shall publish notices in compliance with Utah Code 17-27a-207 as amended.~~
- B. Amending A Legally Recorded Subdivision Plat: Any fee owner, as shown on the last County assessment rolls, of land within a subdivision may, in writing, petition the Land Use Authority to have the plat, any portion of it, or any road or lot contained in it, vacated, altered, or amended.
 - 1. ~~The Planning Commission shall be the Land Use Authority for a Subdivision Plat Amendment unless the amendment proposes to amend, vacate, or alter a County right-of-way or easement, in which case the Planning Commission shall make a recommendation to the County Council that will serve as the Land Use Authority.~~
- C. Approved With A Conditional Use Permit: The division of any property previously approved through the conditional use permit process shall be considered, for the purpose of this title and title 17 of this Code, a legally recorded subdivision if a subdivision plat for that division was recorded at the time of approval.
- D. Consideration Of Amendment: The Land Use Authority may consider any proposed vacation,

alteration, or amendment of a recorded subdivision plat in compliance with section 17-27a-608 and 609, Utah Code Annotated, 1953, as amended.

- E. Request For Amendment: A request for a subdivision amendment must include the following material:
1. For The Adjustment Of Boundary Lines Between Existing, Legal Lots: A record of survey showing the parcels or lots identifying the existing lot line dividing the parcels and the proposed new lot line(s) after the adjustment including the legal description for each amended lot or parcel.
 2. For The Creation Of A New Lot/Parcel: Any division of property that results in the creation of a developable lot must meet the minimum lot and development standards as outlined in each base zone of the Cache County zoning ordinance and within this title.
- F. Amending An Approved Subdivision Plat Prior To Recordation: An approved, unrecorded subdivision plat may have minor modifications made to the final plat so long as the modifications are not substantial, as determined by the Director of Development Services. The final plat must contain all necessary signatures and be recorded in compliance with this title.

(Ord. 2018-09, 8-14-2018, eff. 8-28-2018)

16.02.060: CLUSTER SUBDIVISION OPTION

The cluster subdivision option is provided by Cache County to encourage creativity in subdivision design, to encourage the achievement of the goals and policies of the Cache Countywide Comprehensive Plan, and to allow for the protection of natural features and the provision of features and amenities for the subdivision site and Cache County. Full compliance with all the provisions of this title and all other applicable state and federal requirements is required.

- A. An application for a cluster subdivision shall be submitted to the Director of Development Services and shall be considered concurrently with an application for subdivision approval. All use requirements of the zoning district in which the cluster subdivision is located shall apply; and the application requirements for either a preliminary subdivision plat application, final subdivision plat application, or lot split subdivision application, as applicable, shall apply.
- B. The total number of dwelling units allowed in a cluster subdivision shall be the same as the number allowed by the minimum lot area requirements of the zoning district in which the proposed cluster subdivision is located. Any land(s) used for other uses shall not be included in the area for determining the total number of allowed dwelling units. The total number of allowed dwelling units must also recognize any sensitive areas overlay requirements that may be applicable to the development site as identified in chapter 17.18 of this code.
- C. The land(s) proposed for a cluster subdivision shall be in a single ownership or the application for a cluster subdivision shall be filed jointly by all owners.
- D. A "cluster" is a designed grouping of residential lots of two (2) or more lots which may be used as a repetitive motif to form a series of clusters. Each cluster grouping shall be separated by either an agricultural area or natural open space to form the larger cluster subdivision.
- E. Total open space areas for a cluster subdivision must be fifty percent (50%) or greater of the total area of the subdivision.
- F. All roads developed within the cluster subdivision shall be designed and constructed in accordance with the county's road standards, and shall also be designed in a manner as to limit the amount of impact on the open space areas of the subdivisions.
- G. All areas to be preserved for farm use and/or open space areas as a result of a cluster

subdivision approval shall be preserved. These areas shall only be used, and shall be maintained in accordance with the conditions of the cluster subdivision approval as approved by the Planning Commission. Such area(s) shall be noted on the subdivision plat as an agricultural or open space area with future residential and commercial development prohibited.

- H. The maximum density, or number of lots allowed, is based on the total amount of developable land. "Developable land" is defined as land that is not restricted by hill slopes (grades greater than twenty percent (20%)), wetlands, floodplains, natural water features, or other lands that may be deemed undevelopable in conformance with chapter 17.18 of this code or as determined by the Planning Commission.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014; amd. Ord. 2020-02, - -2020)

16.02.070: BOUNDARY LINE ADJUSTMENTS

- A. Within A Legally Recorded Subdivision: An agreement to adjust property lines between adjoining properties within or affecting the boundary of a legally recorded subdivision requires the approval of the land use authority and must be executed upon the approval and completion of a subdivision amendment (see section 16.02.050 of this chapter).
- B. Outside A Legally Recorded Subdivision: In compliance with sections 17-27a-522 and 523, Utah Code Annotated, 1953, as amended, an agreement to adjust property lines between adjoining properties must meet the standards of, and shall be recorded in the office of the Cache County recorder, and is not subject to the review of the Cache County land use authority.
- C. Compliance With Code: All properties amended by a boundary line adjustment are subject to the regulations of this code. Where boundaries, including subdivision amendments, are adjusted between properties that do not share the same zone, the zoning designation does not adjust with the adjusted property lines. Base and/or overlay zoning districts shall not be amended except through the formal process as identified in this code and by the state.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.02.080: SINGLE LOT SUBDIVISIONS

A division of land resulting in the creation of a single developable lot and a single agricultural remainder parcel. Can only be created on an existing legal lot and is not required to conform with the density standards of title 17, chapter 17.10 of this code. This subdivision process must conform to all other requirements of this title and title 17 of this code.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

CHAPTER 16.03 REQUIREMENTS

16.03.010: APPLICATION

16.03.020: CONCEPT PLAN

16.03.030: PRELIMINARY SUBDIVISION PLAT REQUIREMENTS

16.03.40 : FINAL SUBDIVISION PLAT REQUIREMENTS

16.03.010: APPLICATION

The director of development services shall establish guidelines for all subdivision applications in conformance with this title. The application shall include all of the information required by staff, the planning commission, and the county council to make a decision on the proposed subdivision.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.03.020: Pre Application Meeting ~~CONCEPT PLAN~~

To promote efficiency and an understanding of the subdivision review and approval process of Cache County and to allow applicants to present their initial subdivision proposals to the county, all applicants for subdivision approval may present a concept plan of the proposed subdivision to the **Director of Development Services or the Planning Commission**. This process is not required, but it is highly recommended.

- A. The conceptual development plan is an informal discussion document designed to allow the identification of policies, procedures, standards and other items that may be considered in the subdivision review and approval processes of Cache County once a subdivision application is received. To achieve these objectives and to promote the identification of all items necessary for consideration, the applicant should provide at a minimum a map, plat, and/or other scale drawing of the area. The following applicable information may also be submitted to provide further information on the nature and intent of the subdivision:
 1. The configuration, size and number of lots in the proposed development;
 2. Potential locations of hazards and sensitive lands as defined by title 17, chapter 17.18, "Sensitive Areas", of this code or other features which may impose peculiar construction requirements;
 3. Potential open space;
 4. The way in which the proposed development will fit into the context of the surrounding area;
 5. The present and planned surrounding roads and utilities;
 6. Access points and limiting of access, if required;
 7. Existing and proposed trail system;
 8. The anticipated time schedule for the development;
 9. Plans and needs for water, sewer, roads, and sanitation disposal;
 10. The development method that will be used, the total acreage involved, the number of allowable lots and the number of planned lots;
 11. Any planned phasing or future development of adjacent land;
 12. Any other information available or pertinent to the proposed subdivision or as required by the director.
- B. A conceptual development plan shall not constitute an application for subdivision approval, as provided by this title, and is in no way binding on the county or the applicant. Any discussion that occurs at the concept plan phase shall not be considered as an indication of subdivision approval or denial, either actual or implied.
- C. The director shall determine if a concept plan has sufficient detail and meets the basic requirements of this title and the zoning ordinance prior to presenting any concept plan to the planning commission.
- D. **The County shall provide feedback on the concept plan and shall provide or have available on the county website the following:**
 - 1. Copies of applicable land use regulations.**
 - 2. A complete list of standards required for subdivision applications.**
 - 3. Preliminary and final application checklist.**

4. Deadlines and timelines for applications.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014)

16.03.030: PRELIMINARY SUBDIVISION PLAT REQUIREMENTS

The following information is required for the subdivision of all lands located within Cache County. The applicant may be required to provide other information as required by the Director of Development Services, Planning Commission, and/or County Council necessary to evaluate the proposed subdivision.

- A. An application for a subdivision, provided by the Director, completed and signed by the owner(s), or authorized agent of the owner(s), of the land parcel(s) proposed to be subdivided.
- B. A preliminary subdivision plat shall be prepared by a licensed land surveyor in pen and the sheets shall be numbered in sequence if more than one sheet is used or required by the Director.
- C. The preliminary subdivision plat shall show the following:
 - 1. The layout or configuration of the proposed subdivision at a scale of no more than one inch equals one hundred feet (1" = 100'), or as recommended by the Director;
 - 2. Located at the top and center of the subdivision plat the proposed name of the subdivision and the section, township, range, principal median, and county of its location;
 - 3. A title block, placed on the lower right hand corner of the plat showing:
 - a. Name and address of owner(s) of record; and
 - b. Name and address of the licensed land surveyor responsible for preparing the preliminary plat; and
 - c. Date of preparation of the preliminary subdivision plat, and any revision dates;
 - 4. Signature blocks prepared, as required and provided by the county, for the dated signatures of the Planning Commission Chair, Deputy County Surveyor, County Attorney, County Recorder and Bear River Board of Health Director;
 - 5. North arrow, graphic and written scale, and the basis of bearings used;
 - 6. Bearings shall be shown to the nearest second; lengths to the nearest hundredth foot; areas to the nearest hundredth acre;
 - 7. Tabulation of the number of acres in the proposed subdivision, showing the total number of lots, and the areas of each lot;
 - 8. A vicinity map of the site at a minimum scale of one inch equals two thousand feet (1" = 2,000');
 - 9. Surveyed boundary of the proposed subdivision; accurate in scale, dimension, and bearing; giving the location of and ties to the nearest two (2) existing government control monuments. This information shall provide data sufficient to determine readily the location, bearing, and length of all lines and the location of all proposed monuments. The names of all adjoining property owners shall be shown;
 - 10. A legal description of the entire subdivision site boundary;
 - 11. All existing monuments found during the course of the survey (including a physical description such as "brass cap");

12. Identification of known natural features including, but not limited to, wetlands as identified by the U.S. Army Corps of Engineers, areas which would be covered in the event of one hundred (100) year floods, all water bodies, floodways **including floodplains identified by FEMA** and drainage ways, slopes exceeding twenty percent (20%) and slopes exceeding thirty percent (30%), and any other natural features as required by the Director ~~or; Planning Commission, or County Council~~ for the entire or a portion of the subdivision site, including a tabulation of the acres in each.; **Subdivision impacted by sensitive lands shall submit a Sensitive Area Analysis as required by Cache County Code 17.18**
13. Identification of known manmade features including, but not limited to, high voltage power lines, high pressure gas lines, hard surfaced roads, road easements, road rights-of-way, bridges, culverts and drainage channels, field drains, existing water and sewer trunk lines, all utility easements, railroads and railroad easements, irrigation ditches, canals and canal easements within and adjacent to the subdivision site as required by the Director ~~or; Planning Commission, or County Council~~ for the entire or a portion of the subdivision site;
14. The location and dimensions of all existing buildings, existing property lines and fence lines;
15. The location with name and parcel number of all existing platted lots within, or contiguous to the subdivision site;
16. All lots, rights-of-way, and easements **existing or** created by the subdivision with their boundary, bearings, lengths, widths, name, number, or purpose, shall be given. The addresses of all lots shall be shown. All proposed new roads, whether public or private, shall be numbered, as provided by the Development Services Department, with the coordinates to proposed connections to existing county roads being shown;
17. **Shall provide draft Subdivision Improvement Plans, including, but not limited to, the following:**
 - a. All existing and proposed roadway locations and dimensions, including the width of the driving surface and the rights-of-way, with cross sections of all proposed roads. All proposed roads shall be designed to comply with the adopted road standards of Cache County;
18. **¶**
 - ~~b.~~ Location and size of existing and proposed culinary water and sewer lines and/or, the location of all wells proposed, active and abandoned, and springs used for culinary water and the location of all septic systems and drain fields, as applicable, and the location of fire hydrants, and secondary water facilities if proposed as required by the Director ~~or; Planning Commission, or County Council~~ for the entire or a portion of the subdivision site shall be shown;
 - c. **¶**
 - ~~d.~~ Proposed storm water drainage system **that comply with County design standard and code** for both surface and flood water, including any drainage easements and natural drainage ways, indicating how the flow will be altered with the proposed development;
 - e. **¶**
 - ~~f.~~ Layout of proposed power lines, including the source and connection to the existing power supply, together with the location of existing and proposed bridges, culverts, utilities, utility easements, and any common space or open space areas including the location and dimensions of all property proposed to be set aside for public or private reservation, with designation of the purpose of those set aside, and conditions, if any, of the dedication or reservation;

g. All other plans required to construct the subdivision.

19. Located on the preliminary plat, or separate map, the identification of the minimum building setback lines for each lot shall be shown;
20. An indication of the use for all proposed lots including required plat notes identifying agricultural protection areas, and other proposed or required protective and restrictive covenants;
21. Endorsement on the plat by every person having a security interest in the subdivision property that they are subordinating their liens to all covenants, servitudes, and easements imposed on the property;
22. All monuments erected, corners, and other points established in the field in their proper places. The material of which the monuments, corners, or other points are made shall be noted. The legend for metal monuments shall indicate the kind of metal, the diameter, and length of the monuments;
23. A letter or other written form of consent by the owner including a reference to the named subdivision and the dedication of public ways or spaces, as required. This shall be signed, dated, and notarized;
24. A surveyor's certificate showing the name and registration number of the land surveyor responsible for making the final plat, and certifying to the plat's accuracy. A simple subdivision may not require a full survey, but instead may be completed through a metes and bounds determination. A waiver form shall be approved by the Cache County Recorder, the County Surveyor (or their representative), and the Director;
25. Any subdivision notes as required by the Director. An approved list of all possible notes and their applicability shall be maintained by staff.

- D. A title report for the property proposed to be subdivided provided by a title company within thirty (30) days of the date of subdivision application.
- E. A development phasing schedule (if applicable) including the sequence for each phase, approximate size in area of each phase, and proposed phasing of construction of all private and public improvements.
- F. A tax clearance from the Cache County Treasurer indicating that all taxes, interest and penalties owing for the property have been paid.
- G. The names and addresses of all owners of record of real property within three hundred feet (300') of the parcel of land proposed for subdivision, including the names and addresses of the holders of any known valid mineral leases.
- H. Payment of the non-refundable administrative processing fee, and a refundable preliminary plat application fee. See Consolidated Fee Schedule for amount of fee.
- I. No later than 15 business days after the day on which a complete application was submitted, county staff shall complete and provide an initial review report to the applicant and the Planning Commission. ~~no later than 15 business days after the day on which the application was submitted. ff~~

J.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014; amd. Ord. 2020-02, - - 2020; Ord. 2021-22, 12-14-2021, eff. 1-1-2022)

16.03.040: FINAL SUBDIVISION PLAT AND SUBDIVISION IMPROVEMENT PLANS REQUIREMENTS

Following approval or approval with conditions of a Preliminary Plat and the draft Subdivision Improvement Plan, the applicant shall submit a Final Plat and Subdivision Improvement Plans application with the Development Services Office. The final subdivision plat is required for the recordation of a subdivision plat as approved by the Development Services Director ~~Planning Commission~~. The final plat shall reflect any changes to the proposed plat required by the Planning Commission conditions during the preliminary plat approval, and must be reviewed and approved by the Director of Development Services for completeness prior to recordation.

- A. **Final Subdivision Plat:** A final subdivision plat shall be prepared by a licensed land surveyor, and conforming to current surveying practice and in a form acceptable to the Cache County Recorder for recordation. The final subdivision plat shall contain all of the information required in the preliminary subdivision plat and shall be presented to the Director in the following form: one twenty four inches by thirty six inches (24" x 36") in ink on reproducible mylar copy of the final subdivision plat along with one digital copy (type to be specified by the Director) at the same scale and containing the same information. All sheets shall be numbered and referenced to an index map and all required certificates shall appear on a single sheet (along with the index and vicinity maps). All revision dates must be shown as well as the following:
1. Notation of any self-imposed restrictions, or other restrictions, if required by the Planning Commission in accordance with this title or title 17 of this code;
 2. Other final subdivision plat notes, as required by Cache County or State Code or as required by the Planning Commission. ~~the Planning Commission or County Council.~~
- ~~3.~~
- B. **Subdivision Improvement Plans:** Subdivision Improvement Plans shall be prepared by a licensed engineer and conform to current engineering, public works, and International Fire Code standards and all other applicable County and State Code Requirements provided in a form acceptable to the Cache County Engineer and Fire District.
1. The Subdivision Improvement Plans shall address conditions within the initial preliminary plat report and any conditions of approval by the Planning Commission.
 2. Improvement Plans shall comply with Cache County Requirements for all Subdivisions found in this chapter, in addition to adopted design standards, master plans, Manual of Roadway Design & Construction Standards (Road Manual), stormwater standards as adopted by the County and State, and any other applicable standards adopted by the County.
 3. The County Engineer and Fire Marshall shall be the Land Use Authority for Subdivision Improvement Plans.
- C. **Review of proposed Final Plat and Subdivision Improvement Plans:** Cache County Development Services, County Engineer, and Fire District shall review and provide reports to the applicant in compliance with State Code 17-27a-604.2 as amended.
1. The subdivision plat and improvement plans shall be subject to four Review Cycles, as defined in this chapter.
 - a. The County shall have 20 business days to review and provide an indexed report to the applicant with all required changes. This report shall cite and reference adopted code, design standards, and master plans that would require the change.
 - i. The County may require additional information relating to an applicant's plans to ensure compliance with county ordinances and approved standards and specification for construction of public improvements; and
 - ii. Modification to plans that do not meet current ordinances, applicable standards, or specification or do not contain complete information.
 - b. The Review Cycle limitation does not apply to property containing sensitive lands and geological hazard areas.

2. If an applicant makes a material change to a plan set, the County Engineer has the discretion to restart the review process at the first review of the final application, but only with respect to the portion of the plan set that the material change substantially affects.
 3. The applicant shall submit revised plans and shall provide a written explanation in response to the county's review comments, identifying and explaining the applicant's revisions and any reasons for declining to make a revision.
 - a. If the an applicant does not submit a revised plan within 20 business days after the County requires a modification or correction, the County shall have an additional 20 business days to respond to the plans.
- D. If on the the fourth and final review review, the County fails to respond within 20 business days, the County shall, upon request of the property owner, and within 10 business days after the day on which the request is received:
1. For a dispute arising from the subdivision improvement plans, assemble an appeal panel in accordance with State Code 17-27a-604.2, to review and approve or deny the final revised set of plans. Unless otherwise agreed by the applicant and the County, the panel shall consist of the following three experts:
 - a. one licensed engineer, designated by the County;
 - b. one licensed engineer, designated by the land use applicant; and
 - c. one licensed engineer, agreed upon and designated by the two designated engineers as appointed in this section.
 2. The members of the appeal panel assembled by the County may not have an interest in the application that is the subject of the appeal.
 3. The subdivision applicant shall pay 50% of the cost of the panel and the County's published appeal fee.
 4. For a dispute arising from a subdivision ordinance review, the County shall advise the applicant to file an appeal with the Land Use Hearing Officer.
- E. All of the required signature blocks shall be signed prior to the recordation of the final plat.
- F. All other requirements of this title, title 17 of this code, or of the Planning Commission shall be met prior to the recordation of the final plat.

(Ord. 2014-03, 3-25-2014, eff. 4-9-2014; amd. Ord. 2020-02, - -2020)

CHAPTER 16.04 GENERAL REQUIREMENTS FOR ALL SUBDIVISIONS

16.04.010: SUBDIVISION LAYOUT

16.04.020: COMMENCEMENT OF SITE DEVELOPMENT

16.04.030: LOTS

16.04.040: ROADS

16.04.050: PROTECTION STRIPS

16.04.060: UTILITIES AND EASEMENTS

16.04.070: STORM DRAINAGE REQUIREMENTS

16.04.080: SUITABILITY REQUIREMENTS FOR SUBDIVISIONS

16.04.090: REDESIGN

16.04.100: COMPLETION OF DEVELOPMENT IMPROVEMENTS

16.04.110: IMPROVEMENT SURETY

16.04.120 : COORDINATION WITH MUNICIPALITIES AND OTHER SERVICE PROVIDERS

16.04.010: SUBDIVISION LAYOUT

- A. The subdivision layout shall conform to the Cache countywide comprehensive plan, this title, and all other requirements of state code and this code.
- B. Where trees, groves, waterways, scenic points, historic spots or other county assets and landmarks, as determined by the land use authority, are located within a proposed subdivision, every practical means shall be provided to preserve these features. Staff may provide recommendations from qualified organizations to aid in the determination of these features.
- C. Whenever a tract to be subdivided adjoins or embraces any part of an existing road as claimed by the county or a proposed road designated within the countywide comprehensive plan, such part of the public way shall be platted and dedicated to the county. (Ord. 2016-03, 4-26-2016, eff. 5-12-2016)

16.04.020: COMMENCEMENT OF SITE DEVELOPMENT

The development services department shall have the authority to authorize the initiation of construction activities (altering the terrain or vegetation) on the proposed subdivision site. Any site development shall only commence after receiving all required permits and reviews and meeting the requirements of this title and this code.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016)

16.04.030: LOTS

- A. All subdivisions shall result in the creation of lots which are developable and capable of being built upon with the exception of agricultural remainders. A subdivision shall not create lots which would make improvement impractical due to size, shape, steepness of terrain, location of watercourses, problems of sewerage, or access grades, or other physical conditions.
- B. All lots or parcels created by the subdivision shall have reasonable access as defined within this code.
- C. The minimum area, dimensions, and density of all lots shall conform to the requirements of title 17 of this code for the zoning district in which the subdivision is located.
- D. A lot shall not be divided by an incorporated town or county limit line. No permits shall be issued on any lot/parcel that is divided by a municipal jurisdictional line except for agricultural buildings.
- E. Lot numbers shall begin with the number "1" and shall continue consecutively through the subdivision, with no omissions or duplications; no block designations shall be used.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016)

16.04.040: ROADS

- A. All roads shall be designed and constructed in accordance with the specifications found within title 12 of this code.
- B. Private roads shall be identified on the subdivision plat with the appropriate subdivision notes.
- C. Road patterns in the subdivision shall be in conformity with the most advantageous development of adjoining areas. The following principles shall be observed:
 - 1. Where appropriate to the design and terrain, proposed roads shall be continuous and in alignment with existing planned or platted roads with which they are to connect and based on the grid system common to Cache County. Where dead end roads are proposed, the land use authority may require that a road and/or right of way be extended to the subdivision boundary to provide road connectivity and access alternatives for current, proposed, and future development.

2. Proposed roads shall intersect one another at right angles, or as near to as topography and other limiting factors of good design permit.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016)

16.04.050: PROTECTION STRIPS

Protection strips shall not be permitted under any circumstances, nor shall remnant parcels be permitted which may act as protection strips. A protection strip is any piece of ground created to inhibit access to a road, right of way, and/or easement as determined by the land use authority.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016)

16.04.060: UTILITIES AND EASEMENTS

Utility easements shall be provided within the subdivision as required for public utility purposes. Easements shall be dedicated along all front, rear, and side setbacks as deemed necessary by the Planning Commission and/or utility providers.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016; amd. Ord. 2020-02, - -2020)

16.04.070: STORM DRAINAGE REQUIREMENTS

All subdivision ~~applications~~ ~~plat~~s shall be required to meet all state and county stormwater permitting requirements. (Ord. 2016-03, 4-26-2016, eff. 5-12-2016)

16.04.080: SUITABILITY REQUIREMENTS FOR SUBDIVISIONS

The following information is required as part of a subdivision review to establish the availability of basic services required to provide for the public health, safety, and welfare.

A. Water Requirements:

1. Domestic water rights are required for all subdivided lot(s) with the exception of subsection A1a of this section. The land use authority may also require culinary water systems on any subdivision. The required water rights shall be as approved by the State Division of Water Quality and in conformance with Utah Administrative Code R309-510.
 - a. Subdivisions may be approved with a single dry lot. Any dry lot approved shall be labeled clearly on the plat as "Dry Lot - Restricted for development until an approved domestic water right is provided." In addition to the plat notation, a certificate shall be recorded on each new dry lot created stating that the lot has been approved, but that domestic water shall be required prior to the issuance of a zoning clearance. The plat notation may be removed by the Director of Development Services upon evidence that an approved water right has been assigned to the lot.
2. If a water source being utilized for a lot is not located within that lot, appropriate easements and rights-of-way shall be provided and recorded with the plat, or at such time that development occurs.
3. The land use authority may require that secondary (irrigation) water rights for a subdivided lot(s) be established as a condition of any subdivision approval. The amount of water required shall be in conformance with Utah Administrative Code R309-510.

4. Any secondary water presented to fulfill the requirements of this title shall indicate the source of the water, proof of water rights, and the equivalent amount of acre feet.

B. Sewage Requirements:

1. Subdivision applications, proposing individual on-site wastewater disposal systems, shall include feasibility reports meeting the requirements of the Bear River Health Department or Utah Department of Environmental Quality, as applicable, for each lot proposed. All Applicants for a subdivision where on site wastewater systems are proposed shall provide a septic tank permit or septic tank feasibility letter from the applicable authority for the entire subdivision and/or each lot proposed. The minimum lot size, as determined in each base zoning district, may be increased as required to ensure that each lot will be able to provide adequate on-site sewer treatment.
2. If a subdivision requires that off-site facilities be provided, appropriate easements and rights-of-way shall be required. Additionally, any engineering, site studies, or other requirements by the health department shall be conditions of approval for the proposed subdivision.
3. Alternative sewage treatment may be required in conformance with section 17.10.050A4b.

C. Fire Control: A review provided by the Cache County Fire District identifying any items related to providing the proposed subdivision with adequate fire protection and suppression services including but not limited to:

1. Ability to meet the requirements of the International Fire Code;
2. Suitable equipment access based on the needs of the proposed use including but not limited to sufficient roadway improvements (minimum width, structural stability, turn-around capabilities, year round maintenance, and other legal requirements);
3. Access to suitable water supply for fire protection (water tenders, hydrants, storage tanks, or as otherwise required).

D. School Bus Service: A review provided by the Cache County School District, identifying any items related to the provision of school bus services.

E. Roads And Access: A review provided by the Development Services Department that identifies the following:

1. Basic layout of the existing road(s) proposed to service the subdivision.
2. A basic analysis, to the extent possible, outlining if the existing roads meet current standards as outlined within title 12.
3. A review of the existing maintenance efforts, both summer (pavement preservation versus grading) and winter (snow removal services).
4. Additional information that would impact access issues related to the proposed subdivision or the traveling public.

Alternatively, if the proposed subdivision is accessed directly from a state highway, an access permit as required by the state of Utah Department of Transportation shall be provided with the application materials. A UDOT review through the Cache Access Management Program shall be provided prior to Planning Commission review of the plat.

F. Solid Waste Disposal: If the proposed subdivision is located outside of the boundaries of Service Area #1, a garbage or refuse plan shall be provided for review by the Planning Commission.

- G. Other Information And Materials: The Land Use Authority may require, with the reasons for such request being identified as either code requirements or items of concern as specified on the record, the applicant to provide additional information including but not limited to feasibility studies and/or evidence indicating suitability of the area for the proposed subdivision.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016; amd. Ord. 2020-02, - -2020)

16.04.090: REDESIGN

The Planning Commission may require that a subdivision be redesigned based on a recommendation from either staff or the Planning Commission. The redesign may be required based on either site constraints that may include, but are not limited to, topography, floodplain or waterways, historic or culturally significant elements, access issues, or other natural features. A redesign of a subdivision may also be required based on land use planning external to the site.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016; amd. Ord. 2020-02, - -2020)

16.04.100: COMPLETION OF DEVELOPMENT IMPROVEMENTS

- A. Improvements: The Planning Commission, **as part of the Preliminary Plat Application**, may require on-site and off-site improvements as outlined within County Code or as otherwise determined necessary by the Land Use Authority based on the record as required to protect the public health, safety, and welfare.
- B. No development shall be recorded until all of the conditions for approval have been met and all required improvements have been completed to the standards and specifications established by the county or other codes, laws, or regulations unless an improvement **surety agreement** is in place **as described in 16.04.110—defined by section 17.07.040**. The following minimum requirements also apply:
1. Construction within the subdivision shall conform to all federal and state regulations.
 2. **Subdivision Improvement Plans**~~Construction drawings~~ and construction within the subdivision shall conform to the Cache County Ordinance and Manual of Roadway Design and Construction Standards.
- C. Permits must be obtained for construction of the infrastructure facilities within the subdivision.
- D. Issuance Of Permits: No permits for structures shall be issued within a development that has not completed all improvements and/or conditions. However, the Director of Development Services may, upon review of health, safety, and/or access concerns, issue permits for non-combustible construction only.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016; amd. Ord. 2020-02. - -2020)

16.04.110: IMPROVEMENT SURETY

A subdivider shall guarantee improvements in accordance with the following:

- A. Completion of improvements before recordation. If an applicant desires to construct improvements as shown on approved Subdivision Improvement Plans prior to recordation:**
1. **Recordation of the plat shall not occur until the improvements required in connection with the subdivision have been completed and accepted.**
 2. **An applicant shall provide improvement surety of conditionally accepted improvements in a form acceptable to the County as shown in this Title in the following amount:**
 - a. **Ten percent of the total cost of all the required improvements shall be**

retained by the County during the 12-month (24-month if applicable) warranty period.

B. Recordation before completion of improvements. An applicant who desires to record any subdivision plat prior to the completion of subdivision improvements shall provide an improvement surety for the completion of the improvements.

~~When in the judgment of the Public Works Director or Director of Development Services, it is not feasible to complete improvements and/or conditions imposed by ordinance or the land use authority prior to the issuance of a permit or recordation of a plat, an improvement security shall may be accepted as part of an improvement agreement pursuant to this section to guarantee completion of the improvements and/or conditions.~~

C. Authorization To Accept Surety: The ~~Public Works Director~~director is authorized to accept improvement surety ~~and to enter into improvement agreements~~ to the completion of improvements and/or conditions imposed by ordinance or by a land use authority.

D. Acceptable Types Of Surety: The following types of improvement surety reflecting one hundred ten percent (110%) of the average of the bid estimates may be accepted:

1. Irrevocable letter of credit issued by a federally insured financial institution.
2. Performance bond issued by a financial institution, insurance company, or surety company with an A.M. Best rating of not less than A-:IX.

E. Estimating The Cost Of Improvements:

1. The developer shall present the county with a firm construction bid for the improvements and/or conditions to be addressed. The bid must be valid for a reasonable period of time from the date of the bid.
2. The bid shall be reviewed by the director or the director's designee prior to acceptance.
3. Upon the director's approval of the bid amount, the developer may provide improvement surety of not less than one hundred ten percent (110%) of the bid amount.
4. If the director does not accept the bid, the developer shall obtain an additional firm bid for the work to be secured with prices valid for at least six (6) months. The county shall accept the average of the two (2) submitted bids as the base amount for improvement security.

F. Completion Of Improvements: As applicable, improvements as identified in the ~~Subdivision Improvement Plans~~improvement agreement must be completed three (3) months prior to the expiration of the improvement surety or said surety shall be required to be extended.

G. Inspection: Upon completion of improvements, the county will inspect said facilities to ensure conformance with all requirements and accept the facilities based on said conformance. Upon acceptance of the improvements, the county shall retain ten percent (10%) of the bond amount for a period of not less than one year and no longer than allowed by state code.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016)

16.04.120: COORDINATION WITH MUNICIPALITIES AND OTHER SERVICE PROVIDERS

- A. Cache County fully supports access management along all state roads and shall work with all applicants of subdivisions through the Cache access management policy to work with the Utah department of transportation to coordinate access, ~~capa~~County, and safety issues.
- B. Cache County will work fully with applicants of subdivisions and adjacent/nearby municipalities to ensure that the information is available to applicants and the municipalities in terms of service provision, development, and annexation in conformance with this title, the land use ordinance, and state code section 10.2, part 4, annexation.

(Ord. 2016-03, 4-26-2016, eff. 5-12-2016)

CHAPTER 17.02 ADMINISTRATION

17.02.010: PURPOSE

17.02.020: RULES OF PROCEDURE

17.02.030: ESTABLISHING LAND USE AUTHORITY DUTIES, AUTHORITIES, AND POWERS

17.02.040: REQUEST A VARIANCE

17.02.050: EFFECTIVE PERIOD OF LAND USE AUTHORITY APPROVAL

17.02.060: APPEAL A LAND USE AUTHORITY DECISION

17.02.70 : NOTICE FOR PUBLIC MEETINGS

17.02.010: PURPOSE

A. The purpose of this chapter is to:

1. Establish the Land Use Authority for Cache County land use ordinance decisions; and
2. Establish the Appeal Authority for Cache County land use ordinance variance and appeal decisions; and
3. Provide direction for the process of land use review and appeal.

(Ord. 2018-02, 3-27-2018, eff. 4-12-2018; Ord. 2023-13, 5-9-2023)

17.02.020: RULES OF PROCEDURE

The Development Services Department shall adopt rules of procedure establishing the application and decision making process for required permits and approvals. These policies and procedures, including preparation of applications, must reflect the requirements of this code. Permitting fees must be approved by resolution by the County Council. The collected fees must be used to defray the costs of administering land use requests or appeals.

(Ord. 2018-02, 3-27-2018, eff. 4-12-2018; amd. Ord. 2020-02, - -2020; Ord. 2023-13, 5-9-2023)

17.02.30 0: ESTABLISHING LAND USE AUTHORITY DUTIES, ~~AUTHORITIES, AND POWERS~~

A. Director:

1. The Cache County Director of Development Services is established and functions as specified in chapter 2.40 of this code and in this chapter;
2. The Director must be appointed by the Cache County Executive, with the advice and consent of the County Council;
3. The Director has the duties, authority, and powers as set forth in this chapter.
4. The Director must:
 - a. Adopt procedures for land use application processes;
 - b. Administer and enforce the Land Use Ordinance, the Cache County Subdivision Ordinance, and any associated policies or procedures;
 - c. Determine the mapped location of a base or overlay zoning district boundary in

instances where the location may be unclear. The Director must consider the following criteria in reaching a decision:

- (1) The policies and development standards that apply to the base or overlay zoning district; and
 - (2) Where a base or overlay zoning district map boundary is shown following a road, right-of-way line, interstate highway, public utility right-of-way, railroad line, a stream or watercourse, or a line located midway between the main track of a railroad, the base or overlay zoning district map boundary is deemed to be changed automatically whenever such centerline is changed by natural or artificial means; and
- d. Interpret the use related definitions in the applicable base or overlay zoning district as contained in chapter 17.09 Schedule of Zoning Uses, of this title; and
5. Designee: The Director may assign a designee to act as the land use authority in the place of the Director. Any designee must be identified in writing by the Director prior to any land use decision by the designee.

B. Planning Commission:

1. The Cache County Planning Commission is established as required by Utah Code Annotated section 17-27a-301, and has the duties, authority, and powers as found in Utah Code Annotated section 17-27a-302, as amended, and in this chapter; and
2. The Executive must appoint a Planning Commission with the advice and majority consent of the Council; and
3. The Planning Commission must be composed of seven (7) members. All members serve a term of three (3) years; and
4. The Executive, with the advice and consent of the Council, may remove a member of the Planning Commission with or without cause; and
5. No fewer than five (5) members of the Planning Commission shall either maintain a permanent residency or own real property in an unincorporated area of the County. The Executive shall, when nominating any person to the Planning Commission, verify whether or not that person meets these requirements and shall inform the Council when presenting the name.
6. The Planning Commission must adopt bylaws and rules of procedure establishing membership, the duties of officers and their selection, and for other purposes considered necessary for the functioning of the Planning Commission. These bylaws and rules of procedure must be approved by the Council; and
7. The Planning Commission must provide land use review to the Council in the following:
 - a. Preparing and recommending a General Plan and amendments to the General Plan; and
 - b. Recommending land use ordinances and maps, and amendments to land use ordinances and maps; and
 - c. On other items as the Council directs.

C. Land Use Hearing Officer:

1. Procedures:

- a. The land use hearing officer may administer oaths and compel the attendance of witnesses.
- b. All hearings before the land use hearing officer shall comply with the requirements of Chapter 4, Title 52, Utah Code, Open and Public Meetings.
- c. The land use hearing officer shall:
 - (1) Keep minutes of his or her proceedings; and
 - (2) Keep records of his or her examinations and other official actions.
- d. The land use hearing officer shall file his or her records in the office of the development services division. All such records are public records.
- e. Decisions of the land use hearing officer become effective at the meeting in which the decision is made, unless a different time is designated at the time the decision is made.

2. Qualifications:

- a. The land use hearing officer shall be appointed by the County Executive with the advice and consent of the County Council. The Executive shall appoint more than one hearing officer, but only one hearing officer shall consider and decide upon any matter properly presented for hearing officer review.
- b. A hearing officer may serve a maximum of two (2) consecutive full terms of five (5) years each. The hearing officer shall either be law trained or have significant experience with land use laws and the requirements and operations of administrative hearing processes.

3. Conflict Of Interest And Removal:

- a. The hearing officer shall not participate in any appeal in which the hearing officer has a conflict of interest.
- b. The hearing officer may be removed by the Executive with advice and consent of the Council for violation of this title or any policies and procedures adopted by the Development Services director following receipt by the Executive of a written complaint filed against the hearing officer.

4. Powers And Duties:

- a. The land use hearing officer shall:
 - (1) Act as the appeal authority for administrative decisions by the Development Services Director and decisions by the planning commission; and
 - (2) Hear and decide variances from the terms of the zoning ordinance; and
 - (3) Hear and decide applications for the expansion or modification of nonconforming uses.

D. County Council:

- 1. The Cache County Council is established as found in Utah Code Annotated section 17-52a-504 as amended, and in title 2, chapter 2.12 of this Code, and has the land use

duties, authority, and powers as represented in title 2, chapter 2.12 of this Code, Utah Code Annotated section 17-53 part 2 as amended, and this chapter.

E. Authority For Land Use Actions:

1. The Land Use Authority is responsible for the land use actions as noted in the table below:

TABLE 17.02.030

AUTHORITY FOR LAND USE ACTIONS

Land Use Authority	Land Use Action
Director	Zoning clearance
	Floodplain permit
	Final Subdivision Plat
	Variance for maximum structure height or minimum setback distances
County Engineer and Fire Marshall	Subdivision Improvement Plans
Planning Commission	Preliminary Subdivision Plat
	Subdivision amendment
	Conditional use permit
Land Use Hearing Officer	Variance (except as listed under Director)
	Appeal
Council	Ordinance or ordinance amendment
	Rezone
	Modifications of County rights-of-way and easements
	General Plan or General Plan amendment
	Annexation/disconnection

(Ord. 2018-02, 3-27-2018, eff. 4-12-2018; amd. Ord. 2020-02, - -2020; Ord. 2023-13, 5-9-2023)

HISTORY

Amended by Ord. [2 023-24](#) on 8/10/2023

17.02.040: REQUEST A VARIANCE

- A. Any person or entity desiring a waiver or modification of the requirements of the land use ordinance as applied to a parcel of property that they own, lease, or in which they hold some other beneficial interest must be filed with the Cache County Development Services Department for a variance from the terms of this title. The designated Appeal Authority may grant a variance if the requirements of Utah Code Annotated section 17-27a-702 as amended have been met;

and

B. A request for a variance must:

1. Be filed with Development Services Department; and
2. When a request for a variance is filed, notice is given as required by this chapter. The Appeal Authority hears that issue at the next regularly scheduled meeting, unless such time is extended for good cause or stipulation of the parties; and

C. The Appeal Authority must issue a decision in writing within fifteen (15) business days of the final hearing, which constitutes a final decision under Utah Code Annotated section 17-27a-8 as amended.

(Ord. 2018-02, 3-27-2018, eff. 4-12-2018; Ord. 2023-13, 5-9-2023)

17.02.050: EFFECTIVE PERIOD OF LAND USE AUTHORITY APPROVAL

- A. Administrative land use decisions of approval are effective for a period of one year from the date of Land Use Authority approval; and
- B. The Director must issue a notice of expiration to the agent of a project no less than ninety (90) calendar days prior to the end of the effective period of approval; and
- C. All final documents required to record a permit or subdivision must be submitted to the Development Services Office no less than four (4) weeks before the approval deadline; and
- D. Any approval that has lapsed beyond its effective period is void and any new application must conform to the ordinance currently in effect; and
- E. No refunds are issued for void applications or permits; and
- F. At the discretion of the Land Use Authority, the effective period of approval may be extended for up to six (6) months beyond the one year period of the original approval. Within that extension no development or active use of the site is allowed until the permit or subdivision plat has been recorded and all conditions have been met.
 1. To request an extension an applicant must submit an application to the Development Services Office a minimum of six (6) weeks prior to the expiration of the original one year period of approval.
 2. Extension requests must be reviewed by the Land Use Authority. The Land Use Authority may approve an extension request only if:
 - a. The reason for the extension is not economic.
 - b. The applicant has shown a clear pattern of working to record the plat or permit throughout the entirety of the approval period.
 3. The applicant bears the burden of proving that the conditions justifying an extension have been met.
- G. Where an appeal of an approval has been made, the effective period for the approval does not begin until a final decision has been issued by the Appeal Authority or Judge of the First District Court.

(Ord. 2018-02, 3-27-2018, eff. 4-12-2018; amd. Ord. 2023-13, 5-9-2023)

17.02.060: APPEAL A LAND USE AUTHORITY DECISION

A. The Appeal Authority for Land Use Authority actions is assigned as noted in the table below:

TABLE 17.02.060 APPEAL A LAND USE AUTHORITY DECISION

Acting Authority	Appeal Authority
Director	Land Use Hearing Officer
Planning Commission	Land Use Hearing Officer
Land Use Hearing Officer	First District Court
Council	First District Court

- a. Appeals for Subdivision Improvement Plans and Final Subdivision Plats shall be reviewed by an appeal panel as detailed in Cache County Code 16.03.40 as amended.
- B. Land use decisions may be appealed:
1. By a person with standing that is adversely affected as a result of a Land Use Authority's decision by alleging that any order, requirement, decision, or determination of the Land Use Authority is arbitrary, capricious or illegal; and
 2. Only if it is the final decision issued by the proper Land Use Authority. The appeal of decisions made by supporting staff must be reviewed by the Land Use Authority that issued the final decision; and
 3. If commenced within ten (10) business days of the adverse order, requirement, decision, or determination by filing a written notice of appeal with the Cache County Development Services Department. The notice of appeal must identify the decision being appealed and parties making the appeal; and
 - a. The appellant has the burden of showing the evidence and proving that the decision of the Land Use Authority is arbitrary, capricious (unsupported by the evidence or facts of record), or illegal; and
- C. When a notice of appeal is filed, notice must be given as required by this chapter. The Appeal Authority then hears that issue at the next regularly scheduled meeting for a hearing, unless such time is extended for good cause or stipulation of the parties; and
- D. The Appeal Authority may require written briefs or memorandum of the parties as the Appeal Authority deems necessary. At the hearing, the appellant must appear in person or by agent; and
- E. Using substantial evidence as the standard of review, the Appeal Authority determines the correctness of a decision of the Land Use Authority in its interpretation and application of a land use or subdivision ordinance. Only those decisions in which a Land Use Authority has applied a land use ordinance to a particular application, person, or parcel may be appealed; and
- F. The Appeal Authority must issue a decision in writing within fifteen (15) business days of the final hearing, which constitutes a final decision under Utah Code Annotated section 17-27a-8 as amended; and
- G. Any person adversely affected by a final decision of the Appeal Authority may petition the First District Court for review of the decision as permitted by law. Such a petition is barred unless filed within thirty (30) days after the Appeal Authority's decision is final in compliance with Utah Code Annotated section 17-27a-801(2) as amended; and
1. The Appeal Authority may order its decision stayed pending District Court review if the Appeal Authority finds it to be in the best interest of the County.

(Ord. 2018-02, 3-27-2018, eff. 4-12-2018; Ord. 2023-13, 5-9-2023)

17.02.070: NOTICE FOR PUBLIC MEETINGS

- A. Notice for public meetings and public hearings must comply with the Open and Public Meetings Act, Utah Code Annotated chapter 52-4 and Utah Code Annotated section 17-27a-2 as amended. At the discretion of the Land Use Authority additional notice requirements may be applied; and
- B. Notice of the time, place, and subject matter of a meeting must be given to the person making a request, the Land Use Authority or official, other affected parties as directed by law, and all adjoining property owners within a three hundred foot (300') radius of the boundary of the subject property.

(Ord. 2018-02, 3-27-2018, eff. 4-12-2018; Ord. 2023-13, 5-9-2023)

Discussion Item

Dec 1, 2023

To: County Council

Subject: Discussion of an annexation notice of intent to file a petition that would create an unincorporated peninsula

Proposed Annexation Parcels: 03-049-0010; 03-049-0011; 03-049-0013

Staff Report

Refined Ventures is seeking to file an annexation petition with Nibley City and Cache County for approximately 47.66 acres located just south of Nibley City's current boundary and between 1500 W and 1200 W (see attached parcel map). This annexation, if approved, would create an unincorporated peninsula (Parcel 03-049-0009). State code allows for creating a peninsula only if the applicable County and City agree (see below). Cache County Clerk's Office requires that before a notice of intent to file an annexation petition can be filed, the County Council must review and at least give tentative support, if not outright approval.

Utah Code 10-2-402

(c) A municipality may annex an unincorporated area within a specified county that does not meet the requirements of Subsection (1)(b), leaving or creating an unincorporated island or unincorporated peninsula, if:

- (i) the area is within the annexing municipality's expansion area;*
- (ii) the specified county in which the area is located and the annexing municipality agree to the annexation;*
- (iii) the area is not within the area of another municipality's annexation policy plan, unless the other municipality agrees to the annexation; and*
- (iv) the annexation is for the purpose of providing municipal services to the area.*

One of the main concerns with an annexation creating an island or peninsula is the ability to provide services. As noted below by Public Works, this annexation will create a section of county roadway sandwiched between Nibley City roadways.

The map below shows the annexation area highlighted in red and the remainder peninsula in yellow.

Public Works: (The following was an email from Matt Phillips, the Public Works Director, to Stephen Nelson, the Director of Development Services, regarding the annexation.)

No issues with the proposed annexation of 1200 West right-of-way.

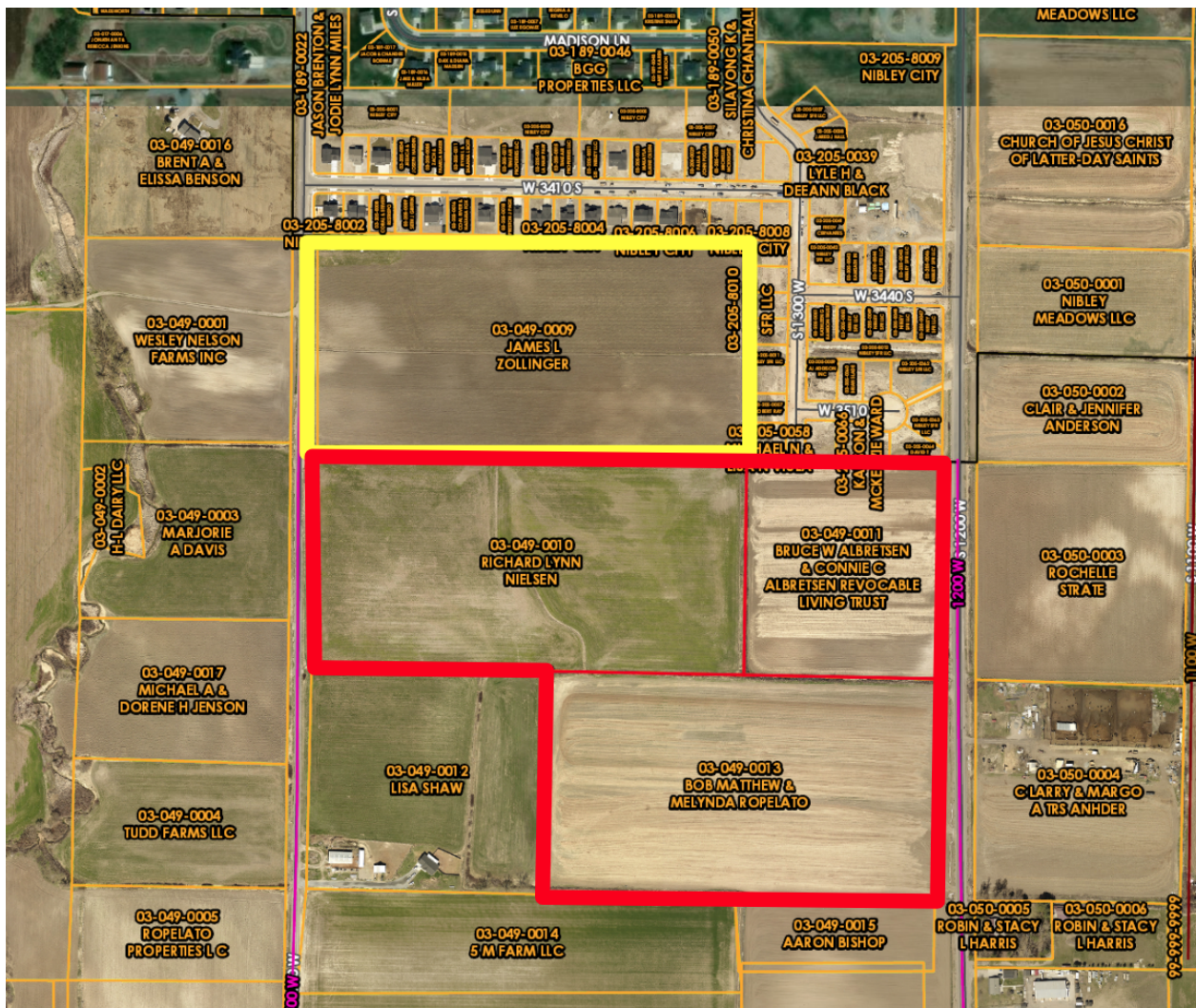
I do have issues or concerns with 1500 West. I like that they took the full width, but this leaves a checkerboard of roadway from the current city limits.

There would be 660ish feet of roadway sandwiched between two Nibley roads. I am guessing they will want to trench down the road with utilities, provide access, install curb & sidewalk, etc.

These checkerboards create issues with road maintenance, irrigation, safety issues, and utilities. Nibleys water and sewer is not public, because it is not available to county residents, and it makes it hard to determine what should be required of them when they start trying to get permits to put their utilities in the right-of-way. We don't have any code or agreements for guidance on city utilities in the county right-of-way and it makes it more of a political issue. Technically, I don't think we have to allow it, but that is not a good solution.

If they don't annex any of 1500 West then we have less maintenance issues, and the Council needs to approve the access. However, we still fight the utilities, and are usually left out of the subdivision approval process and don't know what is going on until it is too late.

So while I don't have a solution, I would recommend that either all of 1500 west is annexed including the strip going north, so we don't have to worry about the issues, or none of 1500 west is annexed. Another solution would be to require some agreement as a condition of the annexation they improve and maintain 1500 West.





CACHE COUNTY
ORDINANCE NO. 2023 - 41

**AN ORDINANCE UPDATING THE CACHE COUNTY FEE SCHEDULE TO AMEND
THE FEES ASSOCIATED WITH THE FAIRGROUNDS**

- (A) WHEREAS, Utah Code Ann. § 17-53-211 requires the County Council to adopt an ordinance establishing fees for services provided by certain County officers; and
- (B) WHEREAS, the County Council believes it is appropriate to adopt and include within the County Code a listing of fees and charges imposed by the County to provide notice of those fees and charges by County residents; and
- (C) WHEREAS, the County has recently begun providing for garbage collection through a contractual agreement with Waste Management and must now charge fees for this service;

NOW, THEREFORE, the County Legislative Body of Cache County ordains as follows:

SECTION 1:

FEE SCHEDULE

CACHE COUNTY CONSOLIDATED FEE SCHEDULE

EVENT CENTER AND FAIRGROUNDS DEPARTMENT

Building	Room	Pricing Method	Profit	Private	Non Profit	Deposit	Comments
Arena Riding Passes	Daily Riding Pass	(none)	N/A	\$10	N/A		
Arena Riding Passes	Family Day Pass	(none)	N/A	\$20	N/A		
Arena Riding Passes	Individual Monthly Riding Pass	(none)	N/A	\$30	N/A		
Arena Riding Passes	Riding Pass Family Annual	(none)	N/A	\$125	N/A		
Arena Riding Passes	Riding Pass Family Seasonal	(none)	N/A	\$90	N/A		
Arena Riding Passes	Riding Pass Individual Annual	(none)	N/A	\$90	N/A		
Arena Riding Passes	Riding Pass Individual Seasonal	(none)	N/A	\$70	N/A		
Arena, Cache	Cache Arena	Hr/min/max	50/100/450	40/80/360	30/60/270	\$250	
Arena, Outdoor	Outdoor Arena	Hr/min/max	50/100/450	40/80/360	30/60/270	\$250	
Arena, Roping	Roping Arena	Hr/min/max	50/100/450	40/80/360	30/60/270	\$250	

Cattle surcharge	All Arenas	Hourly	\$10	\$10	\$10		
Boardwalk	Boardwalk Concessions	Daily	\$200	\$150	\$100	\$100	
Bowery	Bowery	Daily	\$100	\$75	\$50	\$100	
Cow Barn	Cow Barn	Daily	\$100	\$75	\$50	\$100	
Grand Stand	Grand Stand	Daily	\$300	\$300	\$300	\$500	1st day \$300, Additional days \$100
Green Space	Green Space	Daily	\$150	\$75	\$50	\$100	
Green Space	Infield	Daily	\$150	\$75	\$50	\$100	
Horse Stall Rent		Monthly	\$120			\$100	increase from 80 to 120
Hay Stall Rent		Monthly	\$30				Increase from 0 to 30
Horse Stall Rent		Overnight/Event daily	\$25				increase from 15 to 25
Horse Stall Rent		Daily pro-rated	\$5				
Tack Room		Monthly	\$20				
Millburger	Millburger	Daily	\$300	\$300	\$300	\$500	1st day \$300, Additional days \$100
Pig Barn	Pig Barn	Daily	\$100	\$75	\$50	\$100	
Pit Stop	Pit Stop	Daily	\$300	\$300	\$300	\$500	1st day \$300, Additional days \$100
Event Camping	Green Space	Daily	\$30				TRT included
Non-Event Camping	Green Space	Daily	\$35				TRT included
Cache Event Center	Cache Event Center-All Building	Daily	\$1,700	\$1,300	\$1,000	50%	Hourly rate is 20% of daily rate
Cache Event Center	Event Hall Combo	Daily	\$1,400	\$1,100	\$850	50%	
Cache Event Center	Event Hall 3/4 Combo		\$1,150	\$950	\$750	50%	
Cache Event Center	Event Hall-Middle	Daily	\$900	\$750	\$600	50%	
Cache Event Center	Event Hall-North	Daily	\$500	\$400	\$350	50%	
Cache Event Center	Event Hall-South	Daily	\$500	\$400	\$350	50%	
Cache Event Center	NE Function room	Hourly (1 hr min)/daily max	60/300	40/200	25/125	50%	hourly/daily maximum



Cache Event Center	NW Function room	Hourly (1 hr min)/daily max	60/300	40/200	25/125	50%	hourly/daily maximum
Cache Event Center	SW Function room	Hourly (1 hr min)/daily max	60/300	40/200	25/125	50%	hourly/daily maximum
Cache Event Center	Kitchen Base	Daily	\$300	\$300	\$300	\$500	1st day \$300, Additional days \$100
Cache Event Center	Kitchen Full	Daily	\$500	\$500	\$500	\$500	1st day \$500, Additional days \$100
	Kitchen Damage Deposit	Per Event				\$500	
Alcohol Service	Event Center and Indoor Arena	Event				\$550	
	Private Event	15% increase of rental rates					
	Single Event	25% increase of rental rates					
Staff Labor		Hourly	\$50	\$50	\$50		
Sheriff Sec. Fees		Hourly	\$70	\$70	\$70		ask for pricing
Equipment							
10' Panel			\$5	\$5	\$5		
10' Walk Thru Gate			\$5	\$5	\$5		
12' Panel			\$5	\$5	\$5		
12' Walk Thru Gate			\$5	\$5	\$5		
Barricades			\$5	\$5	\$5		
Tractor w/Operator			\$85	\$85	\$85		
Dump Truck			\$100	\$100	\$100		
Grader w/Operator			\$145	\$145	\$145		
Skid Steer			\$100	\$100	\$100		
Spider Boxes		Per Event	\$30	\$30	\$30		
Extra 50 amp cord		Per Item	\$10	\$10	\$10		
Water Truck	Equipment	Hourly	\$125	\$125	\$125		
Off Site	150 Bleachers-towable	Unit	\$1,500	\$1,500	\$1,500		
Off Site	Portable Stage	Unit	\$650	\$650	\$650		includes setup/teardown



Furniture							
Bleachers w/o Fence			\$50	\$50	\$50		
Bleachers with Fence			\$50	\$50	\$50		
Chairs, Folding			\$1	\$1	\$1		
Chairs, Stacking			\$1	\$1	\$1		
Portable P.A. System			\$25	\$25	\$25		
Stage		Per Platform	\$50	\$50	\$50		per platform
Tables, Banquet 8'		Per Item	\$5	\$5	\$5		
Table, Picnic 8'		Per Item	\$15	\$15	\$15		
Table, Round 5'		Per Item	\$5	\$5	\$5		

SECTION 2:

This ordinance takes effect 15 days following its passage and approval by the Cache County Council.

PASSED AND APPROVED BY THE COUNTY COUNCIL OF CACHE COUNTY, UTAH
THIS ____ DAY OF _____ 2023.

	In Favor	Against	Abstained	Absent
Sandi Goodlander				
David Erickson				
Nolan Gunnell				
Barbara Tidwell				
Karl Ward				
Kathryn Bues				
Mark Hurd				
Total				

CACHE COUNTY:

ATTEST:

By: _____
David Erickson, Chair

By: _____
David Benson, County Clerk / Auditor



ACTION OF COUNTY EXECUTIVE:

____ Approved

____ Disapproved (Written statement of objection attached)

By: _____

David Zook, County Executive



EXHIBIT 1

FEE SCHEDULE

CACHE COUNTY CONSOLIDATED FEE SCHEDULE

EVENT CENTER AND FAIRGROUNDS DEPARTMENT

Building	Room	Unit	For-Profit Fee	Private Rental Fee	Non-Profit Adult Fee	Non-Profit Youth Fee	Comment
Arena Riding Passes	Daily Riding Pass	(none)	N/A	\$10	N/A	N/A	
	Family Day Pass	(none))	N/A	\$20	N/A	N/A	
	Individual Riding Pass	Monthly	N/A	\$30	N/A	N/A	
		Annual	N/A	\$90	N/A	N/A	
		Seasonal	N/A	\$70	N/A	N/A	
	Family Riding Pass	Annual	N/A	\$125	N/A	N/A	
		Seasonal	N/A	\$90	N/A	N/A	
Cache Event Center	All-Building	Daily	\$1,500	\$1,000	\$800	\$600	
	Event Hall	Daily—Combo	\$1,200	\$900	\$750	\$500	
		Daily—Middle	\$900	\$750	\$600	\$300	
		Daily—North	\$500	\$400	\$350	\$200	
		Daily—South	\$500	\$400	\$350	\$200	
	NE Function Room	Hourly*/Daily Maximum	60/300	40/200	25/125	20/100	
	NW Function Room		60/300	40/200	25/125	20/100	
	SW Function Room		60/300	40/200	25/125	20/100	
	Kitchen Base	Daily	\$300	\$300	\$300	\$300	\$500-deposit
	Kitchen-Full		\$500	\$500	\$500	\$500	\$500-deposit
Arena	Cache-Arena	Hourly*/Daily Maximum	50/450	40/360	30/270	25/225	\$10/hr surcharge for cattle
	Outdoor Arena		50/450	40/360	30/270	25/225	
	Roping Arena		50/450	40/360	30/270	25/225	
Boardwalk	Concessions	Daily	\$200	\$150	\$100	\$50	
Bowery	Bowery	Daily	\$100	\$75	\$50	\$40	
Cow-Barn	Cow-Barn	Daily	\$100	\$75	\$50	\$40	

Grand Stand	Grand Stand	Daily	\$300	\$250	\$200	\$100	
Green Space	Green Space	Daily	\$150	\$75	\$50	\$40	
	Infield	Daily	\$150	\$75	\$50	\$40	
Millburger	Millburger	Daily	\$300	\$250	\$200	\$100	
Misc Items	50 Bleachers	Event	\$75	\$50	\$50	\$50	Delivery additional >5 miles
	150 Bleachers	Event	\$1,500	\$1,500			
	Portable Stage	Event	\$650	\$600	\$550	\$500	Includes setup/take down
Pig Barn	Pig Barn	Daily	\$100	\$75	\$50	\$40	
Pit Stop	Pit Stop	Daily	\$300	\$250	\$200	\$100	
Event Camping	Green Space	Daily	\$30				TRT Included
Non-Event Camping	Green Space	Daily	\$35				TRT Included
Water Truck	Equipment	Hourly	\$95				
Horse Stall	Rental	Monthly	\$80				\$100 Damage Deposit
		Overnight/Event	\$15				
		Daily (Prorated)	\$3				
Disc Golf	Green Space	Front 9/Daily	\$1000				
Disc Golf	Infield	Back 9/Daily	\$1000				
Stage	Rental	Event	\$50	\$50	\$50	\$50	Per platform
Spider Boxes	Rental	Event	\$25	\$25	\$25	\$25	Per box
Staff Labor	Rate	Hourly	\$25	\$25	\$25	\$25	
Sheriff Sec. Fees							Ask for pricing

<u>Building</u>	<u>Room</u>	<u>Pricing Method</u>	<u>Profit</u>	<u>Private</u>	<u>Non Profit</u>	<u>Deposit</u>	<u>Comments</u>
<u>Arena Riding Passes</u>	<u>Daily Riding Pass</u>	<u>(none)</u>	<u>N/A</u>	<u>\$10</u>	<u>N/A</u>		
<u>Arena Riding Passes</u>	<u>Family Day Pass</u>	<u>(none)</u>	<u>N/A</u>	<u>\$20</u>	<u>N/A</u>		
<u>Arena Riding Passes</u>	<u>Individual Monthly Riding Pass</u>	<u>(none)</u>	<u>N/A</u>	<u>\$30</u>	<u>N/A</u>		
<u>Arena Riding Passes</u>	<u>Riding Pass Family Annual</u>	<u>(none)</u>	<u>N/A</u>	<u>\$125</u>	<u>N/A</u>		
<u>Arena Riding Passes</u>	<u>Riding Pass Family Seasonal</u>	<u>(none)</u>	<u>N/A</u>	<u>\$90</u>	<u>N/A</u>		

<u>Arena Riding Passes</u>	<u>Riding Pass Individual Annual</u>	<u>(none)</u>	<u>N/A</u>	<u>\$90</u>	<u>N/A</u>		
<u>Arena Riding Passes</u>	<u>Riding Pass Individual Seasonal</u>	<u>(none)</u>	<u>N/A</u>	<u>\$70</u>	<u>N/A</u>		
<u>Arena, Cache</u>	<u>Cache Arena</u>	<u>Hr/min/max</u>	<u>50/100/450</u>	<u>40/80/360</u>	<u>30/60/270</u>	<u>\$250</u>	
<u>Arena, Outdoor</u>	<u>Outdoor Arena</u>	<u>Hr/min/max</u>	<u>50/100/450</u>	<u>40/80/360</u>	<u>30/60/270</u>	<u>\$250</u>	
<u>Arena, Roping</u>	<u>Roping Arena</u>	<u>Hr/min/max</u>	<u>50/100/450</u>	<u>40/80/360</u>	<u>30/60/270</u>	<u>\$250</u>	
<u>Cattle surcharge</u>	<u>All Arenas</u>	<u>Hourly</u>	<u>\$10</u>	<u>\$10</u>	<u>\$10</u>		
<u>Boardwalk</u>	<u>Boardwalk Concessions</u>	<u>Daily</u>	<u>\$200</u>	<u>\$150</u>	<u>\$100</u>	<u>\$100</u>	
<u>Bowery</u>	<u>Bowery</u>	<u>Daily</u>	<u>\$100</u>	<u>\$75</u>	<u>\$50</u>	<u>\$100</u>	
<u>Cow Barn</u>	<u>Cow Barn</u>	<u>Daily</u>	<u>\$100</u>	<u>\$75</u>	<u>\$50</u>	<u>\$100</u>	
<u>Grand Stand</u>	<u>Grand Stand</u>	<u>Daily</u>	<u>\$300</u>	<u>\$300</u>	<u>\$300</u>	<u>\$500</u>	<u>1st day \$300, Additional days \$100</u>
<u>Green Space</u>	<u>Green Space</u>	<u>Daily</u>	<u>\$150</u>	<u>\$75</u>	<u>\$50</u>	<u>\$100</u>	
<u>Green Space</u>	<u>Infield</u>	<u>Daily</u>	<u>\$150</u>	<u>\$75</u>	<u>\$50</u>	<u>\$100</u>	
<u>Horse Stall Rent</u>		<u>Monthly</u>	<u>\$120</u>			<u>\$100</u>	<u>increase from 80 to 120</u>
<u>Hay Stall Rent</u>		<u>Monthly</u>	<u>\$30</u>				<u>Increase from 0 to 30</u>
<u>Horse Stall Rent</u>		<u>Overnight/Event daily</u>	<u>\$25</u>				<u>increase from 15 to 25</u>
<u>Horse Stall Rent</u>		<u>Daily pro-rated</u>	<u>\$5</u>				
<u>Tack Room</u>		<u>Monthly</u>	<u>\$20</u>				
<u>Millburger</u>	<u>Millburger</u>	<u>Daily</u>	<u>\$300</u>	<u>\$300</u>	<u>\$300</u>	<u>\$500</u>	<u>1st day \$300, Additional days \$100</u>
<u>Pig Barn</u>	<u>Pig Barn</u>	<u>Daily</u>	<u>\$100</u>	<u>\$75</u>	<u>\$50</u>	<u>\$100</u>	
<u>Pit Stop</u>	<u>Pit Stop</u>	<u>Daily</u>	<u>\$300</u>	<u>\$300</u>	<u>\$300</u>	<u>\$500</u>	<u>1st day \$300, Additional days \$100</u>
<u>Event Camping</u>	<u>Green Space</u>	<u>Daily</u>	<u>\$30</u>				<u>TRT included</u>
<u>Non-Event Camping</u>	<u>Green Space</u>	<u>Daily</u>	<u>\$35</u>				<u>TRT included</u>
<u>Cache Event Center</u>	<u>Cache Event Center-All Building</u>	<u>Daily</u>	<u>\$1,700</u>	<u>\$1,300</u>	<u>\$1,000</u>	<u>50%</u>	<u>Hourly rate is 20% of daily rate</u>
<u>Cache Event Center</u>	<u>Event Hall Combo</u>	<u>Daily</u>	<u>\$1,400</u>	<u>\$1,100</u>	<u>\$850</u>	<u>50%</u>	
<u>Cache Event Center</u>	<u>Event Hall 3/4 Combo</u>		<u>\$1,150</u>	<u>\$950</u>	<u>\$750</u>	<u>50%</u>	

<u>Cache Event Center</u>	<u>Event Hall-Middle</u>	<u>Daily</u>	<u>\$900</u>	<u>\$750</u>	<u>\$600</u>	<u>50%</u>	
<u>Cache Event Center</u>	<u>Event Hall-North</u>	<u>Daily</u>	<u>\$500</u>	<u>\$400</u>	<u>\$350</u>	<u>50%</u>	
<u>Cache Event Center</u>	<u>Event Hall-South</u>	<u>Daily</u>	<u>\$500</u>	<u>\$400</u>	<u>\$350</u>	<u>50%</u>	
<u>Cache Event Center</u>	<u>NE Function room</u>	<u>Hourly (1 hr min)/daily max</u>	<u>60/300</u>	<u>40/200</u>	<u>25/125</u>	<u>50%</u>	<u>hourly/daily maximum</u>
<u>Cache Event Center</u>	<u>NW Function room</u>	<u>Hourly (1 hr min)/daily max</u>	<u>60/300</u>	<u>40/200</u>	<u>25/125</u>	<u>50%</u>	<u>hourly/daily maximum</u>
<u>Cache Event Center</u>	<u>SW Function room</u>	<u>Hourly (1 hr min)/daily max</u>	<u>60/300</u>	<u>40/200</u>	<u>25/125</u>	<u>50%</u>	<u>hourly/daily maximum</u>
<u>Cache Event Center</u>	<u>Kitchen Base</u>	<u>Daily</u>	<u>\$300</u>	<u>\$300</u>	<u>\$300</u>	<u>\$500</u>	<u>1st day \$300, Additional days \$100</u>
<u>Cache Event Center</u>	<u>Kitchen Full</u>	<u>Daily</u>	<u>\$500</u>	<u>\$500</u>	<u>\$500</u>	<u>\$500</u>	<u>1st day \$500, Additional days \$100</u>
	<u>Kitchen Damage Deposit</u>	<u>Per Event</u>				<u>\$500</u>	
<u>Alcohol Service</u>	<u>Event Center and Indoor Arena</u>	<u>Event</u>				<u>\$550</u>	
	<u>Private Event</u>	<u>15% increase of rental rates</u>					
	<u>Single Event</u>	<u>25% increase of rental rates</u>					
<u>Staff Labor</u>		<u>Hourly</u>	<u>\$50</u>	<u>\$50</u>	<u>\$50</u>		
<u>Sheriff Sec. Fees</u>		<u>Hourly</u>	<u>\$70</u>	<u>\$70</u>	<u>\$70</u>		<u>ask for pricing</u>
<u>Equipment</u>							
<u>10' Panel</u>			<u>\$5</u>	<u>\$5</u>	<u>\$5</u>		
<u>10' Walk Thru Gate</u>			<u>\$5</u>	<u>\$5</u>	<u>\$5</u>		
<u>12' Panel</u>			<u>\$5</u>	<u>\$5</u>	<u>\$5</u>		
<u>12' Walk Thru Gate</u>			<u>\$5</u>	<u>\$5</u>	<u>\$5</u>		
<u>Barricades</u>			<u>\$5</u>	<u>\$5</u>	<u>\$5</u>		
<u>Tractor w/Operator</u>			<u>\$85</u>	<u>\$85</u>	<u>\$85</u>		
<u>Dump Truck</u>			<u>\$100</u>	<u>\$100</u>	<u>\$100</u>		
<u>Grader w/Operator</u>			<u>\$145</u>	<u>\$145</u>	<u>\$145</u>		
<u>Skid Steer</u>			<u>\$100</u>	<u>\$100</u>	<u>\$100</u>		
<u>Spider Boxes</u>		<u>Per Event</u>	<u>\$30</u>	<u>\$30</u>	<u>\$30</u>		

<u>Extra 50 amp cord</u>		<u>Per Item</u>	<u>\$10</u>	<u>\$10</u>	<u>\$10</u>		
<u>Water Truck</u>	<u>Equipment</u>	<u>Hourly</u>	<u>\$125</u>	<u>\$125</u>	<u>\$125</u>		
<u>Off Site</u>	<u>150 Bleachers-towable</u>	<u>Unit</u>	<u>\$1,500</u>	<u>\$1,500</u>	<u>\$1,500</u>		
<u>Off Site</u>	<u>Portable Stage</u>	<u>Unit</u>	<u>\$650</u>	<u>\$650</u>	<u>\$650</u>		<u>includes setup/teardown</u>
<u>Furniture</u>							
<u>Bleachers w/o Fence</u>			<u>\$50</u>	<u>\$50</u>	<u>\$50</u>		
<u>Bleachers with Fence</u>			<u>\$50</u>	<u>\$50</u>	<u>\$50</u>		
<u>Chairs, Folding</u>			<u>\$1</u>	<u>\$1</u>	<u>\$1</u>		
<u>Chairs, Stacking</u>			<u>\$1</u>	<u>\$1</u>	<u>\$1</u>		
<u>Portable P.A. System</u>			<u>\$25</u>	<u>\$25</u>	<u>\$25</u>		
<u>Stage</u>		<u>Per Platform</u>	<u>\$50</u>	<u>\$50</u>	<u>\$50</u>		<u>per platform</u>
<u>Tables, Banquet 8'</u>		<u>Per Item</u>	<u>\$5</u>	<u>\$5</u>	<u>\$5</u>		
<u>Table, Picnic 8'</u>		<u>Per Item</u>	<u>\$15</u>	<u>\$15</u>	<u>\$15</u>		
<u>Table, Round 5'</u>		<u>Per Item</u>	<u>\$5</u>	<u>\$5</u>	<u>\$5</u>		



CACHE COUNTY ORDINANCE No. 2023-43

AN ORDINANCE AMENDING SECTION 3.56.060 OF CACHE COUNTY CODE TO UPDATE THE FUND BALANCE LIMITS FOR THE GENERAL FUND

- A) WHEREAS, pursuant to Utah Code § 17-53-223(1), the County Council may pass all ordinances and rules and make all regulations, not repugnant to law, necessary for carrying into effect or discharging its powers and duties; and
- B) WHEREAS, Utah Code § 17-36-16(2)(a) places a limit on how much a county can accumulate in its General Fund which, for Cache County at the end of fiscal year 2023, is \$18,305,000; and
- C) WHEREAS, Cache County Code 3.56.060 limits the total of committed, assigned and unassigned fund balances remaining in the General Fund at the end of a calendar year to 20 percent of annual expenditures; and
- D) WHEREAS, the 2023 limit for the Cache County General Fund imposed by section 3.56.060 would be approximately \$12,700,000; and
- E) WHEREAS, the County Council sees the importance of maintaining a higher fund balance amount than current county code allows; and
- F) WHEREAS, the County Council also sees the importance of maintaining a higher minimum balance than the five percent mandated by section 3.56.060;

NOW, THEREFORE, the Cache County Council ordains as follows:

SECTION 1: Section 3.56.060 of the Cache County Code is amended to read in full as follows, with a redline copy attached as Exhibit 1:

3.56.060: FUND BALANCE LIMITS FOR THE GENERAL FUND

The combined total of committed, assigned and unassigned fund balances remaining in the General Fund at the end of a calendar year should be at least ten percent (10%) of annual expenditures. The maximum accumulated unappropriated surplus in the county general fund should not exceed the limit set forth in the Uniform Fiscal Procedures Act for



Counties. When the General Fund balance falls below ten percent (10%) of annual expenditures at the end of a calendar year, then the budget of the following year will be amended to show a contribution to fund balance that will bring the balance to at least ten percent (10%) of annual expenditures. When the General Fund balance rises above what is allowed in the Uniform Fiscal Procedures Act for Counties at the end of a calendar year, then the budget of the following year will be amended to show an appropriation for the General Fund balance that will reduce the balance back to what is allowed in the Uniform Fiscal Procedures Act for Counties.

PASSED AND APPROVED BY THE COUNTY COUNCIL OF CACHE COUNTY,
UTAH THIS ____ DAY OF _____ 2023.

	In Favor	Against	Abstained	Absent
Sandi Goodlander				
David Erickson				
Nolan Gunnell				
Barbara Tidwell				
Karl Ward				
Mark Hurd				
Kathryn Beus				
Total				

CACHE COUNTY:

ATTEST:

By: _____
David Erickson, Chair

By: _____
David Benson, County Clerk / Auditor

ACTION OF THE COUNTY EXECUTIVE:

Approve: _____

Disapprove: _____ (Statement of Objection Attached)



By: _____
David Zook, County Executive



EXHIBIT 1

3.56.060: FUND BALANCE LIMITS FOR THE GENERAL FUND

The combined total of committed, assigned and unassigned fund balances remaining in the General Fund at the end of a calendar year should be at least ~~five percent (5%)~~ ten percent (10%) of annual expenditures. ~~and be no more than twenty percent (20%) of annual expenditures.~~ The maximum accumulated unappropriated surplus in the county general fund should not exceed the limit set forth in the Uniform Fiscal Procedures Act for Counties. When the General Fund balance falls below ~~five percent (5%)~~ ten percent (10%) of annual expenditures at the end of a calendar year, then the budget of the following year will be amended to show a contribution to fund balance that will bring the balance to at least ~~five percent (5%)~~ ten percent (10%) of annual expenditures. When the General Fund balance rises above ~~twenty percent (20%) of annual expenditures~~ what is allowed in the Uniform Fiscal Procedures Act for Counties at the end of a calendar year, then the budget of the following year will be amended to show an appropriation for the General Fund balance that will reduce the balance back to ~~twenty percent (20%) or less of annual expenditures~~ what is allowed in the Uniform Fiscal Procedures Act for Counties.



**CACHE COUNTY
ORDINANCE NO. 2023 - 44**

**AN ORDINANCE DISSOLVING THE SENIOR CITIZENS BOARD OF CACHE
COUNTY ESTABLISHED UNDER CACHE COUNTY CODE 2.52 AND CREATING
THE CACHE COUNTY SENIOR CENTER AS A DEPARTMENT UNDER THE
OFFICE OF COUNTY EXECUTIVE**

- (A) WHEREAS, there is currently no Cache County Senior Citizens Board either elected or appointed;
- (B) WHEREAS, the only two active parties in the governance of the Cache County Senior Citizens Center are the County Executive and the County Council;
- (C) WHEREAS, the Senior Citizens Center is not currently its own taxing entity requiring a separately elected board for the purpose of stewarding public funds;
- (D) WHEREAS, the Older Americans Act of 1965 does not require a separate elected board outside the Area Agency on Aging;
- (E) WHEREAS, the State of Utah does not require a separate elected board for the Senior Citizens Center;
- (F) WHEREAS, the Bear River Association of Governments Council on Aging agreement does not require a separate elected board for each senior center;
- (G) WHEREAS, an internal audit was conducted and completed on August 2, 2022, by the then Clerk/Auditor and Deputy Internal Auditor that recommended the dissolution of the Senior Citizens Board of Cache County; and
- (H) WHEREAS, the County Council may provide by ordinance for the abolition of organizational units and transfer functions therefrom pursuant to Cache County Code 2.04.070; and
- (I) WHEREAS; the County Council may pass all ordinances and rules and make all regulations, not repugnant to law, necessary for carrying into effect or discharging its powers and duties pursuant to Utah Code § 17-53-223(1);

NOW, THEREFORE, the County Legislative Body of Cache County ordains as follows:

SECTION 1

The Senior Citizens Board is dissolved and a department of the County is created to serve the older adults of Cache County.



**CACHE COUNTY
ORDINANCE NO. 2023 - 44**

SECTION 2

Cache County Code, Chapter 2.52 is amended to read as follows, with a redline copy attached as “EXHIBIT 1”:

CHAPTER 2.52 SENIOR CENTER

2.52.010: NAME

2.52.020: PURPOSES

2.52.030: DIRECTOR

2.52.010: NAME

The County creates a department under the Office of County Executive to serve the older adults of Cache County. The name of this department is the Cache County Senior Center.

2.52.020: PURPOSES

The function of this department shall be to:

- A. Provide programs and activities that older adults may participate in and enjoy, including physical exercise for the development of healthy active lives.
- B. Provide short and long tours.
- C. Provide consultant services in areas of health, housing, finances, insurance, etc.
- D. Provide educational classes and programs, etc.
- E. Bring older adults together for socialization.
- F. Offer older adults opportunities for self appraisal and for planning a way of life to achieve the maximum amount of self realization and enrichment and to realize a better understanding of the shift from work centered life to one of leisure centered opportunities.
- G. Provide meeting places for older adults, workshops for the practicing of hobbies and other facilities, useful to the members.
- H. Borrow money for the above purposes and pledge the assets acquired by the association to secure the payment thereof.
- I. Cooperate with the Utah Division of Aging and public and private companion agencies of state and national levels, to more satisfactorily meet the need of and provide opportunities for all older adults.

2.52.030: DEPARTMENT HEAD

- A. The County Executive shall appoint, with the advice and consent of the County Council, a Department Head over the Cache County Senior Center to administer the following primary functions:



CACHE COUNTY
ORDINANCE NO. 2023 - 44

1. Plan, direct, oversee, and manage the operations of the department, including the development of a department vision, department policies, and the management of department employees;
 2. Develop an annual department budget, monitor fiscal controls, and assure conformity with the budget and fiscal controls;
 3. Collaborate on regional issues and provide potential solutions to improve efficiency and effectiveness of county processes related to serving older adults;
 4. Develop, organize, and facilitate on-going, comprehensive planning processes and procedures for current and long-range needs;
 5. Oversee training of personnel to ensure a competent and capable staff; and
 6. Establish an office that works with county residents and others within the constraints of County Code to provide superior customer service.
- B. The subsections that apply to department heads under Cache County Code 2.08.060 shall apply to the Department Head over the Cache County Senior Center. The current Director of the Cache County Senior Center shall become the first Department Head of the Cache County Senior Center without the requirements of appointment by the County Executive and advice and consent from the County Council.

Section 3

This ordinance takes effect fifteen (15) days following its passage and approval by the County Council.

PASSED AND APPROVED BY THE COUNTY COUNCIL OF CACHE COUNTY, UTAH
THIS ____ DAY OF _____ 2023.

	In Favor	Against	Abstained	Absent
David Erickson				
Sandi Goodlander				
Nolan Gunnell				
Barbara Tidwell				
Karl Ward				
Mark Hurd				
Kathryn Beus				
Total				



**CACHE COUNTY
ORDINANCE NO. 2023 - 44**

CACHE COUNTY:

ATTEST:

By: _____
David L. Erickson, Chair

By: _____
David Benson, County Clerk / Auditor

ACTION OF THE COUNTY EXECUTIVE:

____ Approved
____ Disapproved (written statement of objection attached)

By: _____
David Zook, County Executive

Date

[Remainder of Page is Blank]



CACHE COUNTY
ORDINANCE NO. 2023 - 44

EXHIBIT 1

REDLINE VERSION OF CHANGES TO CHAPTER 2.52

CHAPTER 2.52 SENIOR ~~CITIZENS BOARD~~ CENTER

2.52.010: NAME

2.52.020: PURPOSES

2.52.030: DIRECTOR

~~2.52.030: BOARD OF DIRECTORS~~

~~2.52.040: OFFICERS AND DIRECTORS~~

~~2.52.050: EXECUTIVE COMMITTEE~~

~~2.52.060: OTHER COMMITTEES~~

~~2.52.070: ANNUAL MEETING~~

~~2.52.080: AMENDMENTS AND BYLAWS~~

~~2.52.090: BUDGET~~

2.52.010: NAME

The County creates a department under the Office of County Executive to serve the older adults of Cache County. The name of this ~~organization~~ department ~~shall be is known as the senior citizens of Cache County~~ Cache County Senior Center.

2.52.020: PURPOSES

The function of this ~~organization~~ department shall be to:

- A. Provide programs and activities that ~~senior citizens~~ older adults may participate in and enjoy, including physical exercise for the development of healthy active lives.
- B. Provide short and long tours.
- C. Provide consultant services in areas of health, housing, finances, insurance, etc.
- D. Provide educational classes and programs, etc.
- E. Bring ~~senior citizens~~ older adults together for socialization.
- F. Offer ~~the individual senior citizen~~ older adults opportunities for self appraisal and for planning a way of life to achieve the maximum amount of self realization and enrichment and to realize a better understanding of the shift from work centered life to one of leisure centered opportunities.
- G. Provide meeting places for ~~senior citizens~~ older adults, workshops for the practicing of hobbies and other facilities, useful to the members.
- H. Borrow money for the above purposes and pledge the assets acquired by the association to secure the payment thereof.
- I. Cooperate with the Utah Division of Aging and ~~also~~ public and private companion agencies of state and national levels, to more satisfactorily meet the need of and provide opportunities for all ~~senior citizens~~ older adults.



CACHE COUNTY
ORDINANCE NO. 2023 - 44

2.52.030: DEPARTMENT HEAD

- A. The County Executive shall appoint, with the advice and consent of the County Council, a Department Head over the Cache County Senior Center to administer the following primary functions:
1. Plan, direct, oversee, and manage the operations of the department, including the development of a department vision, department policies, and the management of department employees;
 2. Develop an annual department budget, monitor fiscal controls, and assure conformity with the budget and fiscal controls;
 3. Collaborate on regional issues and provide potential solutions to improve efficiency and effectiveness of county processes related to serving older adults;
 4. Develop, organize, and facilitate on-going, comprehensive planning processes and procedures for current and long-range needs;
 5. Oversee training of personnel to ensure a competent and capable staff; and
 6. Establish an office that works with county residents and others within the constraints of County Code to provide superior customer service.
- B. The subsections that apply to department heads under Cache County Code 2.08.060 shall apply to the Department Head over the Cache County Senior Center. The current Director of the Cache County Senior Center shall become the first Department Head of the Cache County Senior Center without the requirements of appointment by the County Executive and advice and consent from the County Council.

2.52.030: BOARD OF DIRECTORS

- ~~A. Creation: The board for this organization shall be composed of a maximum of thirteen (13) qualified representative members of the community. Seven (7) of the thirteen (13) shall come from Logan, and six (6) from Cache County; provided, however, that in the event six (6) persons from Cache County are not able or willing to act, then qualified and willing persons from Logan may be selected to comprise the board of directors.~~
- ~~B. Terms: The board shall be elected for terms of three (3) years each, except that the initial board shall be divided into three (3) groups as follows: Five (5) of the persons shall serve a term for one year; four (4) for a two (2) year term; and four (4) for a three (3) year term. Thereafter, one third (1/3) of the vacancies shall occur annually. Members may be reelected at the end of their service on the board.~~
- ~~C. Meetings: The board shall hold at least four (4) meetings annually. Special meetings may be called by the president or upon written petition by any three (3) members of the board. A majority of the board shall constitute a quorum for the transaction of business.~~
- ~~D. Absenteeism; Vacancies: Vacancies shall be filled by a majority vote of the board members. Any member who, during one year, is absent from regular meetings more than two (2) times without approval of the board, shall create a vacancy in his membership on the board. The board may excuse absences when notified beforehand for legitimate business or health reasons or in case of absence from the city.~~



CACHE COUNTY
ORDINANCE NO. 2023 - 44

~~E. Ex Officio Members:~~

- ~~1. The county executive or his duly appointed representative shall at all times be an ex officio member of the board of directors. This person shall have no vote as a member of the board.~~
- ~~2. The mayor of Logan City or his duly appointed representative shall at all times be an ex officio member of the board. This person shall have no vote as a member of the board.~~

~~F. Eligibility For Board Of Directors: Of the elected members of the board of directors, only persons who are active or who are willing to become active shall be eligible to serve on this board.~~

2.52.040: OFFICERS AND DIRECTORS

- ~~A. The officers of the board shall be a president, a vice president, a secretary, a historian and a treasurer, who shall perform the duties that usually pertain to these respective offices. These officers shall be elected annually by the board of directors from the board of directors at the first meeting of each year. They shall serve for a period of one year and until their respective successors shall qualify.~~
- ~~B. The county council may appoint, upon the recommendation of the Cache County senior citizens board, a program director to administer and coordinate a senior citizens program within Cache County.~~
- ~~C. The program director may employ such assistants as secretary, service director and other necessary personnel upon the approval of the Cache County senior citizens board and upon the approval of the Cache County council.~~

2.52.050: EXECUTIVE COMMITTEE

~~There shall be an executive committee composed of officers and directors of the board. The members of the executive committee shall serve for the duration of their terms. The executive committee shall meet upon the call of the president. The executive committee shall coordinate activities and perform such duties as may be assigned to it by the board.~~

2.52.060: OTHER COMMITTEES

~~A. These shall be:~~

- ~~1. Nominating committee composed of three (3) members of the board, appointed by the president as soon after his election as practicable, whose duty it shall be to nominate candidates to fill vacancies on the board. Members of this committee shall serve for a term of one year and until their successors shall qualify.~~
- ~~2. Such other committees as the board of directors determines to be feasible, practicable and necessary for the best interest and function of the senior citizens. Any such committees so created shall serve for a period of one year. Said~~



**CACHE COUNTY
ORDINANCE NO. 2023 - 44**

~~committees may be reappointed upon review by the newly elected officers following the annual meeting.~~

~~3. The president shall serve as an ex officio member of all committees.~~

~~B. All appointments to committees by the president shall be confirmed and approved by the majority membership of the board.~~

2.52.070: ANNUAL MEETING

~~There shall be an annual meeting of the members of the organization, at which time the preceding year's activity shall be reviewed. Election of new board members by vote will take place at the annual meeting. Election of board officers shall take place immediately following the annual meeting.~~

2.52.080: AMENDMENTS AND BYLAWS

~~A. This constitution may be amended upon recommendation from the Cache County senior citizens board the Cache County council. Upon approval of the Cache County council, the commission may adopt an ordinance, making such amendments as approved by the county council.~~

~~B. The membership of the organization may adopt such bylaws as necessary for the operation of the organization upon the approval of the county.~~

2.52.090: BUDGET

~~A. A budget may be established annually by the county council, upon recommendation of the Cache County senior citizens board; it being the desire of all concerned that this Cache County senior citizens board be subject to the control and supervision of the Cache County council.~~

~~B. Monies collected and expended shall be accounted for annually by the Cache County senior citizens board and shall be audited by the county auditor before approval of the succeeding year's budget.~~

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**CACHE COUNTY
RESOLUTION NO. 2023 - 25**

**A RESOLUTION SETTING PRELIMINARY SALARIES FOR COUNTY CLERK AND
COUNTY AUDITOR BEGINNING JANUARY 6, 2025**

A. WHEREAS, pursuant to Utah Code § 17-53-223(1), the County Council may pass all ordinances and rules and make all regulations, not repugnant to law, necessary for carrying into effect or discharging its powers and duties; and

B. WHEREAS, the County Council, on October 24, 2023, passed Ordinance 2023-35, which provided for the separation of the County Clerk and Auditor effective January 6, 2025; and

C. WHEREAS, Utah Code § 17-16-14 authorizes the County Council to fix the salaries of all elected county officers by ordinance; and

C. WHEREAS, the Organic Act for the Government of Cache County, Utah, as approved November 6, 1984 and most recently amended on August 22, 2023, authorizes the modification of salaries for all elected county officers by ordinance; and

D. WHEREAS, the County Council will need to set the salaries of both the elected County Clerk and County Auditor next year by ordinance in preparation for the 2025 annual budget; and

E. WHEREAS, it would be beneficial to any individual considering filing for these elected positions in January 2024 to know what their potential salary might be, should they choose to run and then be elected;

Now, therefore, the Cache County Council hereby ordains, as follows:

Pursuant to Ordinance 2023-35, which the County Council passed on October 24, 2023, Cache County shall have separate offices of County Clerk and County Auditor beginning January 6, 2025. The salaries for each of these respective offices, beginning January 6, 2025, shall be no less than as follows:

County Clerk: (left blank for a future amendment)

County Auditor: (left blank for a future amendment)

These amounts may increase due to budget considerations, inflation, and cost of living adjustments. The Cache County Executive is instructed to include these values in the 2025 tentative budget for Cache County.



RESOLVED BY THE COUNTY COUNCIL OF CACHE COUNTY, UTAH THIS ____ DAY
OF _____ 2023.

	In Favor	Against	Abstained	Absent
Sandi Goodlander				
David Erickson				
Nolan Gunnell				
Barbara Tidwell				
Karl Ward				
Mark Hurd				
Kathryn Beus				
Total				

CACHE COUNTY:

ATTEST:

By: _____
David L. Erickson, Chair

By: _____
David Benson, County Clerk / Auditor



**CACHE COUNTY
RESOLUTION NO. 2023 - 26**

**A RESOLUTION TERMINATING THE MAY 1, 2022 CONSULTING AGREEMENT
WITH LINCOLN-HILL PARTNERS**

A. WHEREAS, pursuant to Utah Code § 17-53-223(1), the County Council may pass all ordinances and rules and make all regulations, not repugnant to law, necessary for carrying into effect or discharging its powers and duties; and

B. WHEREAS, Sections 2.12.020 and 2.12.120 of Cache County Code establish the County Council as the governing body of Cache County, vested with all legislative and policy determining powers; and

C. WHEREAS, the Cache County Council entered into an agreement with Lincoln-Hill Partners on May 1, 2022 for lobbying services in the state legislature, state agencies, and other areas of government; and

D. WHEREAS, these services included technical and political resources and strategy on the issues related to Cache County, including, but not limited to, transportation and infrastructure, water development and infrastructure, economic development/redevelopment, housing/planning and zoning regulation/homelessness, and general municipal revenue and authority; and

E. WHEREAS, the County Council is now facing significant shortfalls in the 2024 County budget that cause it to rethink expenses that may be beneficial, but not immediately necessary to County; and

F. WHEREAS, the County Council now has full-time staff capable of acting as its liaison to legislators and State agencies, as well as the knowledge and experience among its own members to pursue the Council's legislative priorities;

Now, therefore, the Cache County Council hereby ordains, as follows:

The May 1, 2022 Consulting Agreement between Cache County and Lincoln-Hill Partners is terminated, effective 30 days after written notice is given to Lincoln-Hill Partners. This written notice shall be given immediately upon passage of this resolution.

RESOLVED BY THE COUNTY COUNCIL OF CACHE COUNTY, UTAH THIS ____ DAY
OF _____ 2023.

	In Favor	Against	Abstained	Absent
Sandi Goodlander				



David Erickson				
Nolan Gunnell				
Barbara Tidwell				
Karl Ward				
Mark Hurd				
Kathryn Beus				
Total				

CACHE COUNTY:

ATTEST:

By: _____
David L. Erickson, Chair

By: _____
David Benson, County Clerk / Auditor